

CRITERION 6



GOVERNANCE, LEADERSHIP & MANAGEMENT

CRITERION 6

6.5: INTERNAL QUALITY ASSURANCE SYSTEM

6.5.2: Quality assurance initiatives of the institution include:

1. Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented
2. Academic and Administrative Audit (AAA) and follow-up action taken
3. Collaborative quality initiatives with other institution(s)
4. Participation in NIRF and other recognized rankings
5. Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.



**Dr. MGR-JANAKI COLLEGE
OF ARTS & SCIENCE FOR WOMEN**

SATHYABAMA MGR MALIGAI
11 & 13, Durgabai Deshmukh Road, RA Puram, Chennai - 28

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Affiliated to the University of Madras



Verified and Certified Documents

Metric No: 6.5.2

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Maxine G. Desh
Principal

PRINCIPAL
DR. MGR JANAKI COLLEGE OF
ARTS & SCIENCE FOR WOMEN
CHENNAI - 600 028.





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***MINUTES OF
IQAC MEETINGS***

**Dr. MGR-JANAKI**College of Arts and Science for Women
"Excellence Through Diligence"

IQAC MEETING

Document ID:	MJC/2022-23/COL/ IQAC/1	Document Name:	CIRCULAR/ ATTENDANCE
Date	10.06.2022		
Timing:	12:30 -1:30 pm		

**IQAC COMMITTEE MEMBERS
ACADEMIC YEAR 2022-2023**

S.NO	NAME	CIRCULAR	ATTENDANCE
		06/06/22	10/06/22
1	Dr. R. Manimekalai (Principal)		
2	Dr. Lakshmi Balaji		
3	Dr. V C Santhilakshmi		
4	Dr. Ragitha Radhakrishnan		
5	Dr. Uma Maheswari. S		
6	Dr. Latika		
7	Dr. Nirmala		
8	Ms. Renuka		

**Dr. MGR-JANAKI**College of Arts and Science for Women
"Excellence Through Diligence"

STAFF MEETING

Document ID:

MJC/2022-23/ODD /COL/
SM/CIR

Document Name:

CIRCULAR

FACULTY MEMBERS (SHIFT I & II)

S.No		20.07.22	04.08.22		
	Principal				
1	Dr. R. Manimekalai M.Sc., M. Tech., Ph.D.				
	Vice Principal				
2	Dr. Lakshmi Balaji M.A., M. Phil., Ph.D.				
	Dean – Academics				
3	Dr. V.C. Santhi Lakshmi M.A., M. Phil., Ph.D., NET.				
	Dean – Students				
4	Dr. Apitha Sabapathy M.A., B.Ed., Ph.D.	Leave	Leave		
	SHIFT – I				
	Department of English				
1	Dr. V.C. Santhilakshmi M.A., M. Phil., Ph.D., NET.				
2	Dr. Lakshmi Balaji M.A., M.Phil., Ph.D.				
3	Ms. K. V. Priya M.A., M.Phil.				
4	Ms. S. Sarjana M.A., M.Sc.				
5	Ms. S. Surekha M.A., M. Phil. NET.				
6	Ms.R.V.M.Aarthi M.A.				
7	Ms. R. Roshini M.A.				
8	Ms. Gayathri M.A				
9	Ms. Nandhini M.A				
10	Ms. Akshaya M.A.				
11	Ms. Tasneem. N M.A				
	Ms. Rajalakshmi. E M.A.,NET				
12	MS.R. Annalakshmi M.A., M.Phil., B.Ed., NET				
13					



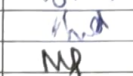

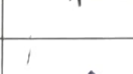
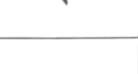
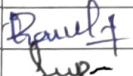
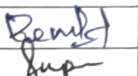
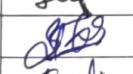
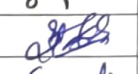
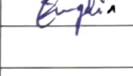
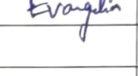




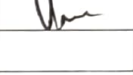
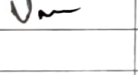


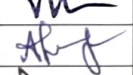


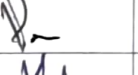
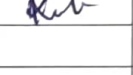

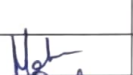
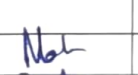






	<u>Department of Tamil</u>		
14	Dr. ApithaSabapathy M.A., B.Ed., Ph.D.	leave	leave
15	Dr. M. ViniKumari M.A., M.Phil., Ph.D.	✓	✓
16	Dr. K. Priya M.A., Ph.D. SET.	✓	✓
17	Dr. S. Shanthi M.A. M.Phil., Ph.D.	✓	✓
18	Dr.R.Subha M.A.,B.Ed.,M.Phil.,P.hD.	for ✓	for ✓
19	Dr. V.M Ambika M.A., M.Phil, M. L.I.S., Ph.D.	for ✓	for ✓
20	Ms.T. Sathyapriya M.A., M.Phil., NET.	for ✓	for ✓
21	Dr. S. Sowndhri M.A., M.Phil, NET, Ph.D	for ✓	for ✓
	<u>Department of Hindi</u>		
22	Dr. Ranjana Rai B.Ed., M.A., Ph.D., PGDJ (Hindi) P.G. Dip (Translation).	for ✓	for ✓
	<u>Department of Sanskrit</u>		
	<u>Department of French</u>		
23	Ms. K.V. Kameshwari M.A. (English), M. Phil., (French), B.Ed., IELT, PGDTA, D.C.A., Diploma in German.	for ✓	for ✓
	<u>Department of Biochemistry & PG Department of Bioinformatics</u>		
24	Dr. R. Manimekalai M.Sc., M.Tech., Ph.D.	for ✓	for ✓
25	Dr. M. VictoriyaSalomi M.Sc., Ph.D., SLET.	for ✓	for ✓
26	Mrs. J. Premila M.Sc., M.Phil. SET. (Leave for 6 months)	-	-
27	Mrs. S. Deepa M.Sc., M.Phil. SET. (Leave for 6 months)	-	-
28	Dr. B. Brindha Banu M.Sc., M.Phil., SET. Ph.D.	for ✓	for ✓
29	Dr. M. Durga M.Sc., M.Phil., Ph.D., SET.	for ✓	for ✓
30	Ms. P. Deepika Lakshmi M. Sc.	for ✓	for ✓
31	Ms. Sandhya .P M.Sc.	for ✓	for ✓
32	Ms. Ramya .M M.Sc.	for ✓	for ✓
33	Dr. Fathima Bushra.M M.Sc., Ph.D	for ✓	for ✓
34	Dr.M. Nishandhini M.Sc.,M.Phil., Ph.D	for ✓	for ✓
	<u>Department of Microbiology (UG & PG)</u>		
35	Dr. D. Lakshmi Priya M.Sc., M.Phil., Ph.D., SET.	for ✓	for ✓
36	Dr. V. Nithyakalyani M.Sc., M.Phil., Ph.D.	for ✓	for ✓
37	Dr. C. Banu Rekha M.Sc., M.Phil.,NET., SET., Ph.D.	for ✓	for ✓
38	Dr. R. Vidhyalakshmi M.Sc., M.Phil, Ph.D.	for ✓	for ✓

39	Dr.RamyaAnandan M.Sc., M.Phil., Ph.D., SET	<i>Ramya</i>	<i>Ramya</i>
40	Dr. Shahin Banu, M.Sc., M.Phil, Ph.D.	<i>Shahin</i>	<i>Shahin</i>
41	Ms. M. G Anu M.Sc	<i>M.G Anu</i>	<i>M.G Anu</i>
42	Dr. S. Sai Subhashini M.Sc., Ph.D	<i>S. Sai Subhashini</i>	<i>S. Sai Subhashini</i>
43	Ms. Preethi.S M.Sc	<i>P. Preethi</i>	<i>P. Preethi</i>
<u>Department of Computer Science & PG Department of IT</u>			
44	Mrs. V.R. Viju M.Sc. (CS), M.Phil., SET.	<i>V.R. Viju</i>	<i>V.R. Viju</i>
45	Mrs. P. Renuka M.Sc. (CT), M.Phil.	<i>P. Renuka</i>	<i>P. Renuka</i>
46	Mrs. K. Ganga Devi MCA., M.Phil., B.Ed. (Leave)	<i>K. Ganga Devi</i>	<i>K. Ganga Devi</i>
47	Ms. H. PushpaLatha M.C.A., M.Phil.	<i>H. PushpaLatha</i>	<i>H. PushpaLatha</i>
48	Ms. Soundarya MCA	<i>Soundarya</i>	<i>Soundarya</i>
49	Ms Sruthi .B M.Sc., M.Phil	<i>Sruthi .B</i>	<i>Sruthi .B</i>
50	Ms. D. Thenmozhi M.C.A.,M.Phil.,SET	<i>D. Thenmozhi</i>	<i>D. Thenmozhi</i>
51	Ms. Divya .D M.Sc	<i>Divya .D</i>	<i>Divya .D</i>
<u>Department of Mathematics</u>			
52	Dr. V. Agnes Lavanya M.Sc., M.Phil., SET.,Ph.D.	<i>V. Agnes Lavanya</i>	<i>V. Agnes Lavanya</i>
53	Dr. P. Lakshmi Gayathri M.Sc. SET. Ph.D.	<i>P. Lakshmi Gayathri</i>	<i>P. Lakshmi Gayathri</i>
54	Dr. V. Vishnupriya M.Sc., M.Phil., Ph.D.	<i>V. Vishnupriya</i>	<i>V. Vishnupriya</i>
55	Ms. R. Pamila M. Sc., M.Phil.	<i>R. Pamila</i>	<i>R. Pamila</i>
56	Ms. C. Preethy, M.Sc.,	<i>C. Preethy</i>	<i>C. Preethy</i>
57	Ms. A. Muthulakshmi M.Sc., M.Phil.	<i>A. Muthulakshmi</i>	<i>A. Muthulakshmi</i>
58	Ms. R. Krithika M. Sc.	<i>R. Krithika</i>	<i>R. Krithika</i>
<u>Department of Statistics</u>			
59	Dr. N.R. Yamuna M.Sc.,M.Phil.,Ph.D	<i>N.R. Yamuna</i>	<i>N.R. Yamuna</i>
<u>Department of Psychology</u>			
60	Dr. Ragitha Radhakrishnan M.Sc., Ph.D., SET, NET.	<i>Ragitha Radhakrishnan</i>	<i>Ragitha Radhakrishnan</i>
61	Ms. N. Datchyaayane M.Sc. NET.	<i>N. Datchyaayane</i>	<i>N. Datchyaayane</i>
62	Ms. Malarvizhi. M M.Sc.	<i>M. Malarvizhi</i>	<i>M. Malarvizhi</i>
63	Ms. Amrin Fowzi.S M.Sc.	<i>Amrin Fowzi</i>	<i>Amrin Fowzi</i>
64	Ms.H.Humera Begum M.Sc.	<i>H. Humera Begum</i>	<i>H. Humera Begum</i>
65	Ms.S.Ponrathi M.Sc.	<i>S. Ponrathi</i>	<i>S. Ponrathi</i>
66	Ms. Sr ee Krithika M.Sc.	<i>SreeKrithika</i>	<i>SreeKrithika</i>
67	Ms. Shree Swathi Bhavani M K M.Sc. Counselling Psychology	<i>Shree Swathi Bhavani</i>	<i>Shree Swathi Bhavani</i>

	<u>Department of BCA</u>		
68	Mrs. N.S. Kothai MCA., M.Phil. SET, NET.	N.S.K	N.S.K
69	Mrs. L.S. Kavitha MCA., M.Phil.	L.S.K	L.S.K
70	Mrs. Ramya Vasudevan MCA., M. Phil., NET.	R.V	R.V
71	Ms. Deepika Lakshmi Mahendran MCA	D.L.M	D.L.M
72	Ms. T. Tulasi MCA, M.E.	T.T	T.T
73	Ms.S. Archana BCA	S.A	S.A
74	Ms. Meenakshi .A BCA., MCA.	M.A	M.A
75	Ms. R. T. Reshma Hashmi M.Sc. IT	R.T.R.H	R.T.R.H
76	Ms. D. Deepika MCA	D.D	D.D
77	Ms. Sumathi S M.Sc. Information Technology	S.S	S.S
	<u>Department of Commerce – General</u>		
78	Ms. E. Nirmala M.Com., M. Phil., SET. Ph.D PGDHE	E.N	E.N
79	Ms. V. Subathra M.Com., B.Ed., M.Phil	V.S	V.S
80	Ms. S. Pavithra M.Com. (Maternity leave for one year from 30.06.2022)	-	-
81	Ms.M.M.Rabiyathul Badaviya M.Com.,M.Phil.,	M.M.R.B	M.M.R.B
82	Ms. M.S. Asma Fathima M.Com., M.Phil.,	M.S.A.F	M.S.A.F
	<u>Department of Accounting & Finance</u>		
83	Mrs. K. Banumathy M.Com., M.Phil., NET.	K.B	K.B
84	Ms. A. Nivedha M.Com.	A.N	A.N
85	Dr. C. Nithya M.Com., M.Phil., SET., Ph.D., PGDHE	C.N	C.N
86	K. S Pavithra M.Com.	K.S.P	K.S.P
	<u>Department of Corporate Secretaryship</u>		
87	Dr. K. Sucharitha M.A., MBA.	K.S	K.S
88	Ms. S.Selvi MBA., M.Phil	S.S	S.S
89	Ms. Alagumeenal .C M. Com	A.A	A.A
90	Ms. S. Sathiyapriya M. Com	S.S	S.S
	<u>Department of Business Administration & Human Resource Management</u>		
91	Dr. K. Latika MBA., M.Com., M.Phil. (Com), MHRM., M.Phil. (Mgmt), Ph.D., SET., NET.	K.L	K.L
92	Mrs. M. Vijayaselvi MBA	M.V	M.V
93	Dr. S. Nalini Devi, MBA., Ph.D.	S.N	S.N

94	Ms. A. Kavaya Priya, MBA, M.Phil., PGDPR		
95	Ms. Kaavya V, MBA, NET		
96	Ms. M. Shalini B.E., MBA, M.Phil. (Ph.D)		
97	Ms. Dharmasamvardhini, TM, Com.		
98	Dr. D. Jamuna Rani M.A. M. Phil., Ph.D.		
<u>Department of Natya</u>			
99	Dr. Sujatha Mohan M.A., M.Phil. (Sanskrit), MFA (Bharata Natya), Ph.D. (Natya), P.G. Dip. (Yoga)		
100	Ms. S. Suganya M.A.		
101	Ms. P. Harini M.A. Natya		
102	Ms. Swati Athmanathan, MA. Natya, NET		
<u>Department of Visual Communication</u>			
103	Ms. S. Pavithra M.Sc. (Electronic Media), M. Phil.		
104	Ms. Sadia Hauma M.A Journalism & Communication		
105	Ms. V. Poornima M.Sc Electronic Media		
<u>Department of Physical Education</u>			
106	Dr. R. Selvarani M.P.Ed., M.Phil., Ph.D.		
<u>Department of Library Science</u>			
107	Dr. N. Thilagavathy MCA., MLIS., M.Phil., Ph.D.		
<u>SHIFT - II</u>			
<u>Shift - II - Coordinator</u>			
1	Dr. Ragitha Radhakrishnan M.Sc., Ph.D., SET., NET.		
<u>Department of English</u>			
2	Dr. S. Uma Maheswari M.A., M.Phil., Ph.D.		
3	Ms. K. Jyothi M. A M. Phil		
4	Ms. M. Abhaya M.A. M. Phil		
5	Ms. Shivani Hariharan M.A.		
<u>Department of Tamil</u>			
6	Dr. K. Sathyapriya M.A., M.Phil., Ph.D. SET, NET		
7	Dr. P. Sharmila M.A., M.Phil., Ph.D., SET.		
8	Ms. K. Divya M.A., M.Phil., NET.		
9	Dr. C. Maheswari M.Ed., M.Phil., NET., SET., Ph.D		

10	Dr. P. Umasankari M.A. B.Ed., M.Phil., Ph.D.	<i>U</i>	<i>U</i>		
11	Ms. Abinaya Ravisankar M.A., M. Com., NET (Part time)	<i>Abinaya</i>	<i>Abinaya</i>		
<u>Department of Computer Science</u>					
12	Ms. J. SahayaSheeba Mangalam M.Sc., M. Phil, B.Ed., SET.	<i>J</i>	<i>J</i>		
13	Ms. Kapila Kaviya MCA, M.Phil	<i>K</i>	<i>K</i>		
14	Ms. Gayathri .K, B.Tech, M.E.	<i>Gayathri</i>	<i>Gayathri</i>		
15	Ms. K. Krithika, M.Sc. (IT) NET	<i>K</i>	<i>K</i>		
<u>Department of BCA</u>					
16	Ms. L. Poongothai, M.Sc., B.Ed.	<i>L</i>	<i>L</i>		
17	Ms.S.Anusuya M.Sc, B.Ed. M Phil.	<i>S</i>	<i>S</i>		
18	Ms. R. Srividhya M. Sc. I.T.	<i>R</i>	<i>R</i>		
19	Ms. C Radhika MCA.,M.Phil.	<i>C</i>	<i>C</i>		
20	Ms. Senthamil Selvi .E MCA	<i>S</i>	<i>S</i>		
21	Ms. Selin Chandra .C.S M.C.A. M.Phil.	<i>Selin</i>	<i>Selin</i>		
22	Ms.M.Kokila	<i>M</i>	<i>M</i>		
23	Ms. B. Malarvizhi MCA	<i>B</i>	<i>B</i>		
<u>Department of Mathematics</u>					
24	Ms. J. Preethika Rangasayee M.Sc., M.Phil., SET.	<i>J</i>	<i>J</i>		
25	Ms. G. Sangeetha M.Sc., M.Phil.(Leave)	-	-		
26	Ms. S. Ramya M.Sc., M.Phil. (Maternity Leave)	-	-		
27	Ms. K. Abinaya M.Sc., M.Phil (Stats.)	<i>K</i>	<i>K</i>		
28	Ms. Uma M.Sc., M.Phil	<i>U</i>	<i>U</i>		
29	Ms. Subhashiny M.Sc. M.Phil	<i>S</i>	<i>S</i>		
30	Ms. K. Venmani Priya M.Sc., M.Phil. (Stats.)	<i>K</i>	<i>K</i>		
<u>Department of Commerce</u>					
31	Ms G. Kavitha B.A.(C.S), M.Com, M.Phil, MBA	<i>G</i>	<i>G</i>		
32	Ms. M. Janani M.Com., M.Phil.	<i>M</i>	<i>M</i>		
33	Ms. K. Sindhuja M.Com., MBA., M. Phil., NET. (Maternity Leave)	<i>S</i>	<i>S</i>		
34	Dr. R.R Mahalakshmi M.Com.,M.Phil.,Ph.D(relieving on 15.10.2022)	<i>R</i>	<i>R</i>		
35	Ms. R. Koteswari M. Com., M. Phil	<i>R</i>	<i>R</i>		

	<u>Department of Accounting & Finance</u>		
36	Ms. J. Divya M.Com., M. Phil.		
37	Ms. J. Shama Afrin M.Com.,M.Phil.		
38	Ms. Indumathy .C M. Com		
39	Ms. S. Mohana Priyanka MBA.,M.Com.,M.Phil		
	<u>Department of Corporate Secretaryship</u>		
40	Ms. K. Renuka M.Com., M. Phil.		
41	Ms. R. Supreetha M.Com.,		
42	Ms. S. Shankari M.Com., M. Phil.		
43	Ms. Evangelin Rajbharath M.Com		
	<u>Department of Bank Management</u>		
44	Ms. Sheeba Fathima M.Com., M.Phil.		
45	Ms. S. Deepalakshmi M.Com., MBA.		
46	Ms. Uma.S M.A., M.Phil., SET.		
	<u>Department of Business Administration & Human Resource Management</u>		
47	Ms. V. Visalakshi M.A., M.Phil.		
48	Ms. A. Lavanya Bharathi M.Com.		
49	Ms. Pavithra M.Com.		
50	Ms. K. Kokilavani M.Com.		
	<u>Department of Microbiology</u>		
51	Mrs. D. Mahalakshmi M.Sc., M.Phil., NET., SET.		
52	Ms. S. Preetha, M.Sc., M.Phil., TNSET.		



Dr. MGR-JANAKI
College of Arts and Science for Women
"Excellence Through Diligence"



STAFF MEETING

Document ID:	MJC/2022-23/ODD /COL/ SM/ATT	Document Name:	ATTENDANCE
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FACULTY MEMBERS (SHIFT I & II)

S.No		22.07.22	05.08.22		
	Principal				
1	Dr. R. Manimekalai M.Sc., M. Tech., Ph.D.				
	Vice Principal				
2	Dr. Lakshmi Balaji M.A., M. Phil., Ph.D.				
	Dean – Academics				
3	Dr. V.C. Santhi Lakshmi M.A., M. Phil., Ph.D., NET.				
	Dean – Students				
4	Dr. Apitha Sabapathy M.A., B.Ed., Ph.D.	Leave	Leave		
	SHIFT – I				
	Department of English				
1	Dr. V.C. Santhilakshmi M.A., M. Phil., Ph.D., NET.				
2	Dr. Lakshmi Balaji M.A., M.Phil., Ph.D.				
3	Ms. K. V. Priya M.A., M.Phil.				
4	Ms. S. Sarjana M.A., M.Sc.				
5	Ms. S. Surekha M.A., M. Phil. NET.				
6	Ms.R.V.M.Aarthi M.A.				
7	Ms. R. Roshini M.A.				
8	Ms. Gayathri M.A				
9	Ms. Nandhini M.A				
10	Ms. Akshaya M.A.				
11	Ms. Tasneem. N M.A				
12	Ms. Rajalakshmi. E M.A.,NET				

13	MS.R. Annalakshmi M.A., M.Phil., B.Ed., NET	Annalakshmi	Annalakshmi
<u>Department of Tamil</u>			
14	Dr. Apitha Sabapathy M.A., B.Ed., Ph.D.	Leave	Leave
15	Dr. M. Vini Kumari M.A., M.Phil., Ph.D.	20/2	20/2
16	Dr. K. Priya M.A., Ph.D. SET.	2	2
17	Dr. S. Shanthi M.A. M.Phil., Ph.D.	2	2
18	Dr. R. Subha M.A., B.Ed., M.Phil., Ph.D.	me sub	me sub
19	Dr. V.M. Ambika M.A., M.Phil., M. L.I.S., Ph.D.	for	for
20	Ms. T. Sathyapriya M.A., M.Phil., NET.	for	for
21	Dr. S. Sowndhri M.A., M.Phil., NET, Ph.D.	for	for
<u>Department of Hindi</u>			
22	Dr. Ranjana Rai B.Ed., M.A., Ph.D., PGDJ (Hindi) P.G. Dip (Translation).	Ranjana	Ranjana
<u>Department of Sanskrit</u>			
<u>Department of French</u>			
23	Ms. K.V. Kameshwari M.A. (English), M. Phil., (French), B.Ed., IELT, PGDTA, D.C.A., Diploma in German.	K.V. Kameshwari	K.V. Kameshwari
<u>Department of Biochemistry & PG Department of Bioinformatics</u>			
24	Dr. R. Manimekalai M.Sc., M.Tech., Ph.D.	Manimekalai	Manimekalai
25	Dr. M. Victoriya Salomi M.Sc., Ph.D., SLET.	for	for
26	Mrs. J. Premila M.Sc., M.Phil. SET. (Leave for 6 months)	-	-
27	Mrs. S. Deepa M.Sc., M.Phil. SET. (Leave for 6 months)	-	-
28	Dr. B. Brindha Banu M.Sc., M.Phil., SET. Ph.D.	Brindha	Brindha
29	Dr. M. Durga M.Sc., M.Phil., Ph.D., SET.	of	of
30	Ms. P. Deepika Lakshmi M. Sc.	for	for
31	Ms. Sandhya .P M.Sc.	Sh	Sh
32	Ms. Ramya .M M.Sc.	M. Ramya	M. Ramya
33	Dr. Fathima Bushra M M.Sc., Ph.D	For	For
34	Dr. M. Nishandhini M.Sc., M.Phil., Ph.D	ND	ND
<u>Department of Microbiology (UG & PG)</u>			
35	Dr. D. Lakshmi Priya M.Sc., M.Phil., Ph.D., SET.	D. Lakshmi Priya	D. Lakshmi Priya
36	Dr. V. Nithyakalyani M.Sc., M.Phil., Ph.D.	Ny	Ny

37	Dr. C. Banu Rekha M.Sc., M.Phil.,NET., SET., Ph.D.				
38	Dr. R. Vidhyalakshmi M.Sc., M.Phil, Ph.D.				
39	Dr.RamyaAnandan M.Sc., M.Phil., Ph.D., SET				
40	Dr. Shahin Banu, M.Sc., M.Phil, Ph.D.				
41	Ms. M. G Anu M.Sc				
42	Dr. S. Sai Subhashini M.Sc., Ph.D				
43	Ms. Preethi.S M.Sc				
<u>Department of Computer Science & PG Department of IT</u>					
44	Mrs. V.R. Viju M.Sc. (CS), M.Phil., SET.				
45	Mrs. P. Renuka M.Sc. (CT), M.Phil.				
46	Mrs. K. Ganga Devi MCA., M.Phil., B.Ed. (Leave)				
47	Ms. H. PushpaLatha M.C.A., M.Phil.				
48	Ms. Soundarya MCA				
49	Ms Sruthi .B M.Sc., M.Phil				
50	Ms. D. Thenmozhi M.C.A.,M.Phil.,SET				
51	Ms. Divya .D M.Sc				
<u>Department of Mathematics</u>					
52	Dr. V. Agnes Lavanya M.Sc., M.Phil., SET.,Ph.D.				
53	Dr. P. Lakshmi Gayathri M.Sc. SET. Ph.D.				
54	Dr. V. Vishnupriya M.Sc., M.Phil., Ph.D.				
55	Ms. R. Pamila M. Sc., M.Phil.				
56	Ms. C. Preethy, M.Sc.,				
57	Ms. A. Muthulakshmi M.Sc., M.Phil.				
58	Ms. R. Krithika M. Sc.				
<u>Department of Statistics</u>					
59	Dr. N.R. Yamuna M.Sc.,M.Phil.,Ph.D				
<u>Department of Psychology</u>					
60	Dr. Ragitha Radhakrishnan M.Sc., Ph.D., SET, NET.				
61	Ms. N. Datchyaayane M.Sc. NET.				
62	Ms. Malarvizhi. M M.Sc.				
63	Ms. Amrin Fowzi.S M.Sc.				
64	Ms.H.Humera Begum M.Sc.				
65	Ms.S.Ponrathi M.Sc.				

66	Ms. Sreekrithika M.Sc.		
67	Ms. Shree Swathi Bhavani M K M.Sc. Counselling Psychology		
<u>Department of BCA</u>			
68	Mrs. N.S. Kothai MCA., M.Phil. SET, NET.		
69	Mrs. L.S. Kavitha MCA., M.Phil.		
70	Mrs. RamyaVasudevan MCA., M. Phil., NET.		
71	Ms. Deepika Lakshmi Mahendran MCA		
72	Ms. T. Tulasi MCA, M.E.		
73	Ms.S. Archana BCA		
74	Ms. Meenakshi .A BCA., MCA.		
75	Ms. R. T. Reshma Hashmi M.Sc. IT		
76	Ms. D. Deepika MCA		
77	Ms. Sumathi S M.Sc. Information Technology		
<u>Department of Commerce – General</u>			
78	Ms. E. Nirmala M.Com., M. Phil., SET. Ph.D PGDHE	S.M.K	S.M.K
79	Ms. V. Subathra M.Com., B.Ed., M.Phil	V.S	V.S
80	Ms. S. Pavithra M.Com. (Maternity leave for one year from 30.06.2022)	-	-
81	Ms.M.M.Rabiyathul Badaviya M.Com.,M.Phil.,		
82	Ms. M.S. Asma Fathima M.Com., M.Phil.,		
<u>Department of Accounting & Finance</u>			
83	Mrs. K. Banumathy M.Com., M.Phil., NET.		
84	Ms. A. Nivedha M.Com.		
85	Dr. C. Nithya M.Com., M.Phil., SET., Ph.D., PGDHE		
86	K. S Pavithra M.Com.		
<u>Department of Corporate Secretaryship</u>			
87	Dr. K. Sucharitha M.A., MBA.		
88	Ms. S.Selvi MBA., M.Phil		
89	Ms. Alagumeenal .C M. Com		
90	Ms. S. Sathiyapriya M. Com		
<u>Department of Business Administration & Human Resource Management</u>			
91	Dr. K. Latika MBA., M.Com., M.Phil. (Com), MIIRM., M.Phil. (Mgmt), Ph.D., SET., NET.		

92	Mrs. M. Vijayaselvi MBA	For M	For M		
93	Dr. S. Nalini Devi, MBA., Ph.D.	S. Nalini	S. Nalini		
94	Ms. A. Kaviya Priya. MBA., M.Phil., PGDPR	A. Kaviya	A. Kaviya		
95	Ms. Kaavya .V MBA, NET	For K.V	For K.V		
96	Ms. M. Shalini B.E., MBA, M.Phil, (Ph.D)	For M	For M		
97	Ms. Dharmasamvardhini .TM.Com.	For M	For M		
98	Dr. D. Jamuna Rani M.A. M. Phil., Ph.D.	D. J	D. J		
	<u>Department of Natya</u>				
99	Dr. Sujatha Mohan M.A., M.Phil.,(Sanskrit), MFA (BharataNatya), Ph.D. (Natya), P.G. Dip.(Yoga)	For S.M	For S.M		
100	Ms. S. Suganya M.A	For S.S	For S.S		
101	Ms. P.Harini M.A. Natya	P.H	P.H		
102	Ms. Swati Athmanathan, MA. Natya, NET	For S.A	For S.A		
	<u>Department of Visual Communication</u>				
103	Ms. S. Pavithra M.Sc. (Electronic Media), M. Phil.	S.P	S.P		
104	Ms. Sadia Hauma M.A Journalism & Communication	For S.H	For S.H		
105	Ms. V. Poornima M.Sc Electronic Media	V.P	V.P		
	<u>Department of Physical Education</u>				
106	Dr. R. Selvarani M.P.Ed., M.Phil., Ph.D.	R.S	R.S		
	<u>Department of Library Science</u>				
107	Dr. N. Thilagavathy MCA., MLIS., M.Phil., Ph.D.	N.T	N.T		
	<u>SHIFT - II</u>				
	<u>Shift - II - Coordinator</u>				
1	Dr. Ragitha Radhakrishnan M.Sc., Ph.D., SET., NET.	✓	✓		
	<u>Department of English</u>				
2	Dr. S. Uma Maheswari M.A., M.Phil., Ph.D.	S.U	S.U		
3	Ms. K. Jyothi M. A M. Phil	K.J	K.J		
4	Ms. M. Abhaya M.A. M. Phil	M.A	M.A		
5	Ms. Shivani Hariharan M.A.	S.H	S.H		
	<u>Department of Tamil</u>				
6	Dr. K. Sathyapriya M.A., M.Phil., Ph.D. SET, NET	K.S	K.S		
7	Dr. P. Sharmila M.A., M.Phil., Ph.D., SET.	P.S	P.S		

8	Ms. K. Divya M.A.,M.Phil., NET.	<i>Divya</i>	<i>Divya</i>		
9	Dr. C. Maheswari M.Ed.,M.Phil.,NET.,SET.,Ph.D	<i>C. Maheswari</i>	<i>C. Maheswari</i>		
10	Dr. P. Umasankari M.A. B.Ed., M.Phil., Ph.D.	<i>U. Sankari</i>	<i>U. Sankari</i>		
11	Ms. Abinaya Ravisankar M.A., M. Com., NET (Part time)	<i>Abinaya</i>	<i>Abinaya</i>		
	<u>Department of Computer Science</u>				
12	Ms. J. SahayaSheebaMangalam M.Sc., M. Phil, B.Ed., SET.	<i>J. Sheeba</i>	<i>J. Sheeba</i>		
13	Ms. Kapila Kaviya MCA, M.Phil	<i>K. Kaviya</i>	<i>K. Kaviya</i>		
14	Ms. Gayathri .K, B.Tech, M.E.	<i>Gayathri</i>	<i>Gayathri</i>		
15	Ms. K. Krithika, M.Sc. (IT) NET	<i>K. Krithika</i>	<i>K. Krithika</i>		
	<u>Department of BCA</u>				
16	Ms. L. Poongothai, M.Sc., B.Ed.	<i>L. Poongothai</i>	<i>L. Poongothai</i>		
17	Ms.S.Anusuya M.Sc, B.Ed. M Phil.	<i>S. Anusuya</i>	<i>S. Anusuya</i>		
18	Ms. R. Srividhya M. Sc. I.T.	<i>R. Srividhya</i>	<i>R. Srividhya</i>		
19	Ms. C Radhika MCA.,M.Phil.	<i>C. Radhika</i>	<i>C. Radhika</i>		
20	Ms. Senthamil Selvi .E MCA	<i>S. Selvi</i>	<i>S. Selvi</i>		
21	Ms. Selin Chandra .C.S M.C.A. M.Phil.	<i>Selin</i>	<i>Selin</i>		
22	Ms.M.Kokila	<i>M. Kokila</i>	<i>M. Kokila</i>		
23	Ms. B. Malarvizhi MCA	<i>B. Malarvizhi</i>	<i>B. Malarvizhi</i>		
	<u>Department of Mathematics</u>				
24	Ms. J. Preethika Rangasayee M.Sc., M.Phil., SET.	<i>J. Preethika</i>	<i>J. Preethika</i>		
25	Ms. G. Sangeetha M.Sc., M.Phil.(Leave)	-	-		
26	Ms. S. Ramya M.Sc., M.Phil. (Maternity Leave)	-	-		
27	Ms. K. Abinaya M.Sc., M.Phil (Stats.)	<i>K. Abinaya</i>	<i>K. Abinaya</i>		
28	Ms. Uma M.Sc., M.Phil	<i>S. Uma</i>	<i>S. Uma</i>		
29	Ms. Subhashiny M.Sc. M.Phil	<i>Subash</i>	<i>Subash</i>		
30	Ms. K. Venmani Priya M.Sc., M.Phil. (Stats.)	<i>V. Priya</i>	<i>V. Priya</i>		
	<u>Department of Commerce</u>				
31	Ms G. Kavitha B.A.(C.S), M.Com, M.Phil, MBA	<i>G. Kavitha</i>	<i>G. Kavitha</i>		
32	Ms. M. Janani M.Com., M.Phil.	<i>M. Janani</i>	<i>M. Janani</i>		
33	Ms. K. Sindhuja M.Com., MBA., M. Phil., NET. (Maternity Leave)	<i>S. Sindhuja</i>	<i>S. Sindhuja</i>		
34	Dr. R.R Mahalakshmi M.Com.,M.Phil.,Ph.D(relieving on 15.10.2022)	<i>R. Sindhuja</i>	<i>R. Sindhuja</i>		

35	Ms. R. Koteswari M. Com., M. Phil	R.K.W	R.K.W		
<u>Department of Accounting & Finance</u>					
36	Ms. J. Divya M.Com., M. Phil.	J. Divya	J. Divya		
37	Ms. J. Shama Afrin M.Com.,M.Phil.	J. Shama	J. Shama		
38	Ms. Indumathy .C M. Com	Ind	Ind		
39	Ms. S. Mohana Priyanka MBA.,M.Com.,M.Phil	M.P.	M.P.		
<u>Department of Corporate Secretaryship</u>					
40	Ms. K. Renuka M.Com., M. Phil.	Renuka	Renuka		
41	Ms. R. Supreetha M.Com.,	Sup	Sup		
42	Ms. S. Shankari M.Com., M. Phil.	S. Shankari	S. Shankari		
43	Ms. Evangelin Rajbharath M.Com	Evangelin	Evangelin		
<u>Department of Bank Management</u>					
44	Ms. Sheeba Fathima M.Com., M.Phil.	S.F.	S.F.		
45	Ms. S. Deepalakshmi M.Com., MBA.	S. Deepalakshmi	S. Deepalakshmi		
46	Ms. Uma S M.A., M.Phil., SET.	Uma	Uma		
<u>Department of Business Administration & Human Resource Management</u>					
47	Ms. V. Visalakshi M.A., M.Phil.	V. Visalakshi	V. Visalakshi		
48	Ms. A. Lavanya Bharathi M.Com.	A. Lavanya	A. Lavanya		
49	Ms. Pavithra M.Com.	Pavithra	Pavithra		
50	Ms. K. Kokilavani M.Com.	K. Kokilavani	K. Kokilavani		
<u>Department of Microbiology</u>					
51	Mrs. D. Mahalakshmi M.Sc., M.Phil., NET., SET.	M.D. Mahalakshmi	M.D. Mahalakshmi		
52	Ms. S. Preetha, M.Sc., M.Phil., TNSET.	S. Preetha	S. Preetha		

**Dr. MGR-JANAKI**College of Arts and Science for Women
"Excellence Through Diligence"**HOD MEETING**

Document ID:	MJC/2022-23/ ODD / COL/HM/CIR	Document Name:	CIRCULAR
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SHIFT I & II

S.No	Name	Department	09.08.22	10.08.22	17.08.22	30.08.22	07.11.22
1	Dr. R. Manimekalai	Principal					
2	Dr. Lakshmi Balaji	Vice Principal					
3	Dr. V.C. Shanthi Lakshmi	Dean - Academics					
4	Dr. Apitha Sabapathy	Dean - Students	Leave	Leave	Leave	Leave	Leave
5	Dr. Ragitha Radhakrishnan	Co-ordinator (Shift - II)					
6	Dr. Victoriya Salomi	Biochemistry					
7	Ms. K. V. Priya (Dept. In-charge)	English					
8	Dr. V. Nithyakalyani	Microbiology (UG)					
9	Dr. D. Lakshmi Priya	Microbiology (PG)					
10	Ms. V.R. Viju	Computer Science					
11	Dr. V. Agnes Lavanya	Mathematics					
12	Dr. Ragitha Radhakrishnan	Psychology					
13	Ms. N.S. Kothai	BCA					
14	Dr. K. Latika	BBA					
15	Dr. E. Nirmala	B. Com (G)					
16	Ms. K. Banumathy	B. Com (AF)					

17	Dr. K. Sucharitha	B. Com (CS)	Sucharitha	Sucharitha	Sucharitha	Such	Such
18	Ms. S. Pavithra	Visual Communication	S	P	S	P	S
19	Dr.Sujatha Mohan	Natya	For P.H	For P.H	For P.H	For P.H	For P.H
20	Dr. R. Selvarani	P D	P.D	P.D	P.D	P.D	P.D
21	Dr.Thilagavathy	Library	T	T	T	T	T
22	Dr.RanjanaRai	Hindi	R	R	R	R	R
23	Dr.GayathriPreethy	Sanskrit	Leave	Leave	Leave	Leave	Leave
24	MsKameeshwari	French	K	K	K	K	K

SHIFT II

S.No	Name	Department	09.08.22	10.08.23	17.08.22	30.08.22	07.11.22
1	Dr.Ragitha Radhakrishnan	Co-ordinator	Ragitha	Ragitha	Ragitha	Ragitha	Ragitha
2	Dr.ApithaSabapathy	Tamil	Leave	Leave	Leave	Leave	Leave
3	Ms.Poongothai	BCA	L Poon	L Poon	L Poon	L Poon	L Poon
4	Ms.Sheeba	Computer Science	S	S	S	S	S
5	Ms.Preethika	Mathematics	P.Preethika	P.Preethika	P.Preethika	P.Preethika	P.Preethika
6	Ms G.K. Kavitha	B.Com(G)	for K	for K	for K	for K	for K
7	Ms. J. Divya	B.Com (AF)	J.Divya	J.Divya	J.Divya	J.Divya	J.Divya
8	Ms.Renuka	BCS	Renuka	Renuka	Renuka	Renuka	Renuka
9	Ms.SheebaFathima	BBM	S	S	S	S	S
10	Ms.Visalakshi	BBA	V	V	V	V	V
11	Ms.Poongothai	Exam Committee	L Poon	L Poon	L Poon	L Poon	L Poon

**Dr. MGR-JANAKI**College of Arts and Science for Women
"Excellence Through Diligence"**HOD MEETING**

Document ID:



MJC/2022-23/ ODD /
COL/HM/ATTDocument
Name:**ATTENDANCE****SHIFT I & II**

S.No	Name	Department	10.08.22	10.08.22	18.08.22	01.09.22	08.11.22
1	Dr. R. Manimekalai	Principal					
2	Dr. Lakshmi Balaji	Vice Principal					
3	Dr. V.C. Shanthi Lakshmi	Dean - Academics					
4	Dr. Apitha Sabapathy	Dean – Students	leave	leave	leave	leave	leave
5	Dr .Ragitha Radhakrishnan	Co-ordinator (Shift – II)					
6	Dr.Victoriya Salomi	Biochemistry					
7	Ms. K. V. Priya (Dept. In-charge)	English					
8	Dr. V. Nithyakalyani	Microbiology (UG)					
9	Dr. D. Lakshmi Priya	Microbiology (PG)					
10	Ms. V.R. Viju	Computer Science					
11	Dr. V. Agnes Lavanya	Mathematics					
12	Dr. Ragitha Radhakrishnan	Psychology					
13	Ms. N.S. Kothai	BCA					
14	Dr. K. Latika	BBA					
15	Dr. E. Nirmala	B. Com (G)					
16	Ms. K. Banumathy	B. Com (AF)					
17	Dr. K. Sucharitha	B. Com (CS)					

18	Ms. S. Pavithra	Visual Communication					
19	Dr.Sujatha Mohan	Natya	for P.H	for P.H	for P.H	for P.H	for P.H
20	Dr. R. Selvarani	P D					
21	Dr.Thilagavathy	Library	no	no	no	no	no
22	Dr.RanjanaRai	Hindi					
23	Dr.GayathriPreethy	Sanskrit	Leave	Leave	Leave	Leave	Leave
24	Ms. Kameeshwari	French					

SHIFT II


S.No	Name	Department	09.08.22	10.08.23	17.08.22	30.08.22	07.11.22
1	Dr. Ragitha Radhakrishnan	Co-ordinator					
2	Dr. Apitha Sabapathy	Tamil	Leave	Leave	Leave	Leave	leave
3	Ms.Poongothai	BCA					
4	Ms.Sheeba	Computer Science					
5	Ms.Preethika	Mathematics					
6	Ms G.K. Kavitha	B.Com(G)	for	for	for	for	for
7	Ms. J. Divya	B.Com (AF)					
8	Ms.Renuka	BCS					
9	Ms.SheebaFathima	BBM					
10	Ms.Visalakshi	BBA					
11	Ms.Poongothai	Exam Committee					


 Dr. MGR-JANAKI College of Arts and Science for Women <i>"Excellence Through Diligence"</i> 		IQAC MEETING	
Document ID:	MJC/2022-23/ COL/IQAC/1/CIR	Document Name:	CIRCULAR
Date	06.06.2022		


There will be Staff meeting on 10 June 2022 in Director. K. Subrahmanyam Hall.

Agenda of the meeting:


- Plan of action for academic year 2022-23


 IQAC COORDINATOR


PRINCIPAL
DR. MGR JANAKI COLLEGE
ARTS & SCIENCE FOR WOMEN.
CHENNAI - 600 028.


 PRINCIPAL



 Dr. MGR-JANAKI College of Arts and Science for Women <small>"Excellence Through Diligence"</small>		IQAC MEETING	
Document ID:	MJC/2022-23/COL/ IQAC /1/ MOM	Document Name:	MINUTES OF THE MEETING
Date	10.06.2022		
Timing:	12:30-1:30 pm		

MINUTES OF THE MEETING

A Meeting of the IQAC core committee was held on, June 10th 2022 at 12.30 PM in Director K. Subrahmanyam Hall

The following members were present:

1. Dr. R. Manimekalai (Principal)
2. Dr. Lakshmi Balaji
3. Dr. V C Santhilakshmi
4. Dr. Ragitha Radhakrishnan
5. Dr. Uma Maheswari. S
6. Dr. Latika
7. Dr. Nirmala
8. Ms. Renuka


Dr. Ragitha Radhakrishnan shared the plan of action, the IQAC shall work to accomplish in 2022-2023. All departments have to be ready for ISO audit and accreditation. All events in college, documents should be collected, as per previous year instruction.

1. Communication to resource persons
2. Acceptance
3. Profile
4. Registration
5. Feedback
6. Report (welcome address, vote of thanks and rapporteur, photographs)
7. Outcome of the program

Dr. R. Manimekalai announced that the webinar on "Women in Teaching: Empowering with Values" will be held on July 8th between 10.00A.M to 3.30 P.M

Workload, syllabus, club activity, result analysis, timetable has been completed by Shift 1- Biochemistry, Microbiology, B.Com Corporate Secretaryship, Shift 2 - B.Sc Computer Science, B.Com Accounting & Finance. All other departments are insisted to submit as soon as possible.


 IQAC COORDINATOR


PRINCIPAL
DR. MGR JANAKI COLLEGE OF
ARTS & SCIENCE FOR WOMEN
CHENNAI - 600 028


PRINCIPAL



 Dr. MGR-JANAKI College of Arts and Science for Women <i>"Excellence Through Diligence"</i> 		STAFF MEETING	
Document ID:	MJC/2022-23/ COL/SM/1/CIR	Document Name:	CIRCULAR
Date	20.07.2022		

There will be Staff meeting on 22nd July 2022 in Director K. Subrahmanyam Hall at 12:30 pm

Agenda of the meeting:


- HOD's Meetings - Discussion about the University Commission team visit to our college
- General instruction for the staff members
- Discussion about the ISO Internal audit visit dates and about the First AID training
- Discussion about the academic Exam committee planner and university valuation
- Reopening date for I Years


 IQAC COORDINATOR


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ARTS & SCIENCE FOR WOMEN
CHENNAI - 600 028.


 PRINCIPAL



 Dr. MGR-JANAKI College of Arts and Science for Women <small>"Excellence Through Diligence"</small>		STAFF MEETING	
Document ID:	MJC/2022-23/COL/ SM/1 /MOM	Document Name:	MINUTES OF THE MEETING
Date	22.07.2022		
Timing:	12:30 -1:30 pm		

MINUTES OF THE MEETING

HOD's meeting was convened by the Principal.

Principal instructed about the requisite documents to be made ready for the University Commission team for the Infra-structure visit.

- Staff details for the course - details required - faculty Name, Qualification, date of joining with approval number.
- Staff Room details - Sketch plan and photos are required (Number of tables, chairs, lights & fan, black board, book shelf, Almirah etc.,)
- Class Room details - Sketch plan and photos are required (UG, PG Class room, Library, Lab instruments etc.,) all details should be submitted by 9.00am on 25.07.22 Monday.

GENERAL INSTRUCTION BY PRINCIPAL:

- Maintenance of Log book
- Maintenance of Substitution Register
- Staff should be regular to the class, subject in-charge should be in the classroom during the assembly
- Staff Requirement details should be given by today(22.07.22), staff interview to be held on 25.07.22 Monday
- Reopening for I year is on 10.08.22, instruction regarding will be given later
- Languages (Hindi, Sanskrit, French and Arabic) syllabus were changed from this academic year 2022-23
- Staff should not use mobile phone in the class room
- Students are instructed not to use the mobile phone inside the campus, not to bring the valuable things, college is not responsible for the loss. Student should go through the hand book thoroughly. Be kind to the students
- Collect the University Valuation letter from Exam Committee by today
Shift I valuation time after 1:30 pm
Shift II Valuation time before 12:20 pm

ISO:

Dr. Ragitha HOD, Dept of Psychology briefed about the followings

- ISO Internal audit on 27.07.22 and on 28.07.22. Schedule will be shared. ISO Standards should be followed in all laboratories

- First Aid Training for Faculty members, Extension Staff in-charge, non teaching staff and 2 student volunteers will be conducted on 23.07.22 Saturday. Student list should be given by 22.07.2022
- ISO Departmental Manual is on process by the external source

EXAM COMMITTEE INSTRUCTION:

Mrs. Poongothai, Exam Committee In-charge briefed about the following:

- New Exam committee Planner for the academic year 2022-23 will be sent to department official e-mail id.
- Internal Test I is for 25 Marks to be conducted for 1 hour in respective class room
- Internal Test II is for 50 Marks to be conducted for 1:30 in respective class room (Timings : 09:20-11:00am for Shift I & 2:00-3:45 pm for Shift II)
- Internal Test III is for 50 Marks to be conducted for 1:30 in respective class room (Timings: 09:20-11:00am for Shift I & 2:00-3:45 pm for Shift II).VE, NME and SS exams should also be conducted. 1 long size 128pg should be maintained for all the Internal test for English, Lang Major & Allied. No study time to be given.
- Model Examination is for 75 marks for 3 hrs.
- Question papers, Mark sheet, Time table, University & internal attendance sheet format will be mailed to official dept e-mail id.

Dr. Kumar Rajendran Chairman, gave general instruction to the staff members. Staff members should be kind to the students. Staff should speak softly to the parents. New Staff were introduced.

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IQAC COORDINATOR

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PRINCIPAL

**DR. MGR JANAKI COLLEGE OF
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CHENNAI - 600 028.**

[Handwritten Signature]

PRINCIPAL



 Dr. MGR-JANAKI College of Arts and Science for Women <small>"Excellence Through Diligence"</small>		STAFF MEETING	
Document ID:	MJC/2022-23/COL/SM/2/CIR	Document Name:	CIRCULAR
Date	04.08.2022		

There will be a Staff meeting on 5th August 2022. Venue - Dr.Subrahmanyam Hall at 12:30 pm

Agenda of the meeting:



- Reopening of college for the First years.
- Convocation roles and responsibilities to be held on 11th August 2022 and 12th August 2022.
- Independence Day celebrations.
- General instructions to the teachers.


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 Dr. MGR-JANAKI College of Arts and Science for Women <small>"Excellence Through Diligence"</small> 		STAFF MEETING	
Document ID:	MJC/2022-23/COL/SM/2/MOM	Document Name:	MINUTES OF THE MEETING
Date	05.08.2022		
Timing:	12:30 -1:30 pm		

MINUTES OF THE MEETING

09.08.2022 will be a restricted holiday for the Muslim staff and students on account of Muharram.

11.08.22 - 22nd Graduation day (BATCH 2017-20)

Date & Time : 11.08.2022, 11.00.am

Venue: College Ground

Chief Guest :Prof.Dr.SanthoshKumar, Vice Chancellor
Dr. Ambedkar Law University

Staff reporting time 8.00am

- Student Volunteers to be appointed to guide the students from the gate to the ground.
- Handbook to be distributed. One teacher to be on duty -bridge course to the first years

TEACHERS ON DUTY FOR CONVOCATION

- Invitation instructions sheets, alumni sheets – Ms. Latika
- Role of the guests – Ms. Durga
- Refreshments- Ms. Bhanumathy/ Ms. Sucharitha
- Certificates- Ms. Lakshmi
- Discipline-Ms. Ramya
- Graduate register – Ms. C.Banu Rekha
- Envelopes after receiving degrees –Ms. Kritika
- Robes- Ms. Priya and Ms. Ambika
- Graduate signature Register/Big Register- Ms. Vinukumari
- Alumni, feedback, instruction and procedure forms to be filled in by students
- No photos in the venue
- Students to enter from Left hand side of the stage and exit from right

For II, III UG and II PG, 11th and 12th August will be a holiday due to the graduation day programme.

12.08.22 - 23rd Graduation day (BATCH 2018-2021)

Date & Time: 12.08.2022, 11.00.am

Venue: College Ground

Guest of honor: Dr.Saranya Jaikumar, Member, TNCPCR

- Reporting time for teachers of both shifts : 8.00 am.
- Only the graduates will be present on campus. It will be a holiday for all students of shift 1 and 2.
- Teachers will be allotted committee work for graduation day. We expect each and every one to cooperate for the making the program memorable

15.8.22 - INDEPENDENCE DAY CELEBRATION

8.30 am flag hoisting

9.30 am Programme at auditorium

10th, 11th and 12th August will be holidays for II, III and II PG students.

15th August Independence day celebration

1. Reporting time for teachers of both shifts 1 and 2 – 8.30 am
2. Flag hoisting at 9.30 am
3. Program in auditorium

General Instructions

- Teachers should be punctual to class. Teaching hours should not be used for any other work.
- Teachers should not take leave often. First years have to be given extra attention and teachers should be in class from bell to bell.
- Teachers should be very considerate to the students.
- Teachers should come well prepared to handle classes.
- Academic Audit will be conducted under supervision of Dean Academics Dr.VC Santhi Lakshmi.
- Teachers who do not perform well will be given a warning and written explanation will be called for.

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 Dr. MGR-JANAKI College of Arts and Science for Women <i>"Excellence Through Diligence"</i> 		HOD's MEETING	
Document ID:	MJC/2022-23/COL/HM/1/CIR	Document Name:	CIRCULAR
Date	09.08.2022		

A meeting with HOD's is scheduled on 10th August 2022 in the Principal's office at 12:30 pm for both Shift I & II.

Agenda of the meeting:



- Discussion about the College reopening day for first year student
- Discussion about the Staff duties for 10th August 2022, regarding orientation for first year students


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 Dr. MGR-JANAKI College of Arts and Science for Women <small>"Excellence Through Diligence"</small> 		HOD's MEETING	
Document ID:	MJC/2022-23/COL/ HM/ 1/ MOM	Document Name:	MINUTES OF THE MEETING
Date	10.08.2022		
Timing:	12:30 -1:30 pm		


MINUTES OF THE MEETING


IQAC meeting was convened by the IQAC coordinator.

Principal instructed about the Staff duties and responsibilities for College Reopening for First years to be held on 10th August 2022.



- All the department in-charge and Disciple committee staff must take care of discipline.
- Department in-charge must collect the first year Name list on 9th August 2022 by 12:30 pm from the front office.
- Room Allotments for the first year must be informed.
- Instruction sheet, profile form and ID card forms must be collected from Dr..Agnes Dept. of Maths. All the remaining forms should be retained in the dept. till September 15th then return back to the Admin office.
- Reporting time for Shift I staff is 8:00 am, students will report by 9.00am to the venue, Session I starts by 9:45 am, Shift II staff report by 10:30 am and Session II by 12:00 noon. Students must go to the respective classroom once the program is over.
- Dr.Nithya Kalyani of Microbiology Dept MC in-charge
- 11:08:22 (Thursday), class for first years from 8:15 am- 10:30am for first years. Class teachers must be in the first year class and guide them to fill the profile data. Monday students must report to college by 8:15 am for Independence day celebrations.
- Bridge course to be conducted on Tuesday 16th August and report should be submitted to the IQAC.


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 Dr. MGR-JANAKI College of Arts and Science for Women <small>"Excellence Through Diligence"</small> 		HOD's MEETING	
Document ID:	MJC/2022-23/COL/ HM/ 2/ CIR	Document Name:	CIRCULAR
Date	10.08.2022		

HOD's meeting is scheduled on 10th August 2022 in the Principal's office at 2:00 pm for both Shift I & II.

Agenda of the meeting:

- Discussion about the 22nd and 23rd Convocation Day.
- Discussion about the Staff duties for both the days.




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 Dr. MGR-JANAKI College of Arts and Science for Women <small>"Excellence Through Diligence"</small>		 HOD's MEETING	
Document ID:	MJC/2022-23/ COL /HM/2 / MOM	Document Name:	MINUTES OF THE MEETING
Date	10.08.2022		
Timing:	2:00 -2:30 pm		


MINUTES OF THE MEETING

HOD's meeting was convened by the principal.

Principal instructed about the Staff duties and responsibilities for the 22nd & 23rd convocation to be held on 11th & 12th August 2022 for both the days.

- All the Department in-charge and Discipline committee staff must take care of disciples on both the days.
- Staff Reporting time is 8:00 am on both the days
- Graduates Reporting time is 9:00 am on both days.
- Department's staff must make sure that they get Graduates sign in both registers (Big and grandaunt register).
- Five forms should be issued to the students (Instruction form, Alumni form, Registration form, Feedback & IQAC Feedback form). Collect the Alumni and the feedback forms.
- Department in-charge must collect the Degree certificates of the graduates from the front office.
- Kindly check the Rank holders, endowment and special student list.
- Students must pay Rs 200/- as caution deposit, for robes and it must be returned.
- Dr. Priya & Dr.Ambika of Tamil Dept are the Robe in-charge, robes should be collected from Seminar Hall-I.
- Dr. Durga is incharge for guest Momento, Shawl and Thambulam
- Dr. Banumathy of B. Com Dept is in-charge of Guest Hospitality
- Dr. Sucharitha of B. Com Dept C.S is in-charge of Students Hospitality
- Dr.Nithya Kalyani of Micro Dept is in-charge of MC
- Dr.Victoria of Biochem Dept is in-charge of Audio & Video.
- Ms.Kothai of BCA is in-charge of Presentation
- Dr.Shanthi Lakshmi Dean Academics is in-charge of Procession.
- Tamil Dept is in-charge of Graduant Register.


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 Dr. MGR-JANAKI College of Arts and Science for Women <small>"Excellence Through Diligence"</small> 		HOD's MEETING	
Document ID:	MJC/2022-23 /COL/HM/3/CIR	Document Name:	CIRCULAR
Date	17.08.2022		

HOD's meeting is scheduled on 18th August 2022 in the Principal's office at 12:30 pm for both Shift I & II.

Agenda of the meeting:

- Discussion about the UWA 2022 program
- Discussion about the Staff duties for the same

Rafha


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 Dr. MGR-JANAKI College of Arts and Science for Women "Excellence Through Diligence"		HOD's MEETING	
Document ID:	MJC/2022-23/COL/HM/3/MOM	Document Name:	MINUTES OF THE MEETING
Date	18.08.2022		
Timing:	12:30 -1:30 pm		

MINUTES OF THE MEETING


HOD's meeting was convened by the Principal.

Principal instructed about the Staff duties and responsibilities for "UWA Centenary Celebration " to be held on 20th & 21st August 2022 in MGR Arangam.

- Department in-charge and Discipline committee staff must take care of discipline
- Principal instructed about the program schedule and audience details.
- Registration starts by 9:30 am, Inauguration by 10:30 am, break at 11:30am.
- Session I starts by 11:45 am, Prize distribution by 2:30pm and cultural Program by 4:30 pm
- I years are the audience,
 For inauguration: Shift I- I B.Sc Micro, Bio, BCA (A&B), Comp Sci, B.Com (G) (from 10:30 am)
 For Session I: I B.Sc Psychology, B.A English, B.Com (A/F), Natya & BBA. (from 11:45 am)
 For Session II : Shift II- I. B.Com A/F,G, BM. (from 2:30Pm)
 For cultural Program: I.B.Sc Comp Sci, BCA, BBA & Tamil. (from 4:30 pm)
- Dr. Durga of Bio Dept is in-charge of MC
- English Dept is in-charge of Registration
- Dr. Banumathy of B.Com Dept is in-charge of Guest Hospitality
- Dr. Nirmala of B.Com Dept (Gen) is in-charge of Chair arrangements
- Dr. Victoria of Biochem Dept is in-charge of Stage, Banner, newsletter, mementos for the guest.
- Dr.C.Banu Rekha of Micro Dept is in-charge of Audio & Video.
- Mrs Viju of Comp Sci is in-charge of transportation for the guests.
- Dr.Sathya Priya of Tamil Dept is in-charge of Press.
- Dr.Lakshmi priya of Micro Dept is in-charge of DC.
- Ms.Pavithra of Vis.communication is in-charge of Newsletter.
- Dr.Sujatha Mohan of Natya is in-charge for Cultural events.
- Ms Ramya Vasudevan of BCA is in-charge for Panel discussion

Dr. Ragitha announced the FDP on Assessment of Learning on 28th October 2022


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 Dr. MGR-JANAKI College of Arts and Science for Women <small>"Excellence Through Diligence"</small> 		HOD's MEETING	
Document ID:	MJC/2022-23 / COL/HM/4/CIR	Document Name:	CIRCULAR
Date	30.08.2022		

HOD's meeting is scheduled on 1 September 2022 in the Principal's office at 12:30 pm for both Shift I & II.

Agenda of the meeting:



- Discussion about the Revised College timings
- Discussions about the I PG reopening dates
- General instruction to the staff members
- General instructions from exam committee.


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 Dr. MGR-JANAKI College of Arts and Science for Women <i>"Excellence Through Diligence"</i> 		HOD's MEETING	
Document ID:	MJC/2022-23/COL/ HM/4/ MOM	Document Name:	MINUTES OF THE MEETING
Date	01.09.2022		
Timing:	12:30 -1:30 pm		

MINUTES OF THE MEETING

HOD's meeting was convened by the Principal.



- All Saturdays are working day for I Years.
- English and Lang time table will be given, departments must give the major and allied time table and the staff allotted for Saturdays to principal's office by 2nd September 2022. Compensation leave is given to the Staff members on Monday.
- Room allotment, for Shift I (I Years) same class rooms, for Shift II (I Years) II Year class rooms can be utilized.
- All Mondays will be a holiday for I UG, all Tuesdays II UG students can go for internship, and all Fridays III UG can go for project work. Detailed note to be sent to parents by the class teachers and signed letters from the parents should be maintained in the department.
- Students can be permitted to use the restroom during the class hours.
- Reopening date for I PGG is 5th Sep 2022, I PG students will come to respective departments at 9:00 am, orientation program is conducted by the respective departments.
- I UG & I PG examination database details must be ready. Remedial marks to be submitted.
- Complete the portions and semester exams will start by Nov 2022.
- ISO Stage I audit is to be scheduled on 9th Sep 2022, Model department will be Comp Sci. All HOD's must attend.
- All the department activity reports from July22-Aug 22 must be submitted on 12th September 2022 to IQAC.
- Senate installation is on 9th Sep 2022.
- IAs Academy classes to be conducted, Dr. Victoria of Biochemistry dept In-Charge, II Year class teacher kindly inform the students.
- CCM dates will be given
- Knowledge sharing session for the teachers of both the shifts to be conducted only on Fridays.


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 Dr. MGR-JANAKI College of Arts and Science for Women <small>"Excellence Through Diligence"</small> 		HOD's MEETING	
Document ID:	MJC/2022-23 / COL/HM/5/CIR	Document Name:	CIRCULAR
Date	07.11.2022		

HOD's meeting is scheduled on 8 November 2022 in the Principal's office at 12:30 pm for both Shift I & II.

Agenda of the meeting:

- Revised college timings
- Discussions about the alumni meet association.
- Discussion about the MGR Endowment lecture to be held on 8 January 2023
- General instruction about seminar/ conference/ guest lecture
- General instructions from exam committee.




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 Dr. MGR-JANAKI College of Arts and Science for Women <small>"Excellence Through Diligence"</small>		 HOD's MEETING	
Document ID:	MJC/2022-23/COL/ HM/5/ MOM	Document Name:	MINUTES OF THE MEETING
Date	08.11.2022		
Timing:	12:30 -1:30 pm		

MINUTES OF THE MEETING

HOD's meeting was convened by the Principal.

- Timings from this semester 8:20 am - 12:50 pm (Shift 1)

8:20- 8:30 am assembly

8:30 - 9:10 am (1* hr)

9:10 - 9:50 am (2" hr)

9:50 -10:30 am (3" hr)

10:30- 11:10 (4" hr)

11:10 - 11:30 am Lunch Break

11:30 - 12:10 pm (5" hr)

12:10- 12:50 pm (6" hr)

Lunch Break is reduced by 10 mins.

Students should be permitted to use rest room at any time during the day.

- All Saturdays are working day for I years for both the shifts, timings from 8:30am - 3:30 pm. Same staff must come on all Saturdays for ease of administration. Club activity sessions, self defense classes and yoga training must be conducted between 2:00 and 3:30 pm for I year students.

- Department Workload, time table, planner for the even semester to be sent to principal's mail by 14" November 2022.
- Two guest lecture for each semester and one seminar and workshop for the academic year to be conducted
- Only College events must be organised in MGR Arangam. Details about the guest and the venue must be informed to the Principal.
- SAI Academy IAS coaching classes will be conducted on all Saturdays for registered students. (24 hrs of offline and 6 hrs. of online classes/week for this semester).
- Online classes must be conducted for II years from 8:30 - 10:30am on all Saturdays.
- Completed log books must be submitted on 18" November 2022. Old attendance register must be maintained for II & III Years, New attendance register will be given for I year students.
- Alumni meet is scheduled on 27" November 2022, Faculty in-charge -Ms. Krithika Dept of Maths for Shift I & Ms Divya B.Com for shift II. Student count must be submitted by 12 November 2022. There should be minimum 30 registrations for each

department. Registration form link will be in the invite. Alumni connect is very important.

- Book release on 8" January 2023, staff in-charge Dr.Sucharitha of B.Com. CS, faculty from all departments must submit the articles by 4 December 2022. Topic will be on S-Risks.
- University examination will begin soon for the I year students. So complete the portion soon. Model re-test must be conducted for the absentees
- Feedback for the French, Sanskrit & Arabic classes for I & II years must be updated in principal's office the next day.



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


















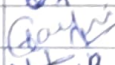


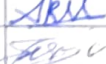



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 DR. MGR-JANAKI COLLEGE OF ARTS & SCIENCE FOR WOMEN <small>117, K. P. Road, Thiruvananthapuram, Kerala - 695 014</small> <small>APPROVED BY THE DISTRICT INSPECTOR OF COLLEGES, Thiruvananthapuram</small>		STAFF MEETING	
Document ID:	MJC/2022-23/EVEN /COL/ SM/CIR	Document Name:	CIRCULAR

FACULTY MEMBERS (SHIFT I & II)

S.No		27.03.23	11.05.23		
	Principal				
1	Dr. R. Manimekalai M.Sc., M. Tech., Ph.D.				
	Vice Principal				
2	Dr. Lakshmi Balaji M.A., M. Phil., Ph.D.				
	Dean – Academics				
3	Dr. V.C. Santhi Lakshmi M.A., M. Phil., Ph.D., NET.				
	Dean – Students				
4	Dr. Apitha Sabapathy M.A., B.Ed., Ph.D.	Leave	Leave		
	<u>SHIFT – I</u>				
	<u>Department of English</u>				
1	Dr. V.C. Santhilakshmi M.A., M. Phil., Ph.D., NET.				
2	Dr. Lakshmi Balaji M.A., M.Phil., Ph.D.				
3	Ms. K. V. Priya M.A., M.Phil.				
4	Ms. S. Sarjana M.A., M.Sc.				
5	Ms. S. Surekha M.A., M. Phil. NET.				
6	Ms.R.V.M.Aarthi M.A.				
7	Ms. R. Roshini M.A.				
8	Ms. Gayathri M.A				
9	Ms. Nandhini M.A				
10	Ms. Akshaya M.A.				
11	Ms. Tasneem. N M A				

12	Ms. Rajalakshmi. E M.A.,NET	B	B		
13	Ms. Erica Florence Machado.T M.A.	Erica	Erica		
14	Ms M.Elakkiya M.A. B.Ed., M.Ed	B	B		
	<u>Department of Tamil</u>				
15	Dr. ApithaSabapathy M.A., B.Ed., Ph.D.	Leave	Leave		
16	Dr. M. ViniKumari M.A., M.Phil., Ph.D.	2/2/2	2/2/2		
17	Dr. K. Priya M.A., Ph.D. SET.	P	P		
18	Dr. S. Shanthi M.A. M.Phil., Ph.D.	f	f		
19	Dr.R.Subha M.A.,B.Ed.,M.Phil.,P.hD.	for	for		
20	Dr. V.M Ambika M.A., M.Phil, M. L.I.S., Ph.D.	for M. f	for M. f		
21	Dr. S. Sowndhri M.A., M.Phil, NET, Ph.D	for M. f	for M. f		
22	Ms.M.Iyyammal M.A., M.Phil, SET	for M. f	for M. f		
	<u>Department of Hindi</u>				
23	Dr. Ranjana Rai B.Ed., M.A., Ph.D., PGDJ (Hindi) P.G. Dip (Translation).	f.f	f.f		
	<u>Department of Sanskrit</u>				
	<u>Department of French</u>				
24	Ms. K.V. Kameshwari M.A. (English), M. Phil., (French), B.Ed., IELT, PGDTA, D.C.A., Diploma in German.	b	b		
	<u>Department of Biochemistry & PG</u>				
	<u>Department of Bioinformatics</u>				
25	Dr. R. Manimekalai M.Sc., M.Tech., Ph.D.	all	all		
26	* Ms. J.Premila M.Sc, M.Phil. SET.	Pranal	Pranal		
27	Dr. B. Brindha Banu M.Sc., M.Phil., SET. Ph.D.	P.s	P.s		
28	Dr. M. Durga M.Sc., M.Phil., Ph.D., SET.	f	f		
29	Ms. Sandhya .P M.Sc.	for	for		
30	Ms. Ramya .M M.Sc.	M. f	M. f		
31	Dr. Fathima Bushra.M M.Sc., Ph.D	mys	mys		
32	Dr.M. Nishandhini M.Sc.,M.Phil., Ph.D	for	for		

33	Dr. B. Sabana M.Sc., M.Phil., Ph.D.				
	<u>Department of Microbiology (UG & PG)</u>				
34	Dr. D. Lakshmi Priya M.Sc., M.Phil., Ph.D., SET.				
35	Dr. V. Nithyakalyani M.Sc., M.Phil., Ph.D.	NK	NK		
36	Dr. C. Banu Rekha M.Sc., M.Phil., NET., SET., Ph.D.				
37	Dr. R. Vidhyalakshmi M.Sc., M.Phil, Ph.D.				
38	Dr. Shahin Banu, M.Sc., M.Phil, Ph.D.				
39	Ms. M. G Anu M.Sc				
40	Dr. S. Sai Subhashini M.Sc., Ph.D				
41	Ms. Preethi.S M.Sc	S. Preethi	S. Preethi		
42	Dr. K. Ghana Priya M.Sc., Ph.D.	K. Ghana Priya	K. Ghana Priya		
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49	Ms. Divya .D M.Sc				
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55	Ms. A. Muthulakshmi M.Sc., M.Phil.				
56	Dr. N.R. Yamuna M.Sc., M.Phil., Ph.D (stats)				
	<u>Department of Psychology</u>				



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58	Ms. N. Datchyaayane M.Sc. NET.	Ms. N. Datchyaayane	Ms. N. Datchyaayane	
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63	Ms. Shree Swathi Bhavani M K M.Sc. Counselling Psychology	Ms. Shree Swathi Bhavani	Ms. Shree Swathi Bhavani	
64	Ms. Mithila Lakshmi M.Sc Counselling Psychology	Ms. Mithila Lakshmi	Ms. Mithila Lakshmi	
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80	Ms. A. Nivedha M.Com.	Ms. A. Nivedha	Ms. A. Nivedha	
81	Dr. C. Nithya M.Com., M.Phil., SET., Ph.D.,	Dr. C. Nithya	Dr. C. Nithya	

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82	K. S Pavithra M.Com.	Pass	Pass		
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85	Ms. M. Anu Gayathri M.Com. NET	Amulya	Amulya		
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101	Ms. V. Poornima M.Sc Electronic Media	Pass	Pass		
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













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32	Ms. K. Venmani Priya M.Sc., M.Phil. (Stats.)	K. Venmani Priya	K. Venmani Priya		
33	Ms. R. Krithika M.Sc	R. Krithika	R. Krithika		
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42	Ms. S. Mohana Priyanka MBA.,M.Com.,M.Phil	S. Mohana Priyanka	S. Mohana Priyanka		
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45	Ms. S. Shankari M.Com., M. Phil.	S. Shankari	S. Shankari		

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48	Ms. Sheeba Fathima M.Com., M.Phil.	of	of		
49	Ms. K. Kokilavani M.Com.	K.kokila	K.kokila		
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<u>Department of Microbiology</u>					
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55	Ms. S. Preetha, M.Sc., M.Phil., TNSET.	S.P	S.P		

 DR. MGR-JANAKI COLLEGE OF ARTS & SCIENCE FOR WOMEN <small>SADHUVARAMA MATHURAI S.A.R. (Diploma) Institute of Research & Development An ISO 9001:2015 CERTIFIED INSTITUTION Affiliated to the University of Madras</small> 		STAFF MEETING	
Document ID:	MJC/2022-23/EVEN /COL/ SM/ATT	Document Name:	ATTENDANCE

FACULTY MEMBERS (SHIFT I & II)

S.No		28.03.23	12.05.23		
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1	Dr. R. Manimekalai M.Sc., M. Tech., Ph.D.				
	Vice Principal				
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	Dean – Academics				
3	Dr. V.C. Santhi Lakshmi M.A., M. Phil., Ph.D., NET.				
	Dean – Students				
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9	Ms. Nandhini M.A				
10	Ms. Akshaya M.A.				
11	Ms. Tasneem. N M.A				

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16	Dr. M. ViniKumari M.A., M.Phil., Ph.D.	<i>2nd</i>	<i>2nd</i>		
17	Dr. K. Priya M.A., Ph.D. SET.	<i>P</i>	<i>P</i>		
18	Dr. S. Shanthi M.A. M.Phil., Ph.D.	<i>S</i>	<i>S</i>		
19	Dr.R.Subha M.A.,B.Ed.,M.Phil.,P.hD.	<i>for</i>	<i>for</i>		
20	Dr. V.M Ambika M.A., M.Phil, M. L.I.S., Ph.D.	<i>for</i> <i>M.L</i>	<i>for</i> <i>M.L</i>		
21	Dr. S. Sowndhri M.A., M.Phil, NET, Ph.D	<i>for</i> <i>S.S</i>	<i>for</i> <i>S.S</i>		
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	<u>Department of French</u>				
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	<u>Department of Bioinformatics</u>				
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31	Dr. Fathima Bushra.M M.Sc., Ph.D	<i>F.B</i>	<i>F.B</i>		
32	Dr.M. Nishandhini M.Sc.,M.Phil., Ph.D	<i>N</i>	<i>N</i>		

33	Dr. B. Sabana M.Sc., M.Phil., Ph.D.				
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	<u>Department of IT</u>				
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51	Dr. P. Lakshmi Gayathri M.Sc. SET. Ph.D.				
52	Dr. V. Vishnupriya M.Sc., M.Phil., Ph.D.				
53	Ms. R. Pamila M. Sc., M.Phil.				
54	Ms. C. Preethy, M.Sc.,				
55	Ms. A. Muthulakshmi M.Sc., M.Phil.				
56	Dr. N.R. Yamuna M.Sc., M.Phil., Ph.D (stats)				
	<u>Department of Psychology</u>				
57	Dr. Ragitha M.Sc., Ph.D., SET, NET.				


58	Ms. N. Datchyaayane M.Sc. NET.	for ds	for ds		
59	Ms. Malarvizhi. M M.Sc.	for ds	for ds		
60	Ms. Amrin Fowzi.S M.Sc.	A	A		
61	Ms.H.Humera Begum M.Sc.	A	A		
62	Ms.S.Ponrathi M.Sc.	A	A		
63	Ms. Shree Swathi Bhavani M K M.Sc. Counselling Psychology	for ds	for ds		
64	Ms. Mithila Lakshmi M.Sc Counselling Psychology	A	A		
<u>Department of BCA</u>					
65	Mrs. N.S. Kothai MCA., M.Phil. SET, NET.	N.S.K	N.S.K		
66	Mrs. P. Renuka M.Sc. (CT), M.Phil. (Department In-charge)	P. Renuka	P. Renuka		
67	Mrs. L.S. Kavitha MCA., M.Phil.	L.S.K	L.S.K		
68	Ms. T. Tulasi MCA, M.E.	T.V	T.V		
69	Ms.S. Archana BCA, MSc(IT), M.Phil	Archana	Archana		
70	Ms. Meenakshi .A BCA., MCA.	Meenakshi	Meenakshi		
71	Ms. R. T. Reshma Hashmi M.Sc. IT	Reshma	Reshma		
72	Ms. D. Deepika MCA	Deepika	Deepika		
73	Ms. Sumathi S M.Sc. Information Technology	Sumathi	Sumathi		
74	Ms R. Nandhini M.Sc.IT	Nandhini	Nandhini		
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75	Ms. E. Nirmala M.Com., M. Phil., SET.	E.Nirmala	E.Nirmala		
76	Ms. V. Subathra M.Com., B.Ed., M.Phil	V.S	V.S		
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<u>Department of Accounting & Finance</u>					
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80	Ms. A. Nivedha M.Com.	A.Nivedha	A.Nivedha		
81	Dr. C. Nithya M.Com., M.Phil., SET., Ph.D., PGDHE	C.Nithya	C.Nithya		

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84	Ms. S.Selvi MBA., M.Phil	Se	Se		
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<u>Department of Business Administration & Human Resource Management</u>					
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93	Ms. Dharmasamvardhini .T M.Com.	for DPM	for DPM		
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96	Ms. S. Suganya M.A	for S.S	for S.S		
97	Ms. P.Harini M.A. Natya	for P.H	for P.H		
98	Ms. Swati Athmanathan, MA. Natya, NET	for S.A	for S.A		
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100	Ms. Ra ^{thi} Chithra	RK Ch	RK Ch		
101	Ms. V. Poornima M.Sc Electronic Media	V.P	V.P		
<u>Department of Physical Education</u>					
102	Dr. R. Selvarani M.P.Ed., M.Phil., Ph.D.	RS	RS		













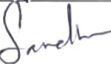











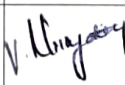
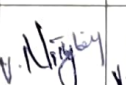
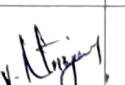










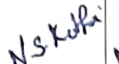






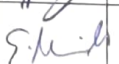
	<u>Department of Library Science</u>				
103	Dr. N. Thilagavathy MCA., MLIS., M.Phil., Ph.D.	103	103		
	<u>SHIFT – II</u>				
	<u>Shift – II – Coordinator</u>				
1	Dr. Ragitha M.Sc., Ph.D., SET., NET.	✓	✓		
	<u>Department of English</u>				
2	Dr. S. Uma Maheswari M.A., M.Phil., Ph.D.	Xeenu	Xms		
3	Ms. K. Jyothi M. A M. Phil	Jyothi	Jyothi		
4	Ms. M. Abhaya M.A. M. Phil	Abhaya	Abhaya		
5	Ms. Shivani Hariharan M.A.	For Shivani	For Shivani		
	<u>Department of Tamil</u>				
6	Dr. K. Sathyapriya M.A., M.Phil., Ph.D. SET, NET	KS	KS		
7	Dr. P. Sharmila M.A., M.Phil., Ph.D., SET.	Pr Sharmila	Pr Sharmila		
8	Ms. K. Divya M.A.,M.Phil., NET.	Divya	Divya		
9	Dr. C. Maheswari M.Ed.,M.Phil.,NET.,SET.,Ph.D	C Maheswari	C Maheswari		
10	Ms. Gayathri K M.A. M.Phil.,	For Gayathri	For Gayathri		
11	Ms. Aritha M.A. NET	For Aritha	For Aritha		
12	Ms. Anusiya M.A., B.Ed.,	Anusiya	Anusiya		
	<u>Department of Computer Science</u>				
13	Ms. J. SahayaSheebaMangalam M.Sc., M. Phil, B.Ed., SET.	@	@		
14	Ms. Kapila Kaviya MCA, M.Phil	Kapila	Kapila		
15	Ms. Gayathri .K, B.Tech, M.E.	Gayathri	Gayathri		
16	Ms. K. Krithika, M.Sc. (IT) NET	Krithika	Krithika		
17	Ms. R. Anitha Prabha MCA, M.Phil	For Anitha	For Anitha		
	<u>Department of BCA</u>				
18	Ms. L. Poongothai, M.Sc., B.Ed.	For L. Poongothai	For L. Poongothai		
19	Ms.S.Anusuya M.Sc, B.Ed. M Phil.	For S. Anusuya	For S. Anusuya		
20	Ms. R. Srividhya M. Sc. I.T.	For R. Srividhya	For R. Srividhya		
21	Ms. Senthamil Selvi .E MCA	For Senthamil Selvi	For Senthamil Selvi		

22	Ms. Selin Chandra .C.S M.C.A. M.Phil.	Selin	Selin
23	Ms.M.Kokila	Kokila	Kokila
24	Ms. B. Malarvizhi MCA	B. Malarvizhi	B. Malarvizhi
25	Ms. Sajeetha Begum .I, M.Sc. B.Ed	Sajeetha Begum	Sajeetha Begum
26	Ms. V. Jenifar M.Sc	Jenifar	Jenifar
<u>Department of Mathematics</u>			
27	Ms. J. Preethika Rangasayee M.Sc., M.Phil., SET.	Preethika	Preethika
28	Ms. G.Sangeetha M.Sc M.Phil.	Sangeetha	Sangeetha
29	Ms.S.Ramya M.Sc M.Phil.	Ramya	Ramya
30	Ms. Uma M.Sc., M.Phil	Uma	Uma
31	Ms. Subhashiny M.Sc. M.Phil	Subha	Subha
32	Ms. K. Venmani Priya M.Sc., M.Phil. (Stats.)	K.P.	K.P.
33	Ms. R. Krithika M.Sc	Krithika	Krithika
<u>Department of Commerce</u>			
34	Ms G. Kavitha B.A.(C.S), M.Com, M.Phil, MBA	Kavitha	Kavitha
35	Ms. S.Pavithra M.Com	S.Pavithra	S.Pavithra
36	Ms. M. Janani M.Com., M.Phil.	Janani	Janani
37	Ms. Uma.S M.A., M. Phil., SET.	Uma	Uma
38	Ms.Sindhuja M.Com., MBA., M.Phil., NET	Sindhuja	Sindhuja
<u>Department of Accounting & Finance</u>			
39	Ms. J. Divya M.Com., M. Phil.	Divya	Divya
40	Ms. J. Shama Afrin M.Com.,M.Phil.	Shama Afrin	Shama Afrin
41	Ms. Indumathy .C M. Com	Indumathy	Indumathy
42	Ms. S. Mohana Priyanka MBA.,M.Com.,M.Phil	Mohana	Mohana
<u>Department of Corporate Secretaryship</u>			
43	Ms. K. Renuka M.Com., M. Phil.	Renuka	Renuka
44	Ms. R. Supreetha M.Com.,	Supreetha	Supreetha
45	Ms. S. Shankari M.Com., M. Phil.	Shankari	Shankari
46	Ms. Evangelin Rajbharath M.Com	Evangelin	Evangelin

	<u>Department of Bank Management</u>				
47	Ms.R. Koteswari M. Com., M. Phil	R.Koteswari	R.Koteswari		
48	Ms. Sheeba Fathima M.Com., M.Phil.	S.Fathima	S.Fathima		
49	Ms. K. Kokilavani M.Com.	K.Kokilavani	K.Kokilavani		
50	Ms. Rushmi Durairajan M.Com Banking & Insurance	R.Durairajan	R.Durairajan		
	<u>Department of Business Administration & Human Resource Management</u>				
51	Ms. V. Visalakshi M.A., M.Phil.	V.Visalakshi	V.Visalakshi		
52	Ms. A. Lavanya Bharathi M.Com.	A.Lavanya	A.Lavanya		
53	Ms.S.Deepikalakshmi M.Com., MBA	S.Deepikalakshmi	S.Deepikalakshmi		
	<u>Department of Microbiology</u>				
54	Mrs. D. Mahalakshmi M.Sc., M.Phil., NET., SET.	D.Mahalakshmi	D.Mahalakshmi		
55	Ms. S. Preetha, M.Sc., M.Phil., TNSET.	S.Preetha	S.Preetha		

 <p style="text-align: center;">Dr. MGR-JANAKI COLLEGE OF ARTS & SCIENCE FOR WOMEN SRIKALYANIPURAM, PATTINAM AN ISO 9001:2015 CERTIFIED INSTITUTION Affiliated to the University of Madras</p>		HOD MEETING	
Document ID:	MJC/2022-23/ EVEN / COL/HM/CIR	Document Name:	CIRCULAR



SHIFT I & II

S.No	Name	Department	21.12.22	27.02.23	27.04.23
1	Dr. R. Manimekalai	Principal			
2	Dr. Lakshmi Balaji	Vice Principal			
3	Dr. V.C. Shanthi Lakshmi	Dean - Academics			
4	Dr. Apitha Sabapathy	Dean – Students	Leave	Leave	Leave
5	Dr. Ragitha Radhakrishnan	Co-ordinator (Shift – II)			
6	Ms. Sandhya	Bioinformatics (PG)			
7.	Ms. Ramya	Biochemistry (UG)			
8	Ms. K. V. Priya (Dept. In-charge)	English			
9	Dr. D. Lakshmi Priya	Microbiology (PG)			
10	Dr. V. Nithyakalyani	Microbiology (UG)			
11	Ms. V.R. Viju	Computer Science			
12	Dr. V. Agnes Lavanya	Mathematics			
13	Dr. Ragitha Radhakrishnan	Psychology			
14	Ms. N.S. Kothai	BCA			
15	Dr. K. Latika	BBA			
16	Dr. E. Nirmala	B. Com (G)			




















































17	Ms. K. Banumathy	B. Com (AF)	leave	leave	leave		
18	Dr. K. Sucharitha	B. Com (CS)	Sucharitha	Sucharitha	Sucharitha		
19	Ms. S. Pavithra	Visual Communication	S.Pavithra	S.Pavithra	S.Pavithra		
20	Dr.Sujatha Mohan	Natya	for P.H.	for P.H.	for P.H.		
21	Dr. R. Selvarani	P D	P.D.	P.D.	P.D.		
22	Dr.Thilagavathy	Library	TD	TD	TD		
23	Dr.RanjanaRai	Hindi	R.Rai	R.Rai	R.Rai		
24	Dr.GayathriPreethy	Sanskrit	leave	leave	leave		
25	Ms Kameeshwari	French	Kameeshwari	Kameeshwari	Kameeshwari		

SHIFT II

S.No	Name	Department	22.12.22	28.02.23	27.04.23		
1	Dr.Ragitha Radhakrishnan	Co-ordinator	Ragitha	Ragitha	Ragitha		
2	Dr.K.Sathyapriya (Dept.In-charge)	Tamil	G.S.	G.S.	G.S.		
3	Ms.Poongothai	BCA	Poongothai	Poongothai	Poongothai		
4	Ms.Sheeba	Computer Science	Sheeba	Sheeba	Sheeba		
5	Ms.Preethika	Mathematics	P.Preethika	P.Preethika	P.Preethika		
6	Ms G. Kavitha	B.Com(G)	G.Kavitha	G.Kavitha	G.Kavitha		
7	Ms. J. Divya	B.Com (AF)	J.Divya	J.Divya	J.Divya		
8	Ms.Renuka	BCS	Renuka	Renuka	Renuka		
9	Ms.R.Koteswari	BBM	R.Koteswari	R.Koteswari	R.Koteswari		
10	Ms.Visalakshi	BBA	Visalakshi	Visalakshi	Visalakshi		
11	Ms.N.S Kothai	Exam Committee	N.S.Kothai	N.S.Kothai	N.S.Kothai		

 <p style="text-align: center;">Dr. MGR-JANAKI COLLEGE OF ARTS & SCIENCE FOR WOMEN <small>SATHI ABANAI M. RAMANUJAM UNIVERSITY OF MADRAS A-ISO 9001:2015 CERTIFIED INSTITUTION Affiliated to the University of Madras</small></p> 		HOD MEETING	
Document ID:	MJC/2022-23/ EVEN / COL/HM/ATT	Document Name:	ATTENDANCE



FACULTY MEMBERS (SHIFT I & II)

S.No	Name	Department	22.12.22	28.02.23	27.04.23		
1	Dr. R. Manimekalai	Principal					
2	Dr. Lakshmi Balaji	Vice Principal					
3	Dr. V.C. Shanthi Lakshmi	Dean - Academics					
4	Dr. Apitha Sabapathy	Dean – Students	Leave	Leave	Leave		
5	Dr. Ragitha Radhakrishnan	Co-ordinator (Shift – II)					
6	Ms. Sandhya	Bioinformatics (PG)					
7.	Ms. Ramya	Biochemistry (UG)					
8	Ms. K. V. Priya (Dept. In-charge)	English					
9	Dr. D. Lakshmi Priya	Microbiology (PG)					
10	Dr. V. Nithyakalyani	Microbiology (UG)					
11	Ms. V.R. Viju	Computer Science					
12	Dr. V. Agnes Lavanya	Mathematics					
13	Dr. Ragitha Radhakrishnan	Psychology					
14	Ms. N.S. Kothai	BCA	 N.S. Kothai	 N.S. Kothai	 N.S. Kothai		
15	Dr. K. Latika	BBA					
16	Dr. E. Nirmala	B. Com (G)					
17	Ms. K. Banumathy	B. Com (AF)					
18	Dr. K. Sucharitha	B. Com (CS)					

19	Ms. S. Pavithra	Visual Communication					
20	Dr.Sujatha Mohan	Natya	For P.K.	For P.K.	For P.K.		
21	Dr. R. Selvarani	P D					
22	Dr.Thilagavathy	Library					
23	Dr.RanjanaRai	Hindi					
24	Dr.GayathriPreethy	Sanskrit	Leave	Leave	Leave		
25	Ms Kameeshwari	French					

SHIFT II

S.No	Name	Department	22.12.22	28.02.23	27.04.23		
1	Dr.Ragitha Radhakrishnan	Co-ordinator					
2	Dr.K.Sathyapriya (Dept.In-charge)	Tamil	Gsa.	Gsa.	Gsa.		
3	Ms.Poongothai	BCA	L Poon	L Poon	L Poon		
4	Ms.Sheeba	Computer Science					
5	Ms.Preethika	Mathematics					
6	Ms G. Kavitha	B.Com(G)	For G	For G	For G		
7	Ms. J. Divya	B.Com (AF)					
8	Ms.Renuka	BCS					
9	Ms.R.Koteswari	BBM					
10	Ms.Visalakshi	BBA					
11	Ms.N.S Kothai	Exam Committee					

 Dr. MGR-JANAKI College of Arts and Science for Women <small>"Excellence Through Diligence"</small> 		HOD's MEETING	
Document ID:	MJC/2022-23 / COL/HM/6/CIR	Document Name:	CIRCULAR
Date	21.12.2022		

HOD's meeting to be scheduled on 22nd December 2022 in the Conference hall at 11:30 am for Shift I.

Agenda of the meeting:



- Discussion about the cultural and cocurricular activities for the students.
- Discussion about the online classes.
- Discussion about the Chennai literary Fest 2023.
- General instructions from the exam committee and library.


 IQAC COORDINATOR


 PRINCIPAL PRINCIPAL



**DR. MGR JANAKI COLLEGE OF
 ARTS & SCIENCE FOR WOMEN**
 CHENNAI - 600 028.

 Dr. MGR-JANAKI College of Arts and Science for Women <i>"Excellence Through Diligence"</i> 		HOD's MEETING	
Document ID:	MJC/2022-23/COL/ HM/6/ MOM	Document Name:	MINUTES OF THE MEETING
Date	22.12.2022		
Timing:	11:30 am -12:00 pm		

MINUTES OF THE MEETING

HOD's meeting was convened by the Principal.

- Department's should submit the name list of the students, interested in singing & dancing for the college team by 23.12.22.
- Only one official Whats app group must be maintained for each class.
- Teachers are instructed to post the information shared in a faculty group with the students without fail.
- All staff must have mgrjanaki.ac.in domain, all the online class link must be posted only from the official id, any queries to be discussed with Ms Kothai of BCA department.
- Online class schedules should be posted in respective groups in the defined format, classes must be conducted regularly in the stipulated timings.
- Kindly inform the parents about the students not attending the online classes. For I & II years revision classes for Lang and English, major and allied classes for even semesters should be taken.
- Convocation, college day, sports day & cultural tentatively will be in January 2023
- Club activity and department report for this semester should be submitted
- All departments must conduct the seminar or workshop for this academic year before January 2023.
- Master mark register, attendance register, log book must be maintained neatly.
- University inspection is to be expected in January 2023, all documents and registers must be maintained and updated .
- "Chennai Literary Fest" is on 4th January, Ms Annalakshmi of English department, Dr Sowndhari of Tamil department are in-charge of the events. Department must send the students volunteers name list.
- Natya and other language department book requirements must be updated to the Librarian.
- Invigilators must be vigilant while doing university invigilation. Invigilation date list must be checked by the invigilator properly.
- Online entry must be done properly without mistake, heads of the departments must check before submitting to the exam committee.
- First year class teachers inform the students to bring the hall tickets on the date of exam, failing which a fine of Rs 100 will be collected to issue the duplicate hall ticket.
- Strict action will be taken when the students are found doing malpractices in the examination hall by the university squad team.



IQAC COORDINATOR

PRINCIPAL

PRINCIPAL



**DR. MGR JANAKI COLLEGE OF
ARTS & SCIENCE FOR WOMEN
CHENNAI - 600 028.**

 Dr. MGR-JANAKI College of Arts and Science for Women <small>"Excellence Through Diligence"</small> 		HOD's MEETING	
Document ID:	MJC/2022-23 / COL/HM/7/CIR	Document Name:	CIRCULAR
Date	27.02.2023		

HOD's meeting to be scheduled on 28 February 2023 in the Conference hall at 11:30 am for Shift I & 12.30 pm for Shift II.

Agenda of the meeting:

- Discussion about Fee collection
- Information regarding PTA meeting
- General instruction about discipline
- Information about the Naan Mudhalvan classes
- Notice period for faculty members




IQAC COORDINATOR


PRINCIPAL


PRINCIPAL



**DR. MGR JANAKI COLLEGE OF
ARTS & SCIENCE FOR WOMEN
CHENNAI - 600 028.**

 Dr. MGR-JANAKI College of Arts and Science for Women <i>"Excellence Through Diligence"</i>		 HOD's MEETING	
Document ID:	MJC/2022-23/COL/ HM/7/ MOM	Document Name:	MINUTES OF THE MEETING
Date	28.02.2023		
Timing:	11:00 am -12:30 pm		

MINUTES OF THE MEETING

HOD's meeting was convened by the Principal.

- Departments with fee defaulters in the I and II Years are informed to pay the fees as early as possible. Last date to pay fees for the academic year 2023-2024 will be March 20, 2023.
- Parent Teacher Meeting will be conducted on 11" March 2023. Class Teachers will discuss with the parents about the attendance and the performance of the students. Parents who are not able to attend on the day of the PTA meeting should meet the class teachers the following week between 12:40pm. to 2:00pm for shift I and between 12.00 noon to 1.00 pm for shift II.
- Long absentees should be intimated to the parents.
- Staff should be polite to the students. Department In-charge should treat the staff members kindly.
- Gate duty has been assigned to one staff in each department during the first and second hour. Staff should ensure that the students are inside the college by 8.15 am for Shift I and 1.10 pm for Shift II. Students should not miss classes. No student is allowed to go out during the college hours, any emergency should be informed to principal office and enter the details in the register in principal's office.
- Classes to be conducted regularly for all students under 'Nan Mudhalvan Scheme'.
- If any staff wishes to resign, two months notice must be given by the staff along with the resignation letter.




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**DR. MGR JANAKI COLLEGE OF
 ARTS & SCIENCE FOR WOMEN!
 CHENNAI - 600 028.**



 Dr. MGR-JANAKI College of Arts and Science for Women <small>"Excellence Through Diligence"</small>				HOD's MEETING	
Document ID:	MJC/2022-23 / COL/HM/8/CIR	Document Name:	CIRCULAR		
Date	26.04.2023				

Department in-charges meeting will be convened on 27 April 2023 at 01:00 pm for both Shift I & Shift II in the Conference Hall.

Agenda of the meeting:

- Discussion about College fee - I & II Years.
- Study Holidays for III years
- Discussion about Workload and NME subject allocation.



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 Dr. MGR-JANAKI College of Arts and Science for Women <small>"Excellence Through Diligence"</small>		 HOD's MEETING	
Document ID:	MJC/2022-23/COL/ HM/8/ MOM	Document Name:	MINUTES OF THE MEETING
Date	27.04.2023		
Timing:	1:00 -1:30 pm		

MINUTES OF THE MEETING

HOD's meeting was convened by the Principal.

- Departments with fee defaulters in I Years and II Years are intimated to pay the fees at the earliest.
- The Final Year students will have study holidays from 29.04.2023.
- The workload for department in-charges will be 18 hours and the other staff in the department can be allocated 20, 21 and 22 hrs. (HOD's can plan accordingly)
- Departments should select NME subjects from the list provided in the university website and allocate the department staff to handle the subject for their students. NME hours will be held on Saturdays. NME subjects selected by the departments should be submitted to Ms. Akshaya of the English Department.
- Department in-charge must check the Softskill subjects offered to the students.
- Feedback link for the academic year 2022-23 will be sent to the respective students group. The Class teachers are instructed to inform the students to fill and submit the form immediately.
- No Invigilation duty for the staff allotted for the admission duty.




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**DR. MGR JANAKI COLLEGE OF
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 CHENNAI - 600 028.**

 Dr. MGR-JANAKI College of Arts and Science for Women "Excellence Through Diligence"			
		STAFF MEETING	
Document ID:	MJC/2022-23/ COL/SM/3/CIR	Document Name:	CIRCULAR
Date	27.03.2023		

There will be a Staff meeting on 28th March 2023 at 12:30 pm for Shift II & 1:10 pm for Shift I in Dr. Subrahmanyam Hall.

Agenda of the meeting:

- Discussion about College fee, I & II Years must pay the fee before the subject selection.
- General instruction for the staff members regarding University Exam and subject selection for the university exam April 2023.
- Discussion about the ISO & NAAC audit.

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**DR. MGR JANAKI COLLEGE OF
ARTS & SCIENCE FOR WOMEN
CHENNAI - 600 028.**

 Dr. MGR-JANAKI College of Arts and Science for Women <small>"Excellence Through Diligence"</small>		 STAFF MEETING	
Document ID:	MJC/2022-23 / COL/SM/3 /MOM	Document Name:	MINUTES OF THE MEETING
Date	28.03.2023		
Timings	12:30-1:30 pm		


MINUTES OF THE MEETING

HOD's meeting was convened by the Principal.

- Departments with fee defaulters in the III years to pay the fees as early as possible.
- Last date to pay fees for the academic year 2023 – 2024 will be March 30, 2023.
- The internal assessment answer books should be evaluated sincerely with proper marks break-up.
- Remedial classes for failures in the University Exam to be conducted.
- Departments should prepare the documents for NAAC and Internal Audit as per the criteria suggested.
- Students should be on time to class after the break hours and teachers who are free after the break should ensure that the students do not roam in the campus after the break.
- Exam committee details will be communicated through meetings and there will not be personal meetings held for each staff. Exam fee should be collected and make students aware that the students pay the college fee and exam fee before online registration.
- Teachers should enroll themselves in any of the professional bodies pertaining to their department.
- Conduct intercollegiate activities which will give more exposure and subject knowledge to the students.


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 Dr. MGR-JANAKI College of Arts and Science for Women <small>"Excellence Through Diligence"</small> 		STAFF MEETING	
Document ID:	MJC/2022-23/COL/SM/4/CIR	Document Name:	CIRCULAR
Date	11.05.2023		

There will be a Staff meeting on 12th May 2023. Venue - Dr.Subrahmanyam Hall at 11:00 am

Agenda of the meeting:

- General instructions to the teachers by the Chairman Dr. Kumar Rajendran and Principal Dr. R. Manimekalai.
- Discussion about the Roles and responsibilities for the teachers, for the next Academic Year 2023-2024.
- Instruction about the timings and reopening date for the II and III Years for the Academic Year 2023-2024.
- General instruction for the invigilators by the Controller of Examination, Ms.Kothai for the University exam May 2023.

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ARTS & SCIENCE FOR WOMEN
CHENNAI - 600 028.**

 Dr. MGR-JANAKI College of Arts and Science for Women <small>"Excellence Through Diligence"</small>		STAFF MEETING	
Document ID:	MJC/2022-23/COL/SM/4/MOM	Document Name:	MINUTES OF THE MEETING
Date	12.05.2023		
Timings	11:00am		

MINUTES OF THE MEETING

- Staff Meeting was convened by the Chairman Dr. Kumar Rajendran and Principal Dr. R. Manimekalai.
- Chairman, instructed the teachers to brief about their achievements in the last academic year. He also motivated and shared a few experiences to face the competitive world. He also appreciated the teachers and In-charges involved in all the college activities for the last academic year.
- Principal thanked the management and teachers for the successful completion of ISO and other activities conducted in the last academic year. She also instructed the teachers to be well prepared for the next academic year. Teachers must be on time to the college and class and to avoid taking leave. Principal congratulated the students who secured University Ranks from the Dept of Psychology, BBM & M.Sc IT.
- College Timings
 - Shift I - 8:15 am - 12:50 pm**
 - Shift II - 1:05 pm - 5:30 pm**
- For I years, online classes to be conducted on Monday's, II Years on Tuesday's, III Years on Friday's, I PG on Wednesday's and II PG on Thursday's. (Science department can plan PG classes according to the practical classes). Dept of Natya will have classes on all the 5 days, timings from 9:00 am-1:20 pm.
- Reopening Date for **III Years in on 19th June 2023**, for **II Years 3rd July 2023** and for I Years dates will be announced later.
- IQAC Seminar for the faculties to be scheduled on 23rd June 2023, Dr. Latika Head, Dept of Business Administration is in charge.
- **Committee for the Academic Year 2023-2024** was announced by Vice Principal Dr.Lakshmi Balaji

STAFF NAME	IN-CHARGE
Dr. Ragitha Radhakrishnan	Shift II (Co-ordinator)
Ms.Banumathy	Shift II (In-charge for Commerce Dept)
Ms.Sheeba	Shift II (In-charge for Comp.Sci & BCA)
Ms.Sarjana	Natya Dept (In-charge)
Staff Secretary	

Ms.Viju	Shift I
Ms.Visalakshi	Shift II
Senate In-charge	
Dr.Bridha Banu	Shift I
Ms Humera	Shift I
Ms. Mahalakshmi	Shift II
Placement	
Ms.Preethika	Shift II
Ms.Pavithra	Shift I
Ms.Anu	Shift I
Ms Preethi	Shift I
Ms Uma	Shift II
Ms.Srividhya	Shift II
Alumae In- charge	
Ms Sandhiya	Shift I
NAAC In- charge	
Dr. Ragitha Radhakrishnan	
Dr.Latika	
Ms.Nirmala	
Ms.Uma Maheshwari	
Exam Committee	
Ms.Kothai	Shift I
Ms.Premina	Shift I
Ms.Preethy	Shift II
Ms.Meenakshi	Shift I
Ms.Reshmi	Shift I
Ms.Renuka	Shift II
Advisor Advisee In- charge	
Dr.Durga	Shift I
Ms.Kavitha	Shift II
Eye Opener In- charge	
Ms.Nithya	Shift I
Ms.Abiya	Shift II
Sports	
Dr.Selva Rani	
Disciple committee	
Dr. Agnes	Shift I
Dr Ghana Priya	Shift II

Dr Sharmila	Shift II
Calender Dr.Nithyakalyani	Shift I
Magazine Dr.Sucharitha	Shift I
Certificate Course Ms.Sruthi	Shift I
NME & Bridge Course Ms.Akshaya	Shift I
Extension activities	
Rotaract Ms. Sarjana	Shift-I
NSS Dr. C.Banu Rekha (Unit-I) Ms Muthu lakshmi (Unit-II)	Shift-I
RRC Dr. Shabana Ms. Haritha	Shift-I Shift-II
YRC Ms.Hamren Ms.Divya	Shift-I Shift-II
Foreign Students Ms.L.S.Kavitha	
Special student In-charge Dr.Sathya priya	
Book Exhibition Dr.Thilakavathy Ms.Rajeshwari	
Anit-ragging Committee Dr.V.C Santhi Lakshmi Dr.Abitha Sabapathy	
Attendance In-charge Ms.Kavya Priya Ms.Venmani Priya	Shift-I Shift-II
Scholarship In-charge Ms.Ganga Devi	Shift-I
Log Book In-charge Dr.Lakshmi Priya Ms.Divya	Shift-I Shift-II
Insurance In-charge Dr. Nithya Ms.Deeepika	Shift-I Shift-II
ICT Academy Dr.Nirmala Ms G.Kavitha	Shift-I Shift-II
Furniture In-charge Dr.Vini Kumari Dr.Shankari	Shift-I Shift-II

Computers In-charge Ms.Anusuya	Shift-II
UG Projects In-charge Ms.Selvi Ms Kokila	Shift-I Shift-II
Naan mudhalvan Thittam Ms.Preethika	Shift-II
Pudhumai Penn Thittam Dr.Lakshmi Gayathri	Shift-II
SAI Academy Dr.Lakshmi Priya Dr.Bridha banu	Shift-I Shift-II

Exam Committee:

COE of Dr. MGR Janaki College, Ms. Kothai briefed about the conduct of the University Examination to be scheduled on May 2022-2023

About College Fees:

1. Class Teachers and Heads must inform the students to pay the 2023-24 College fees and if there is any college fee pending for the year 2022-23 must pay as early as possible.
2. April 2023 University exam commences from 17th May 2023
3. Timings for the forenoon session are from 10 am to 1.00 pm and for the afternoon session, from 2.00 pm to 5.00 pm.

Instruction for the Invigilators:

1. Reporting Time for the Invigilators for the forenoon session is 9 am and for the Afternoon session is 1 pm.
2. Arts block Room No. 6 will be the control room for April exams. Invigilators can collect and submit the answer booklets, seating plan and other necessary requirements from A6 for the exams. Also kindly check the count of the answer booklet and cover
3. Invigilators can make the necessary changes with their own departments or with other departments if they are unable to come on the scheduled date. Do not hand over the duty to the exam committee.
4. Invigilators are required to sign the hall allocation book, note down the Exam Hall, Strength of the Hall may be 30 to 33. If it is more than 40 we will send one member to the exam hall for assistance initially.
5. After collecting the materials (Attendance sheet, seating plan and Answer booklets) from the Exam Cell, please proceed to the exam hall directly with blue and red pen. Do not take reading materials and cell phones during invigilation to the Exam hall.
6. Clearly write all the essential details on the black board and also the complete register number on the table.
7. Invigilators should thoroughly check the ID card, Hall ticket, hand, handkerchief, pouch and calculator of the candidate. Only Transparent pouches and water bottles will be allowed. Also check if she has ear pods.
8. All the candidates should bring their hall ticket and ID card to the exam hall, failing which they should be directed to the conference hall for getting the temporary ID cards or Hall tickets. Students must wear the ID card.
9. From 9.30 a.m onwards students can be allowed into the hall. Answer booklets can be distributed to the candidates and help them to fill up the front page details.

10. Distribution time for the question paper is 10 am. Instruct the students to write their register number only on the top left corner of the question paper and maintain the same with no clue writing even in pencil.
11. Kindly double check the distribution of the correct question paper to the candidate. It is the ultimate responsibility of the invigilator.
12. From 10 am onwards attendance can be taken.. Mark Absent in red pen.
13. Till 10.30 am students can enter the exam hall. The students who have completed, from 11 am onwards can be allowed to leave the exam hall.
14. While writing the brown cover, the invigilator should verify all the details which are given in the Attendance sheet, with the seating plan attached on paper.
15. At 1.00 pm collect the entire answer booklet and arrange them in Reg. no order, hand over the same to the exam committee members.
16. The invigilators are expected to be walking inside the hall for the complete duration of the exam.
17. If any malpractice is noticed inside the exam hall, bring it to the notice of the committee immediately through the squad. Do not make the student stand outside or question her separately.
18. Invigilators can request the squad members to relieve them in case of an emergency.

Instruction for the Squad duty:

1. Timing for the squad is 9.15 am to 11.15 am for the forenoon session and 1.15 pm to 3.15pm for the afternoon session.
2. First direct the students to the exam hall.
3. Note down the exam hall from the squad register, thoroughly check the candidates once again.
4. Staff should not take photos to check the question papers with the subject teachers.
5. Scribe students can be directed to the library for their exams.
6. Subject question paper should be checked at 11.00a.m. Any discrepancy, bring it to the notice of the chief superintendent.

[Signature]
IQAC COORDINATOR

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**DR. MGR JANAKI COLLEGE OF
ARTS & SCIENCE FOR WOMEN
CHENNAI - 600 028.**



**Dr. MGR-JANAKI COLLEGE
OF ARTS & SCIENCE FOR WOMEN**

SATHYABAMA MGR MALIGAI
11 & 13, Durgabai Deshmukh Road, RA Puram, Chennai - 28

An ISO 9001:2015 CERTIFIED INSTITUTION
Affiliated to the University of Madras



***ACADEMIC AND
ADMINISTRATIVE
AUDIT***

DR. MGR-JANAKI COLLEGE OF ARTS & SCIENCE FOR WOMEN

11 & 13, DURGABAI DESHMUKH ROAD, RAJA ANNAMALAI PURAM, CHENNAI - 28

Administrative and Academic Audit Report

Name of College: Dr. MGR-Janaki College of Arts & Science for Women

Location: 11 & 13, Durgabai Deshmukh Road, RA Puram, Chennai - 28

Date of Audit: 16.03.2023 and 17.03.2023

I. Executive Summary:

The purpose of this audit is to evaluate the administrative and academic functioning of Dr. MGR-Janaki College of Arts & Science for Women across its diverse range of departments. The college offers programs in Biochemistry, Bioinformatics, Microbiology, Psychology, Mathematics, Visual Communication, English, Tamil, Computer Application, Computer Science, Business Administration, Natya, Commerce General, Commerce Accounting and Finance, Commerce Corporate Secretaryship, and Commerce Bank Management.

Dr. MGR-Janaki College of Arts and Science for Women was founded in 1996 in the memory of the late Chief Minister Bharat Ratna Dr. MGR and his wife Mrs. Janaki Ramachandran, who championed the cause of women's education, believing true empowerment of women can be obtained only through education and economic independence. For women to scale new heights and explore new territories, Dr. MGR - Janaki College offers innumerable job oriented courses. To translate their dreams into reality, the college is equipped with dedicated staff and infrastructure par excellence.

Nearly 4000 students are enrolled in 14 undergraduate programmes and 6 post graduate programmes and a unique five year integrated programme M.A. Natya (a combination of dance, music, theatre, history and philosophy) the only one of its kind in Tamil Nadu. Around 160 faculty members across different disciplines work with the motto "**Excellence through Diligence**". The institution has been able to secure top university ranks every year in various disciplines. The institution secures placement for all the students who register.

The College has always been inclusive since its inception, with special focus on persons with speech and hearing impairment. The college also admits students with learning disabilities and other challenges. A large number of students are first generation learners and we believe that the experience at our institution will impact their lives remarkably.

VISION

To fashion competent, cultured, confident young women endowed with noble values that make them a shining star in the family and society.

MISSION

- To financially empower women by freeing them from economic dependence. Towards achieving this end, the institution has embarked on various job-oriented courses that are in demand in the employment market.
- To motivate women to look beyond academic qualifications and develop core competencies and attain self-actualization. The knowledge components, the skill sets and attitudinal frameworks are so designed that help women in achieving this.
- To achieve inclusive education. As part of this goal as well as reflecting Bharat Ratna Dr. MGR's concern for the hearing impaired and physically challenged, the institution integrates as many of such students as possible in the mainstream.
- To build a gender-neutral society by infusing in students a sense of equality, purpose, accountability, responsibility and personal strength to meet the challenges with stoic courage.
- To help students become leaders of tall standing, serving and building the society. By setting rigorous academic standards and giving students the support they need to meet those standards, the institution enables them to unlock their potentials and discover their own capabilities which provide them with the required confidence to lead.
- To develop well-rounded personalities through innovative and robust curricula. Learning to learn is the focus of the institution and not merely training for any specific vocation. Learning at the institution is an experience in itself.

II. Administrative Assessment:

A. Governance and Leadership:

1. Leadership Structure:

- The college has a well-defined leadership structure, with clear roles and responsibilities at the administrative level.
- Regular meetings are held to ensure effective communication and decision-making.

2. Policy Implementation:

- College policies are documented and communicated to all departments.

- There is evidence of adherence to policies in daily operations.

3. Financial Management:

- Financial records are maintained accurately and transparently.
- Budgets align with the strategic goals of the college.

B. Departmental Administration:

1. Staffing:

- Adequate faculty and staff are available for each department.
- Faculty qualifications align with accreditation standards.

2. Infrastructure:

- Facilities meet the needs of each department.
- Any maintenance or improvement needs have been identified.

3. Student Services:

- Support services, such as counseling and career guidance, are accessible to students.
- Feedback mechanisms for improvement are in place.

III. Academic Evaluation:

A. Curriculum and Teaching:

1. Curriculum Design:

- The curriculum is well-structured and up-to-date.
- Regular reviews ensure relevance to industry trends.

2. Teaching Methodologies:

- Varied teaching methods are employed to cater to diverse learning styles.
- Faculty development programs are conducted for continuous improvement.

3. Research and Innovation:

- Departments engage in research though improvement can be done in this area.
- Innovation in teaching methods is encouraged.

B. Student Performance:

1. Examination and Evaluation:

- The examination process is fair and transparent.
- Timely feedback is provided to students for improvement.

2. Student Success:

- Graduation rates and post-graduation placements are monitored.
- Initiatives for student success and retention are in place.

DR. MGR-JANAKI COLLEGE OF ARTS & SCIENCE FOR WOMEN
11 & 13, DURGAIBAI DESHMUKH ROAD, RAJA ANNAMALAI PURAM, CHENNAI - 28

DATE: 16 | 03 | 2023

DEPARTMENT: B. Com (Accounting & Finance)

ACADEMIC YEAR: 2022-23

KEY ASPECT	RATING			AUDITOR REMARKS
	EXCELLENT	VERY GOOD	NEEDS IMPROVEMENT	
Alignment of the curriculum with industry standards	✓			
Qualifications, expertise and ongoing professional development of faculty members.		✓		
Attendance of Students		✓		
Pass rates of students		✓		
Retention rate of students	✓			
Functioning of Class Committees	✓			
Collection and Analysis of Student Feedback	✓			
Quantity and Quality of Assignments	✓			
Student Participation in Mini Projects			✓	ENCOURAGE STUDENTS TO PRESENT PAPERS & PUBLISH PAPERS.
Syllabus Coverage as per Course Plan		✓		

Conduct of Retests	✓				
Conduct of Remedial/ Bridge Classes	✓				
Use of ICT in Teaching Learning Process		✓			Include more Youtube videos in Lesson Plan
Extent of Research and Publications		✓			Increase number of Publications
Placement Activities			✓		
Budget Allocation and Financial Accountability			✓		
Adequacy of Infrastructure and facilities			✓		
Level of Community Engagement			✓		
Efficacy of Records and Documentation	✓				
Extent of Strategic Planning			✓		

AUDITOR NAME AND SIGNATURE

Dr. Deepak P



Dr. Anesh V. Appu

Anesh


HEAD OF THE DEPARTMENT



PRINCIPAL

DR. MGR-JANAKI COLLEGE OF ARTS & SCIENCE FOR WOMEN
11 & 13, DURGABAI DESHMUKHI ROAD, RAJA ANNAMALAI PURAM, CHENNAI - 28

DATE: 16/03/2023

DEPARTMENT: B. Com (Bank Management)

ACADEMIC YEAR: 2022 - 23

KEY ASPECT	RATING			AUDITOR REMARKS
	EXCELLENT	VERY GOOD	NEEDS IMPROVEMENT	
Alignment of the curriculum with industry standards	✓			
Qualifications, expertise and ongoing professional development of faculty members.		✓		
Attendance of Students		✓		
Pass rates of students		✓		
Retention rate of students		✓		
Functioning of Class Committees	✓			
Collection and Analysis of Student Feedback	✓			
Quantity and Quality of Assignments		✓		
Student Participation in Mini Projects		✓		
Syllabus Coverage as per Course Plan		✓		

Conduct of Retests			✓	
Conduct of Remedial/ Bridge Classes	✓			
Use of ICT in Teaching Learning Process			✓	
Extent of Research and Publications			✓	Increase Publications
Placement Activities			✓	
Budget Allocation and Financial Accountability	✓			
Adequacy of Infrastructure and facilities			✓	
Level of Community Engagement			✓	Involve students in research activities
Efficacy of Records and Documentation			✓	
Extent of Strategic Planning			✓	

AUDITOR NAME AND SIGNATURE

Dr. Deepak F



Dr. Anesh V. Appu

Anesh


HEAD OF THE DEPARTMENT



PRINCIPAL

DR. MGR-JANAKI COLLEGE OF ARTS & SCIENCE FOR WOMEN
11 & 13, DURGABAI DESHMUKH ROAD, RAJA ANNAMALAI PURAM, CHENNAI - 28

DATE: 16/03/2023

DEPARTMENT: BBA

ACADEMIC YEAR: 2022 - 23

KEY ASPECT	RATING			AUDITOR REMARKS
	EXCELLENT	VERY GOOD	NEEDS IMPROVEMENT	
Alignment of the curriculum with industry standards	✓			
Qualifications, expertise and ongoing professional development of faculty members.		✓		
Attendance of Students		✓		
Pass rates of students		✓		
Retention rate of students	✓			
Functioning of Class Committees		✓		
Collection and Analysis of Student Feedback		✓		
Quantity and Quality of Assignments		✓		
Student Participation in Mini Projects	✓			
Syllabus Coverage as per Course Plan		✓		

Conduct of Retests	✓			
Conduct of Remedial/ Bridge Classes	✓			
Use of ICT in Teaching Learning Process	.	✓		
Extent of Research and Publications		✓		
Placement Activities	✓			
Budget Allocation and Financial Accountability	✓			
Adequacy of Infrastructure and facilities	.	✓		
Level of Community Engagement	✓			
Efficacy of Records and Documentation	✓			
Extent of Strategic Planning	✓			

AUDITOR NAME AND SIGNATURE

Dr. Deepak P



Dr. Aneeah v. Appu




HEAD OF THE DEPARTMENT



PRINCIPAL

DR. MGR-JANAKI COLLEGE OF ARTS & SCIENCE FOR WOMEN
11 & 13, DURGABAI DESHMUKH ROAD, RAJA ANNAMALAI PURAM, CHENNAI - 28

DATE: 16/03/2023

DEPARTMENT: B Sc Biochemistry

ACADEMIC YEAR: 2022 - 23

KEY ASPECT	RATING			AUDITOR REMARKS
	EXCELLENT	VERY GOOD	NEEDS IMPROVEMENT	
Alignment of the curriculum with industry standards	✓			
Qualifications, expertise and ongoing professional development of faculty members.		✓		
Attendance of Students		✓		
Pass rates of students		✓		
Retention rate of students	✓			
Functioning of Class Committees		✓		
Collection and Analysis of Student Feedback	✓			
Quantity and Quality of Assignments		✓		
Student Participation in Mini Projects	✓			
Syllabus Coverage as per Course Plan		✓		

Conduct of Retests	✓			
Conduct of Remedial/ Bridge Classes			✓	
Use of ICT in Teaching Learning Process			✓	
Extent of Research and Publications	✓			
Placement Activities			✓	
Budget Allocation and Financial Accountability			✓	
Adequacy of Infrastructure and facilities			✓	
Level of Community Engagement	✓			
Efficacy of Records and Documentation			✓	
Extent of Strategic Planning			✓	

AUDITOR NAME AND SIGNATURE

Dr. Deepak P



Dr. Anesh V. Appu

Anesh



HEAD OF THE DEPARTMENT



PRINCIPAL

DR. MGR-JANAKI COLLEGE OF ARTS & SCIENCE FOR WOMEN
 11 & 13, DURGABAI DESHMUKHI ROAD, RAJA ANNAMALAI PURAM, CHENNAI - 28

DATE: 16/03/2023

DEPARTMENT: *M.sc Bio Informatics & clinical trial management*

ACADEMIC YEAR: *2022 - 23*

KEY ASPECT	RATING		AUDITOR REMARKS
	EXCELLENT	VERY GOOD NEEDS IMPROVEMENT	
Alignment of the curriculum with industry standards	✓		
Qualifications, expertise and ongoing professional development of faculty members.	✓		
Attendance of Students		✓	
Pass rates of students	✓		
Retention rate of students	✓		
Functioning of Class Committees	✓		
Collection and Analysis of Student Feedback	✓		
Quantity and Quality of Assignments	✓		
Student Participation in Mini Projects	✓		
Syllabus Coverage as per Course Plan	✓		

Conduct of Retests	✓			
Conduct of Remedial/ Bridge Classes	✓			
Use of ICT in Teaching Learning Process	✓			
Extent of Research and Publications		✓		
Placement Activities		✓		
Budget Allocation and Financial Accountability	✓			
Adequacy of Infrastructure and facilities		✓		
Level of Community Engagement	✓			
Efficacy of Records and Documentation		✓		
Extent of Strategic Planning	✓			

AUDITOR NAME AND SIGNATURE

Dr. Deepak P

(Signature)

Dr. Anesh V. Appu

Anesh

(Signature)

HEAD OF THE DEPARTMENT

(Signature)

PRINCIPAL

DR. MGR-JANAKI COLLEGE OF ARTS & SCIENCE FOR WOMEN
 11 & 13, DURGABAI DESHMUKH ROAD, RAJA ANNAMALAI PURAM, CHENNAI - 28

DATE: 16/03/2023

DEPARTMENT: BCA

ACADEMIC YEAR: 2022-23

KEY ASPECT	RATING		AUDITOR REMARKS
	EXCELLENT	VERY GOOD	
Alignment of the curriculum with industry standards	✓		
Qualifications, expertise and ongoing professional development of faculty members.		✓	
Attendance of Students	✓		
Pass rates of students	✓		
Retention rate of students	✓		
Functioning of Class Committees	✓		
Collection and Analysis of Student Feedback	✓		
Quantity and Quality of Assignments	✓		
Student Participation in Mini Projects			✓
Syllabus Coverage as per Course Plan	✓		Involvement of students in Research Projects

Conduct of Retests	✓			
Conduct of Remedial/ Bridge Classes		✓		
Use of ICT in Teaching Learning Process	✓			
Extent of Research and Publications		✓		
Placement Activities	✓			
Budget Allocation and Financial Accountability	✓			
Adequacy of Infrastructure and facilities	✓			
Level of Community Engagement	✓			
Efficacy of Records and Documentation	✓			
Extent of Strategic Planning	✓			

AUDITOR NAME AND SIGNATURE

Dr. Deepak P



Dr. Anesh V- Appv




HEAD OF THE DEPARTMENT


PRINCIPAL

DR. MGR-JANAKI COLLEGE OF ARTS & SCIENCE FOR WOMEN
 11 & 13, DURGABAI DESHMUKH ROAD, RAJA ANNAMALAI PURAM, CHENNAI - 28

DATE: 16/03/2023

DEPARTMENT: *B.Sc Computer Science*

ACADEMIC YEAR: *2022 - 23*

KEY ASPECT	RATING			AUDITOR REMARKS
	EXCELLENT	VERY GOOD	NEEDS IMPROVEMENT	
Alignment of the curriculum with industry standards	✓			
Qualifications, expertise and ongoing professional development of faculty members.		✓		
Attendance of Students	✓			
Pass rates of students	✓	✓		
Retention rate of students		✓		
Functioning of Class Committees		✓		
Collection and Analysis of Student Feedback		✓		
Quantity and Quality of Assignments	✓			
Student Participation in Mini Projects		✓		
Syllabus Coverage as per Course Plan	✓			

Conduct of Retests	✓			
Conduct of Remedial/ Bridge Classes		✓		
Use of ICT in Teaching Learning Process	✓			
Extent of Research and Publications	✓			
Placement Activities	✓			
Budget Allocation and Financial Accountability		✓		
Adequacy of Infrastructure and facilities	✓			
Level of Community Engagement		✓		
Efficacy of Records and Documentation	✓			
Extent of Strategic Planning	✓			

AUDITOR NAME AND SIGNATURE

Dr. Deepak P



Dr. Anesh V. Appa

Anesh



HEAD OF THE DEPARTMENT



PRINCIPAL

DR. MGR-JANAKI COLLEGE OF ARTS & SCIENCE FOR WOMEN
11 & 13, DURGABAI DESHMUKH ROAD, RAJA ANNAMALAI PURAM, CHENNAI - 28

DATE: 16/03/2023

DEPARTMENT: *M.Sc. Information Technology*

ACADEMIC YEAR: *2022 - 23*

KEY ASPECT	RATING			AUDITOR REMARKS
	EXCELLENT	VERY GOOD	NEEDS IMPROVEMENT	
Alignment of the curriculum with industry standards	✓			
Qualifications, expertise and ongoing professional development of faculty members.		✓		
Attendance of Students	✓			
Pass rates of students		✓		
Retention rate of students	✓			
Functioning of Class Committees	✓			
Collection and Analysis of Student Feedback	✓			
Quantity and Quality of Assignments		✓		
Student Participation in Mini Projects	✓			
Syllabus Coverage as per Course Plan		✓		

Conduct of Retests	✓			
Conduct of Remedial/ Bridge Classes	✓			
Use of ICT in Teaching Learning Process		✓		
Extent of Research and Publications	✓			
Placement Activities		✓		
Budget Allocation and Financial Accountability	✓			
Adequacy of Infrastructure and facilities		✓		
Level of Community Engagement	✓			
Efficacy of Records and Documentation		✓		
Extent of Strategic Planning	✓			

AUDITOR NAME AND SIGNATURE

Dr. Deepak P




HEAD OF THE DEPARTMENT

Dr. Anesh V-Appv

Anesh


PRINCIPAL

DR. MGR-JANAKI COLLEGE OF ARTS & SCIENCE FOR WOMEN
11 & 13, DURGABAI DESHMUKH ROAD, RAJA ANNAMALAI PURAM, CHENNAI - 28

DATE: 16 | 03 | 2023

DEPARTMENT: *B Com Corporate Secretaryship*

ACADEMIC YEAR: *2022 - 23*

KEY ASPECT	RATING			AUDITOR REMARKS
	EXCELLENT	VERY GOOD	NEEDS IMPROVEMENT	
Alignment of the curriculum with industry standards	✓			
Qualifications, expertise and ongoing professional development of faculty members.		✓		
Attendance of Students	✓			
Pass rates of students	✓			
Retention rate of students		✓		
Functioning of Class Committees	✓			
Collection and Analysis of Student Feedback	✓			
Quantity and Quality of Assignments		✓		
Student Participation in Mini Projects	✓			
Syllabus Coverage as per Course Plan	✓			

Conduct of Retests	✓			
Conduct of Remedial/ Bridge Classes	✓			
Use of ICT in Teaching Learning Process		✓		
Extent of Research and Publications	✓			
Placement Activities	✓			
Budget Allocation and Financial Accountability		✓		
Adequacy of Infrastructure and facilities	✓			
Level of Community Engagement		✓		
Efficacy of Records and Documentation	✓			
Extent of Strategic Planning	✓			

AUDITOR NAME AND SIGNATURE

Dr. Deepak P



Dr. Anesh J. Arjun

Anesh


HEAD OF THE DEPARTMENT


PRINCIPAL

DR. MGR-JANAKI COLLEGE OF ARTS & SCIENCE FOR WOMEN
11 & 13, DURGABAI DESHMUKHI ROAD, RAJA ANNAMALAI PURAM, CHENNAI - 28

DATE: 16/03/2023

DEPARTMENT: BA English

ACADEMIC YEAR: 2022-23

KEY ASPECT	RATING			AUDITOR REMARKS
	EXCELLENT	VERY GOOD	NEEDS IMPROVEMENT	
Alignment of the curriculum with industry standards	✓			
Qualifications, expertise and ongoing professional development of faculty members.		✓		
Attendance of Students	✓			
Pass rates of students	✓			
Retention rate of students		✓		
Functioning of Class Committees	✓			
Collection and Analysis of Student Feedback		✓		
Quantity and Quality of Assignments	✓			
Student Participation in Mini Projects	✓			
Syllabus Coverage as per Course Plan	✓			

Conduct of Rerests			✓		
Conduct of Remedial/ Bridge Classes			✓		
Use of ICT in Teaching Learning Process				✓	Reduce use of language lab
Extent of Research and Publications			✓	✓	Increase Presentations and Publications
Placement Activities			✓		
Budget Allocation and Financial Accountability			✓		
Adequacy of Infrastructure and facilities			✓		
Level of Community Engagement				✓	Increase Outreach Programmes
Efficacy of Records and Documentation				✓	Improve documentation
Extent of Strategic Planning		✓			

AUDITOR NAME AND SIGNATURE

Dr. Deepak P



Dr. Anesh V. Appu




HEAD OF THE DEPARTMENT


PRINCIPAL

DR. MGR-JANAKI COLLEGE OF ARTS & SCIENCE FOR WOMEN
11 & 13, DURGABAI DESHMUKH ROAD, RAJA ANNAMALAI PURAM, CHENNAI - 28

DATE: 16/03/2023

DEPARTMENT: *B com General*

ACADEMIC YEAR: *2022 - 23*

KEY ASPECT	RATING			AUDITOR REMARKS
	EXCELLENT	VERY GOOD	NEEDS IMPROVEMENT	
Alignment of the curriculum with industry standards	✓			
Qualifications, expertise and ongoing professional development of faculty members.	✓			
Attendance of Students	✓			
Pass rates of students	✓			
Retention rate of students		✓		
Functioning of Class Committees		✓		
Collection and Analysis of Student Feedback	✓			
Quantity and Quality of Assignments	✓			
Student Participation in Mini Projects		✓		
Syllabus Coverage as per Course Plan	✓			

Conduct of Retests					
Conduct of Remedial/ Bridge Classes			✓		
Use of ICT in Teaching Learning Process			✓		
Extent of Research and Publications		✓			
Placement Activities		✓			
Budget Allocation and Financial Accountability		✓			
Adequacy of Infrastructure and facilities		✓			
Level of Community Engagement			✓		
Efficacy of Records and Documentation		✓			
Extent of Strategic Planning		✓			

AUDITOR NAME AND SIGNATURE

Dr. Deepak P

Deepak P

Dr. Anesh V. Appa

Anesh

E. M. L.
HEAD OF THE DEPARTMENT

JM
PRINCIPAL

DR. MGR-JANAKI COLLEGE OF ARTS & SCIENCE FOR WOMEN
11 & 13, DURGABAI DESHMUKHI ROAD, RAJA ANNAMALAI PURAM, CHENNAI - 28

DATE: 16/03/2023

DEPARTMENT: BSc Mathematics

ACADEMIC YEAR: 2022 - 23

KEY ASPECT	RATING			AUDITOR REMARKS
	EXCELLENT	VERY GOOD	NEEDS IMPROVEMENT	
Alignment of the curriculum with industry standards	✓			
Qualifications, expertise and ongoing professional development of faculty members.		✓		
Attendance of Students	✓			
Pass rates of students	✓			
Retention rate of students		✓		
Functioning of Class Committees	✓			
Collection and Analysis of Student Feedback	✓			
Quantity and Quality of Assignments		✓		
Student Participation in Mini Projects			✓	<u>Involve students in research</u>
Syllabus Coverage as per Course Plan	✓			

Conduct of Retests	✓			
Conduct of Remedial/ Bridge Classes	✓			
Use of ICT in Teaching Learning Process		✓		
Extent of Research and Publications	✓			
Placement Activities		✓		
Budget Allocation and Financial Accountability	✓			
Adequacy of Infrastructure and facilities		✓		
Level of Community Engagement	✓			
Efficacy of Records and Documentation	✓			
Extent of Strategic Planning	✓			

AUDITOR NAME AND SIGNATURE

Dr. Deepak P

Deepak P

Dr. Anesh V. Appu

Anesh

J. K. Sanyal

HEAD OF THE DEPARTMENT

M

PRINCIPAL

DR. MGR-JANAKI COLLEGE OF ARTS & SCIENCE FOR WOMEN
11 & 13, DURGABAI DESHMUKH ROAD, RAJA ANNAMALAI PURAM, CHENNAI - 28

DATE: 16/03/2023

DEPARTMENT: B Sc Microbiology

ACADEMIC YEAR: 2022 - 23

KEY ASPECT	RATING		AUDITOR REMARKS
	EXCELLENT	VERY GOOD NEEDS IMPROVEMENT	
Alignment of the curriculum with industry standards	✓		
Qualifications, expertise and ongoing professional development of faculty members.		✓	
Attendance of Students	✓		
Pass rates of students	✓		
Retention rate of students		✓	
Functioning of Class Committees	✓		
Collection and Analysis of Student Feedback		✓	
Quantity and Quality of Assignments	✓		
Student Participation in Mini Projects	✓		
Syllabus Coverage as per Course Plan		✓	

Conduct of Retests	✓			
Conduct of Remedial/ Bridge Classes	✓			
Use of ICT in Teaching Learning Process		✓		
Extent of Research and Publications			✓	IMMERSIVE STUDENTS IN RESEARCH
Placement Activities	✓			
Budget Allocation and Financial Accountability	✓			
Adequacy of Infrastructure and facilities	✓			
Level of Community Engagement	✓			
Efficacy of Records and Documentation	✓			
Extent of Strategic Planning	✓			

AUDITOR NAME AND SIGNATURE

Dr. Deepak . P



for Anceesh V. Appu

Anceesh



HEAD OF THE DEPARTMENT



PRINCIPAL

DR. MGR-JANAKI COLLEGE OF ARTS & SCIENCE FOR WOMEN
11 & 13, DURGABAI DESHMUKHI ROAD, RAJA ANNAMALAI PURAM, CHENNAI - 28

DATE: 16/03/2023

DEPARTMENT: M.Sc Microbiology

ACADEMIC YEAR: 2022 - 23

KEY ASPECT	RATING			AUDITOR REMARKS
	EXCELLENT	VERY GOOD	NEEDS IMPROVEMENT	
Alignment of the curriculum with industry standards	✓			
Qualifications, expertise and ongoing professional development of faculty members.	✓	✓		
Attendance of Students	✓			
Pass rates of students	✓			
Retention rate of students	✓			
Functioning of Class Committees	✓			
Collection and Analysis of Student Feedback	✓			
Quantity and Quality of Assignments	✓			
Student Participation in Mini Projects	✓			
Syllabus Coverage as per Course Plan	✓			

Conduct of Retests	✓			
Conduct of Remedial/ Bridge Classes	✓			
Use of ICT in Teaching Learning Process		✓		
Extent of Research and Publications		✓		
Placement Activities		✓		
Budget Allocation and Financial Accountability	✓			
Adequacy of Infrastructure and facilities	✓			
Level of Community Engagement	✓			
Efficacy of Records and Documentation	✓			
Extent of Strategic Planning	✓			

AUDITOR NAME AND SIGNATURE

Dr. Deepak P



Dr. Aneesh V. Appov




HEAD OF THE DEPARTMENT



PRINCIPAL

DR. MGR-JANAKI COLLEGE OF ARTS & SCIENCE FOR WOMEN

11 & 13, DURGABAI DESHMUKH ROAD, RAJA ANNAMALAI PURAM, CHENNAI - 28

DATE: 16/03/2023

DEPARTMENT: MA Natya

ACADEMIC YEAR: 2022-23

KEY ASPECT	RATING			AUDITOR REMARKS
	EXCELLENT	VERY GOOD	NEEDS IMPROVEMENT	
Alignment of the curriculum with industry standards	✓			
Qualifications, expertise and ongoing professional development of faculty members.		✓		
Attendance of Students		✓		
Pass rates of students		✓		
Retention rate of students	✓			
Functioning of Class Committees	✓			
Collection and Analysis of Student Feedback	✓			
Quantity and Quality of Assignments		✓		
Student Participation in Mini Projects		✓		
Syllabus Coverage as per Course Plan		✓		

Conduct of Retests					
Conduct of Remedial/ Bridge Classes	✓				
Use of ICT in Teaching Learning Process		✓			
Extent of Research and Publications			✓		Increase Publications
Placement Activities				✓	Increase linkages
Budget Allocation and Financial Accountability	✓				
Adequacy of Infrastructure and facilities	✓				
Level of Community Engagement			✓		
Efficacy of Records and Documentation			✓		
Extent of Strategic Planning	✓				

AUDITOR NAME AND SIGNATURE

Dr. Deepak P


Dr. Anesh V. Appv

Anesh

HEAD OF THE DEPARTMENT





PRINCIPAL

DR. MGR-JANAKI COLLEGE OF ARTS & SCIENCE FOR WOMEN
11 & 13, DURGABAI DESHMUKHI ROAD, RAJA ANNAMALAI PURAM, CHENNAI - 28

DATE: 16/03/2023

DEPARTMENT: B.sc Psychology

ACADEMIC YEAR: 2022-23

KEY ASPECT	RATING		AUDITOR REMARKS
	EXCELLENT	VERY GOOD NEEDS IMPROVEMENT	
Alignment of the curriculum with industry standards	✓		
Qualifications, expertise and ongoing professional development of faculty members.		✓	
Attendance of Students	✓		
Pass rates of students		✓	
Retention rate of students		✓	
Functioning of Class Committees	✓		
Collection and Analysis of Student Feedback	✓		
Quantity and Quality of Assignments	✓		
Student Participation in Mini Projects		✓	
Syllabus Coverage as per Course Plan	✓		

Conduct of Retests	✓			
Conduct of Remedial/ Bridge Classes	✓			
Use of ICT in Teaching Learning Process		✓		
Extent of Research and Publications		✓		
Placement Activities			✓	Placement drives to be conducted
Budget Allocation and Financial Accountability	✓			
Adequacy of Infrastructure and facilities		✓		
Level of Community Engagement		✓		
Efficacy of Records and Documentation	✓			
Extent of Strategic Planning	✓			

AUDITOR NAME AND SIGNATURE

Dr. Deepak P



Dr. Anesh V. Appv

Anesh



HEAD OF THE DEPARTMENT



PRINCIPAL

DR. MGR-JANAKI COLLEGE OF ARTS & SCIENCE FOR WOMEN
11 & 13, DURGABAI DESHMUKH ROAD, RAJA ANNAMALAI PURAM, CHENNAI - 28

DATE: 16/03/2023

DEPARTMENT: *M Sc Applied Psychology*

ACADEMIC YEAR: *2022 - 23*

KEY ASPECT	RATING		AUDITOR REMARKS
	EXCELLENT	VERY GOOD	
Alignment of the curriculum with industry standards	✓		
Qualifications, expertise and ongoing professional development of faculty members.		✓	
Attendance of Students		✓	
Pass rates of students		✓	
Retention rate of students	✓		
Functioning of Class Committees	✓		
Collection and Analysis of Student Feedback	✓		
Quantity and Quality of Assignments		✓	
Student Participation in Mini Projects	✓		
Syllabus Coverage as per Course Plan	✓		

Conduct of Retests					
Conduct of Remedial/ Bridge Classes	✓				
Use of ICT in Teaching Learning Process				✓	Increase use of ICT tools
Extent of Research and Publications				✓	Increase student presentation & publication
Placement Activities				✓	Conduct more placement drives
Budget Allocation and Financial Accountability	✓				
Adequacy of Infrastructure and facilities			✓		
Level of Community Engagement			✓		
Efficacy of Records and Documentation	✓				
Extent of Strategic Planning	✓				

AUDITOR NAME AND SIGNATURE

Dr. Deepak P



Dr. Anesh V. Appan





HEAD OF THE DEPARTMENT



PRINCIPAL

DR. MGR-JANAKI COLLEGE OF ARTS & SCIENCE FOR WOMEN
11 & 13, DURGABAI DESHMUKHI ROAD, RAJA ANNAMALAI PURAM, CHENNAI - 28

DATE: 16/03/2023

DEPARTMENT: BA Tamil

ACADEMIC YEAR: 2022 - 23

KEY ASPECT	RATING			AUDITOR REMARKS
	EXCELLENT	VERY GOOD	NEEDS IMPROVEMENT	
Alignment of the curriculum with industry standards	✓			
Qualifications, expertise and ongoing professional development of faculty members.	✓			
Attendance of Students		✓		
Pass rates of students	✓			
Retention rate of students	✓			
Functioning of Class Committees	✓			
Collection and Analysis of Student Feedback	✓			
Quantity and Quality of Assignments		✓		
Student Participation in Mini Projects		✓		
Syllabus Coverage as per Course Plan		✓		

Conduct of Retests				✓	
Conduct of Remedial/ Bridge Classes	✓				
Use of ICT in Teaching Learning Process				✓	Increase use of ICT
Extent of Research and Publications				✓	Involve students & research
Placement Activities				✓	
Budget Allocation and Financial Accountability	✓				
Adequacy of Infrastructure and facilities	✓				
Level of Community Engagement				✓	
Efficacy of Records and Documentation	✓				
Extent of Strategic Planning	✓				

AUDITOR NAME AND SIGNATURE

Dr. Deepak P

Deepak P

Dr. Anesh V. Appu

Anesh

Appu
HEAD OF THE DEPARTMENT

JK
PRINCIPAL

DR. MGR-JANAKI COLLEGE OF ARTS & SCIENCE FOR WOMEN
11 & 13, DURGABAI DESHMUKH ROAD, RAJA ANNAMALAI PURAM, CHENNAI - 28

DATE: 16/03/2023

DEPARTMENT: *Bsc Visual Communication*

ACADEMIC YEAR: *2022 - 23*

KEY ASPECT	RATING			AUDITOR REMARKS
	EXCELLENT	VERY GOOD	NEEDS IMPROVEMENT	
Alignment of the curriculum with industry standards	✓			
Qualifications, expertise and ongoing professional development of faculty members.		✓		
Attendance of Students	✓			
Pass rates of students		✓		
Retention rate of students			✓	<i>Increase admission</i>
Functioning of Class Committees	✓			
Collection and Analysis of Student Feedback	✓			
Quantity and Quality of Assignments		✓		
Student Participation in Mini Projects			✓	<i>Increase student exposure</i>
Syllabus Coverage as per Course Plan	✓			

Conduct of Retests	✓			
Conduct of Remedial/ Bridge Classes	✓			
Use of ICT in Teaching Learning Process		✓		
Extent of Research and Publications			✓	Increase Publications
Placement Activities			✓	conduct more Placement drives
Budget Allocation and Financial Accountability	✓			
Adequacy of Infrastructure and facilities		✓		
Level of Community Engagement			✓	Increase outreach activities
Efficacy of Records and Documentation	✓			
Extent of Strategic Planning	✓			

AUDITOR NAME AND SIGNATURE

Dr. Deepak P


Dr. Aneeah V. Appu

Aneeah



HEAD OF THE DEPARTMENT



PRINCIPAL

IV. Recommendations:

Based on the audit findings, the following recommendations are proposed:

1. Continuous Professional Development:

- Implement regular faculty development programs to keep the teaching staff abreast of the latest advancements in their respective fields.

2. Infrastructure Enhancement:

- Allocate resources for the improvement of specific departmental facilities identified during the audit.

3. Strengthening Student Support Services:

- Enhance counseling and career guidance services to better support students in their academic and personal development.


4. Strengthening Research and Innovations

- Focus on research publications and research projects. Linkages already present to be utilised for the same.

V. Conclusion:

Dr. MGR-Janaki College of Arts & Science for Women demonstrates a commitment to academic excellence and administrative efficiency. The recommendations provided aim to further enhance the overall quality of education and services offered by the college.


17/03/23


17/03/23



**Dr. MGR-JANAKI COLLEGE
OF ARTS & SCIENCE FOR WOMEN**

SATHYABAMA MGR MALIGAI
11 & 13, Durgabai Deshmukh Road, RA Puram, Chennai - 28

An ISO 9001:2015 CERTIFIED INSTITUTION
Affiliated to the University of Madras




***COLLABORATIVE
QUALITY INITIATIVES
WITH OTHER
INSTITUTIONS***




**Dr. MGR-JANAKI COLLEGE
OF ARTS & SCIENCE FOR WOMEN**
SATHYABAMA MGR MALIGAI
11 & 13, Durgabai Deshmukh Road, RA Puram, Chennai - 28
An ISO 9001:2015 CERTIFIED INSTITUTION
Affiliated to the University of Madras



Academic Year 2022-2023



**Dr. MGR-JANAKI COLLEGE
OF ARTS & SCIENCE FOR WOMEN**
SATHYABAMA MGR MALIGAI
11 & 13, Durgabai Deshmukh Road, RA Puram, Chennai - 28
An ISO 9001:2015 CERTIFIED INSTITUTION
Affiliated to the University of Madras



S.NO	NAME OF THE INSTITUTION/ INDUSTRY/ CORPORATE HOUSE WITH WHOM MOU IS SIGNED	YEAR OF SIGNING MOU	DURATION
2022-2023			
1	Smart way	06.06.2022	5 years
2	Compass clock consultancy	01.07.2022	5 years
3	Innovative hr and training services	05.07.2022	5 years
4	Muthamizh solvendhar mandram	15.12.2022	5 years
5	Amphenol omniconnect india pvt ltd	24.02.2022	5 years
6	Murugan & co. - internship	31.03.2022	5 years
7	Sathyabama university	20.09.2022	1 year

भारतीय गैर न्यायिक

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30/6/22

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Dr. MGR Janaki College For Women and Smart way

Memorandum of Understanding (MOU)

M.GANAPATHY
STAMP VENDOR
L.No.14325/E/94
No.42, Velachery Main Rd
Chennai-600042

1. Parties:

This Memorandum of Understanding forms the basis of an understanding between "SMART WAY", Chennai-6000 028 and "Dr. MGR-Janaki College of Arts and Science for Women" 11&13, Durgabai Deshmukh Road, Chennai - 600028, Tamil Nadu and is executed on 06-06-2022.

2. Purpose:

The purpose of this MoU is to put down the terms and conditions under which both the college and the industry will work together to conduct the services mentioned under Section 4- Services / Support and to put down the process to be followed between the two parties to this MoU.

3. Tenure of MOU:

- (a) This MoU is effective from the date on which it is signed by the Authorities/Head/Director//Managing Director of both the participating organizations to this MoU.
- (b) This MoU shall remain in full force and effect for a period of five years from the date of signing of this MoU.
- (c) Both the parties to this MoU shall decide whether to renew or terminate or amend any of the terms and conditions of this contract within the due date to the MoU and necessary communication to the effect be exchanged by both the parties, before the due date to this MoU.

K. Balaji



Chairman

CHAIRMAN
DR. MGR JANAKI COLLEGE
ARTS & SCIENCE FOR WOMEN
"Pathyabama MGR Maliga"
11 & 13, Durgabai Deshmukh Rd
Chennai- 600 028.

- (d) This MoU may be terminated by mutual consent, with a thirty-day written notice, which shall be delivered by email / notice sent by Registered Post, mailed to the address listed above.

4. Services / Support

This memorandum of understanding is between **Department of Computer Science, Computer Applications and PG Department of Information Technology, 'Dr. MGR-Janaki College of Arts and Science for Women'**, affiliated to University of Madras and **'SMARTWAY Technologies, Chennai-600044'**. The parties of the memorandum have following common objectives:

1. Provide two Guest Lectures in the academic year to enhance the cognizance of students in the realm of academics.
2. Provide effective and efficient services to the students to reach higher level of excellence.
3. Provide one Certificate Course a year to develop career competency.
4. Internship program to provide real-world experience that enables the students to put everything that they have learned into action.
5. Engaging in collaborative work such as seminars, conferences and workshop to broaden students' knowledge.
6. Sharing knowledge and resources to the students.
7. Industrial visits to provide an exposure to students about practical working environment.

5. General Provisions:

A. Amendments:

Either party may request changes to this MoU. Any changes, modifications, revisions or amendments to this MoU which are mutually agreed upon by and between the parties to this CONTRACT shall be incorporated by written instrument and effective from the date signed by both the parties to this MoU.

B. Applicable Law:

This is a legally non-enforceable MoU.

C. Non-Disclosure:

Both parties agree to adhere to a strict "Non-disclosure of any information Agreement" shared across as part of this MoU. The terms and conditions of this MoU and all other financial & other information is strictly confidential.

K. Baban



[Signature]
CHAIRMAN
DR. MGR JANAKI COLLEGE
ARTS & SCIENCE FOR WOMEN
"Sathyabama MGR Matru"
11 & 13, Durgabai Deshmukh
Chennai- 600 028.

'Dr. MGR-Janaki College of Arts and Science for Women', and 'Infologia Technologies', can agree not to make the terms of this MoU Public. Any information herein shared as part of the Agreement is also strictly confidential and shall not be reused / disclosed without valid consent from the other party.

D. Severability:

Should any portion of this MoU be judicially determined to be illegal or unenforceable, the remainder of the MoU shall continue in full force and effect, and either party may renegotiate the terms affected by the severance.

E. Financials / Commercial

There will be no exchange of monetary benefits.

F. Signatures:

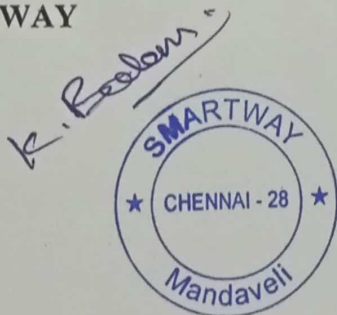
In witness whereof, the parties to this MoU through their duly authorized representatives have executed this MoU on the days and dates set out below, and certify that they have read, understood, and agreed to the terms and conditions of this MoU as set forth herein.

The effective date of this MoU is the date of the signature last affixed to this page.

For SMART WAY

Director

Date:



For Dr. MGR-Janaki College of Arts and Science for Women

Chairman

Date:

Principal

Date:

A handwritten signature in blue ink is written over a purple rectangular stamp. The stamp contains the text: "CHAIRMAN", "DR. MGR JANAKI COLLEGE OF ARTS & SCIENCE FOR WOMEN", "Sathyabama MGR Maliga", "11 & 13, Durgabai Deshmukh", and "Chennai- 600 028."/>

CHAIRMAN
DR. MGR JANAKI COLLEGE OF
ARTS & SCIENCE FOR WOMEN
"Sathyabama MGR Maliga"
11 & 13, Durgabai Deshmukh
Chennai- 600 028.



तमिलनाडु TAMIL NADU

LATIKA . K
Uranai .

01 JUL 2022

07AC 517320

M. SELVAKUMAR
STAMP VENDOR
LIC No.: 4255/C/1/95
Cell: 9940061173
T. Naga., Chennai-600 017.

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding (hereinafter called as the 'MOU') is entered into on this the 14th day of – September – Two Thousand and Twenty-Two (14-09-2022), by and between **DEPARTMENT OF BUSINESS ADMINISTRATION AND HUMAN RESOURCE MANAGEMENT** of **Dr. MGR-JANAKI COLLEGE OF ARTS & SCIENCE FOR WOMEN**, the institution having their registered premise at "Sathyabama MGR Maligai", 11 & 13, Durgabai Deshmuk Road, Chennai, Tamilnadu, India – 600028, the First Party, and represented herein by **THE PRINCIPAL**, (hereinafter referred to as "First Party", **Institution** which expression, unless excluded by or repugnant to the subject or context shall include its successors – in-office, administrators and assignees).

AND



CHAIRMAN
DR. MGR JANAKI COLLEGE OF
ARTS & SCIENCE FOR WOMEN
"Sathyabama MGR Maligai"
11 & 13, Durgabai Deshmuk Road,
Chennai- 600 026.

COMPASS CLOCK CONSULTANCY, having their registered office at 204, Real Enclave, Second Floor, 41, Josier Street, Nungambakkam, Chennai - 600034, the Second Party represented herein by their Competent Authority / Representative (hereinafter referred as 'Second Party', the company which expression, unless excluded by or repugnant to the subject or context shall include its successors – in-office, administrators and assignees).

(First Party and Second Party are hereinafter jointly referred to as 'Parties' and individually as 'Party') as WHEREAS:

- A) First Party is a Higher Educational Institution named: **Dr. MGR-JANAKI COLLEGE OF ARTS & SCIENCE FOR WOMEN**
- B) The Second Party is an Industry and Business Entity named: **COMPASS CLOCK CONSULTANCY** is engaged in Business Analytics, Software development, Skill Development, Education and R&D Services in the fields of human resource, trading and commerce, technology and other trending viable opportunities and services under the industry concerned and its related fields.
- C) First Party & Second Party believe that collaboration and co-operation between themselves will promote more effective use of each of their resources, and provide each of them with enhanced opportunities.
- D) The Parties intent to cooperate and focus their efforts on cooperation within area of Skill Based Training, placement services, Education and Research.
- E) Both Parties, being legal entities in themselves desire to sign this MOU for advancing their mutual interests.



[Signature]
CHAIRMAN
DR. MGR JANAKI COLLEGE OF
ARTS & SCIENCE FOR WOMEN
"Sathyabama MGR Maliga"
11 & 13, Durgabai Deshmukh Rd
Chennai-600 029.

NOW THEREFORE, IN CONSIDERATION OF THE MUTUAL PROMISES SET FORTH
IN THIS MOU, THE PARTIES HERE TO AGREE AS FOLLOWS:

CLAUSE 1 - CO-OPERATION

- 1.1. Both Parties are united by common interests and objectives, and they shall establish channels of communication and co-operation that will promote and advance their respective operations within the Institution and its related wings. The Parties shall keep each other informed of potential opportunities and shall share all information that may be relevant to secure additional opportunities for one another.
- 1.2. First Party and Second Party co-operation will facilitate effective utilization of the intellectual capabilities of the faculty of First Party providing significant inputs to them in developing suitable teaching / training systems, keeping in mind the needs of the industry, the Second Party.
- 1.3. The general terms of co-operation shall be governed by this MOU. The Parties shall cooperate with each other and shall, as promptly as is reasonably practical, enter into all relevant agreements, deeds and documents (the 'Definitive Documents') as may be required to give effect to the actions contemplated in terms of this MOU. The term of Definitive Documents shall be mutually decided between the Parties. Along with the Definitive Documents, this MOU shall represent the entire understanding as to the subject matter hereof and shall supersede any prior understanding between the Parties on the subject matter hereof.
- 1.4. Both the parties will nominate a SPOC (Single Point of Contact) for liaising and coordinating the execution of various tasks as required and from the specific communication medium as mentioned in this MoU.

CLAUSE 2 - SCOPE OF THE MoU

- 2.1 The budding graduates from the institutions could play a key role in technological up-gradation, innovation and competitiveness of an industry. Both parties believe that close co-operation between the two would be of major benefit to the student community to enhance their skills and knowledge.
- 2.2 **Curriculum Design:** Second Party will give valuable inputs to the First Party in teaching / training methodology and suitably customize the curriculum so that the students fit into the industrial scenario meaningfully.
- 2.3 **Industrial Training & Visits:** Industry and Institution interaction will give an insight in to the latest developments / requirements of the industries; the Second Party to permit the Faculty and Students of the First Party to visit its group companies and also involve in Industrial Training Programs for the First Party. The industrial training and exposure provided to students and faculty through this association will build confidence and prepare the students to have a smooth transition from academic

Shouh



[Signature]
CHAIRMAN
DR. MGR JANAKI COLLEGE C
ARTS & SCIENCE FOR WOMEN
"Sathyabama MGR Maligal"
11 & 13, Durgabai Deshmukh Road,
Chennai- 600 020.

to working career. The Second Party will provide its Labs / Workshops / Industrial Sites for the hands-on training of the learners enrolled with the First Party.

- 2.4 The First party will provide access to their infrastructure, training hall, conference rooms, class rooms, labs and open area and other facilities to the second party to execute the skill training and other learning and development intervention as required by the Second party.
- 2.5 **Research and Development:** Both Parties have agreed to carry out the joint research activities based on the latest technology and the trend in the industry.
- 2.6 **Skill Development Programs:** Second Party to train the students of First Party on the emerging technologies in order to bridge the skill gap and make them industry ready.
- 2.7 **Guest Lectures:** Second Party to extend the necessary support to deliver guest lectures to the students of the First Party on the technology trends and in house requirements.
- 2.8 **Faculty Development Programs:** Second Party to train the Faculties of First Party for imparting training as per the industrial requirement considering the National Occupational Standards in concerned sector, if available.
- 2.9 **Placement of Trained Students:** Second Party will actively engage to help the delivery of the training and placement of students of the First Party into internships/jobs; and will facilitate placements for at least 30 % of the students.
- 2.10 Both Parties to obtain all internal approvals, consents, permissions, and licenses of whatsoever nature required for offering the programmes on the terms specified herein

CLAUSE 3 - INTELLECTUAL PROPERTY

- 3.1. Nothing contained in this MOU shall, by express grant, implication, Estoppel or otherwise, create in either Party any right, title, interest, or license in or to the intellectual property (including but not limited to know-how, inventions, patents, copy rights and designs) of the other Party.

CLAUSE 4 - VALIDITY

- 4.1 This Agreement will be valid until it is expressly terminated by either Party on mutually agreed terms, during which period Name of Industry, the Second Party, as the case may be, will take effective steps for implementation of this MOU. Any act on the part of Training Partner or Name of Industry, the Second Party after termination of this Agreement by way of communication, correspondence etc., shall not be construed as an extension of this MOU.
- 4.2 Both Parties may terminate this MOU upon 30 calendar days' notice in writing. In the event of Termination, both parties have to discharge their obligations.

Shankar



[Signature]
CHAIRMAN
DR. MGR JAVAKI COLLEGE OF
ARTS & SCIENCE FOR WOMEN
"Sathyabama MGR Matric"
No. 13, Durgabai Deshmukh
Chennai- 600 028.



தமிழ்நாடு தமில்நாடு TAMIL NADU

K. LATIKA
Chennai.

01 JUL 2022

07AC/517301

M. SELVAKUMAR

STAMP VENDOR

LIC No.: 4255/C/1/95

Cell: 9940061173

T. Naga., Chennai-600 017.

MEMORANDUM OF UNDERSTANDING (MOU)

1. Parties:

This Memorandum of Understanding herein after called as the MOU is signed on 05.07.2022

BETWEEN

“Dr. MGR-Janaki College of Arts and Science for Women – Departments of Human Resource Management & Business Administration, 11&13, Durgabai Deshmukh Road, Chennai, Tamil Nadu 600028 , the first party represented herein by THE PRINCIPAL , of Dr.MGR-Janaki College of Arts & Science for Women (herein after referred as First Party, the institution which expression, unless, excluded by or repugnant to the subject or context shall include its successors – in office, administrators and assignees)

AND

Principal
PRINCIPAL
DR. MGR JANAKI COLLEGE OF
ARTS & SCIENCE FOR WOMEN
CHENNAI - 600 028.

For INNOVATIVE HR & TRAINING SERVICES PVT LTD

N

[Signature]
Authorised Signatory

“Innovative HR & Training Services, Chennai, Tamil Nadu”, no 59 T.T.K Road, Alwarpet, Chennai, Tamilnadu – 600018, the second party and represented by Mr. VENKATESH NARAYANASAMY, FOUNDER, INNOVATIVE HR & TRAINING SERVICES Pvt Ltd (herein referred as ‘Second party’ with expression shall, were the context so admits, mean and include its successors, representatives and permitted assignees of the other part.

2. Purpose:

The purpose of this MoU is to put down the terms and conditions under which both College and Organization will work together to conduct the services mentioned under Section 4- Services / Support and to put down the process to be followed between the two parties to this MoU.

3. Tenure of MOU:

- (a) This MoU is effective from the date on which it is signed by the Authorities/Head/Director//Managing Director of both the participating organizations to this MoU.
- (b) This MoU shall remain in full force and effect for a **period of five years from the date of signing of this MoU.**
- (c) Both the parties to this MoU shall decide whether to renew or terminate or amend any of the terms and conditions of this contract within the due date to the MoU and necessary communication to the effect be exchanged by both the parties, before the due date to this MoU.
- (d) This MoU may be terminated by mutual consent, with a thirty-day written notice, which shall be delivered by email / notice sent by Registered Post, mailed to the address listed above.

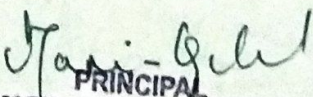
4. Services / Support

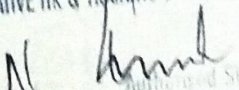
This memorandum of understanding is between, ‘Dr. MGR-Janaki College of Arts and Science for Women - Departments of Human Resource Management & Business Administration’, affiliated to University of Madras and Innovative HR & Training Services, Chennai, Tamil Nadu.

The parties of the memorandum have following common objectives:

The budding graduates from the institutions could play a key role in technological up-gradation, innovation and competitiveness of an industry. Both parties believe that close co-operation between the two would be of major benefit to the student community to enhance their skills and knowledge

Skill training & Visits: Industry and Institution interaction will give an insight into the latest developments / requirements of the industries; the second Party to permit the Faculty and


PRINCIPAL
 DR. MGR JANAKI COLLEGE OF
 ARTS & SCIENCE FOR WOMEN
 CHENNAI - 600 028.

For INNOVATIVE HR & TRAINING SERVICES PVT LTD

 AUTHORIZED SIGNATURE

Students of the First party to visit its office and also involve in skill training Programs for the First Party. The industrial training and exposure provided to students and faculty through this association will build confidence and prepare the students to have a smooth transition from academic to working career.

Internships of Student: Second Party will actively engage to help the delivery of the Internship of students of the First Party into internships, as per University of Madras norms.

Project of Students: Second Party will actively engage to help the delivery of the Project of students of the First Party into projects, as per University of Madras norms.

Guest Lectures: Second Party to extend the necessary support to deliver guest lectures to the students of the First Party on the technology trends and in-house requirements when required by mutual consent.

Both Parties to obtain all internal approvals, consents, permissions, and licenses of whatsoever nature required for offering the Programs on the terms specified herein.

5. General Provisions:

A. Amendments:

Either party may request changes to this MoU. Any changes, modifications, revisions or amendments to this MoU which are mutually agreed upon by and between the parties to this CONTRACT shall be incorporated by written instrument and effective from the date signed by both the parties to this MoU.

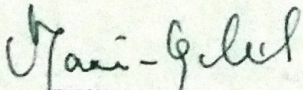
B. Applicable Law:

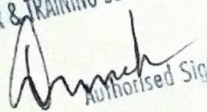
This is a legally non-enforceable MoU.

C. Non-Disclosure:

Both parties agree to adhere to a strict "Non-disclosure of any information Agreement" shared across as part of this MoU. The terms and conditions of this MoU and all other financial & other information is strictly confidential.

'Dr. MGR-Janaki College of Arts and Science for Women' Departments of Human Resource Management & Business Administration, and "Innovative HR & Training Services, Chennai, Tamil Nadu," can agree not to make the terms of this MoU Public. Any information herein shared as part of the Agreement is also strictly confidential and shall not be reused / disclosed without valid consent from the other party.


PRINCIPAL
DR. MGR JANAKI COLLEGE OF
ARTS & SCIENCE FOR WOMEN
CHENNAI - 600 028.

For INNOVATIVE HR & TRAINING SERVICES PVT LTD

Authorized Signatory

D. Severability:

Should any portion of this MoU be judicially determined to be illegal or unenforceable, the remainder of the MoU shall continue in full force and effect, and either party may renegotiate the terms affected by the severance.

E. Financials / Commercial

There will be no exchange of monetary benefits.

F. Signatures:

In witness whereof, the parties to this MoU through their duly authorized representatives have executed this MoU on the days and dates set out below, and certify that they have read, understood, and agreed to the terms and conditions of this MoU as set forth herein.

The effective date of this MoU is the date of the signature last affixed to this page.

For **Innovative HR & Training Services, Chennai, Tamil Nadu**

Date:

11 / 7 / 2022

N. Anand

For **Dr. MGR-Janaki College of Arts and Science for Women**

Jani J. J.

(PRINCIPAL)

PRINCIPAL

DR. MGR JANAKI COLLEGE OF
ARTS & SCIENCE FOR WOMEN
CHENNAI - 600 028.

Date:

11/7/2022

Witness 1

Dr. K. Latika

HEAD, DEPARTMENT OF BUSINESS ADMINISTRATION & HR
DR. MGR - JANAKI COLLEGE FOR WOMEN

Witness 2

Dr. Nalini Devi S

S. Kalinidheri

ASSISTANT PROFESSOR

DR. MGR - JANAKI COLLEGE FOR WOMEN

भारतीय गैर न्यायिक

बीस रुपये

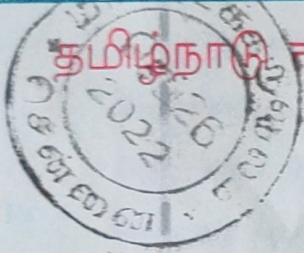
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TWENTY
RUPEES

INDIA NON JUDICIAL



தமிழ்நாடு தமில்நாடு TAMIL NADU

15 DEC 2022

15AC 566367

புரிந்துணர்வு ஒப்பந்தம் (MOU)

முத்தமிழ் சொல்வேந்தர் மன்றம்

F 610, Building 93, Road 3201, Blk 332, Bu Ashira, Bahrain

&

டாக்டர். எம்.ஜி.ஆர்.ஜானகி மகளிர் கலை மற்றும் அறிவியல் கல்லூரி

சத்தியபாமா மாளிகை, எண் 11 & 13, துர்காபாய் தேஷ்முக் சாலை

இராஜா அண்ணாமலைபுரம் - சென்னை

இரு நிறுவனங்களுக்கிடையேயான புரிந்துணர்வு ஒப்பந்தம் (MOU)

முத்தமிழ் சொல்வேந்தர் மன்றம், F 610, Building 93, Road 3201, Blk 332, Bu Ashira, Bahrain மற்றும் டாக்டர். எம்.ஜி.ஆர். ஜானகி மகளிர் கலை மற்றும் அறிவியல் கல்லூரி, இராஜா அண்ணாமலைபுரம், சென்னை இடையே கல்வி, ஆராய்ச்சிசார் பரிமாற்றங்கள், மேம்பாட்டுப் பணிகள் செய்துகொள்வது தொடர்பாகப் புரிந்துணர்வு அடிப்படையில் ஒப்பந்தம் செய்துகொள்ளப் பெறுகிறது.

CHAIRMAN
MGR JANAKI COLLEGE OF
ARTS & SCIENCE FOR WOMEN
"Sathyabama MGR Maligal"
13, Durgabai Deshmuk Road,
Chennai- 600 028.

[Handwritten Signature]

முத்தமிழ் சொல்வேந்தர் மன்றம்
முத்தமிழ் சொல்வேந்தர் மன்றம்
முத்தமிழ் சொல்வேந்தர் மன்றம்
புதுச்சேரி: 07200010, மையல்-20,
புதுச்சேரி, தமில்நாடு: +91 9890000001

ஒப்பந்தத்தின் அடிப்படையில் நிகழ்த்தப் பெறும் செயல்பாடுகள் இரு நிறுவனங்களின் தலைவர்களும் அவரவர் சார்பில் நியமிக்கப்பெறும் ஆய்வுத்திறனையும் பட்டறிவுடன் கூடிய ஒருங்கிணைப்பாளரையும் சார்ந்தவையாகும்.

ஒப்பந்தத்தினைக் கொண்டு இரு நிறுவனங்களும் வேறு எந்த அலுவல் நிலையிலான வேண்டுகோளினையும் கேட்கக்கூடாது.

இரு நிறுவனங்களின் அவ்வப்போதைய நிதிநிலையைப் பொறுத்து நிதிசார் தேவைகளை முறையாகப் பேசி புரிந்துகொள்ளுதல் வேண்டும்.


ஒப்பந்தம் குறித்து ஐந்து ஆண்டுகளுக்கு நடைமுறை படுத்தப்பெறும். ஒப்பந்தக் காலத்தில் இரு நிறுவனங்களும் இக்குறிப்பிட்ட பொருண்மைகளில் வெவ்வேறு தளங்களில் தனித்தனியே ஈடுபட்டுக் கொள்ளவும் செயல்படவும் இப்புரிந்துணர்வு ஒப்பந்தம் வழிவகை செய்து தருகின்றது.

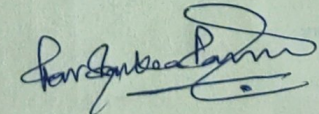
இப்புரிந்துணர்வு ஒப்பந்தம் அறிவு மேம்பாட்டிற்கு மட்டும் ஏற்படுத்திக் கொள்ளப் பெறுகின்றது. வணிக நோக்கில் பயன்படுத்திக் கொள்ளக்கூடாது. இரு நிறுவனங்களின் பெயர்களை இருவரும் பயன்படுத்துவதற்கு முன்பாக விரிவாகக் கலந்தாய்வு செய்து, தொடர்பு கொண்டு பயன்படுத்திக் கொள்ள வேண்டும்.

இரு நிறுவனங்களும் முன்னரே தீர்மானித்த செயல்பாடுகளைச் செய்தி நிறுவனங்களுக்கு அறிக்கையாக வெளியிடும் பொழுது, இருவரும் எழுத்துவடிவில் இசைவு பெற்றே வெளியிட வேண்டும்.

வரையறுக்கப்பட்ட மேற்குறிப்பிட்ட துறைகளுக்கான ஆய்வுக் களங்களில் கீழ்க்காணும் பொதுத்தன்மையில் ஒருவருக்கொருவர் ஒத்துழைப்பினை நல்குவது என ஒருமனதாகத் தீர்மானிக்கப் பெற்று இவ்வொப்பந்தம் உருவாக்கப் பெறுகிறது.

கல்லூரி மாணவ, மாணவிகளின் படைப்பாக்கத்திறனை மேம்படுத்தும் வகையிலே பல்வேறு வகையிலான போட்டிகள், மொழிபெயர்ப்பு, சங்க இலக்கியம் முதல் இக்கால இலக்கியம் முதலான ஆய்வரங்கங்கள், (தொல்காப்பியர் அரங்கம், திருவள்ளுவர் ஆய்வரங்கம், சித்தர் இலக்கிய ஆய்வரங்கம், விவேகானந்தர் ஆய்வரங்கம், பக்தி இலக்கிய ஆய்வரங்கம்) முத்தமிழ் போட்டிகள், சிறப்புச் சொற்பொழிவுகள், கருத்தரங்குகள், பயிலரங்குகள், மாநாடுகள், நூல்விமர்சனம், புதிய படைப்பாளிகளின் (மாணவிகள்) நூல்களை வெளியிடுதல், கவிதைப் போட்டிகளை உலக அளவில் நிகழ்த்துதல், கவிஞர்கள்,


CHAIRMAN
DR. MGR JAYAKI COLLEGE OF
ARTS & SCIENCE FOR WOMEN
"Bathybama MGR Mallige"
11 & 13, Durgabai Deshmukh Road,
Chennai- 600 028.



முனைவர் பொன் சங்கர பாலசுப்பிரமணியன்
தலைவர்/புரவலர்
முத்தமிழ் சொல்வேந்தர் மன்றம்
பதிவு எண்: 07268518, மாவட்டம்-20.
புறநகர். தொ.பேசி: +973 33308881

அறிஞர்களின் பிறந்த தினம், நினைவு தினங்களில் அவர்கள் குறித்த நிகழ்வுகளை நடத்துதல், நாட்டுப்புறக் கலைகள், அகழாய்வு, கல்வெட்டு, ஓலைச்சுவடிகள், அறிவியல் தமிழ் வளர்ச்சி, அயல்நாட்டுத் தமிழ், வெளிநாடுகளுடனான நிகழ்வுத் தொடர்பு, பன்னாட்டு அடிப்படையில் பயிலரங்கம் நடத்துதல், மாணவிகளின் படைப்பாக்கத்திறன் போன்றவற்றை இரு நிறுவனங்களும் இணைந்து நடத்தத் திட்டமிடல்.

இணையவழி அணுகுமுறையில் ஆசிரியர்களின் திட்டமிடல், பாடத்திட்ட கட்டமைப்பு, தகவல் தொழில் நுட்பத்தின் வாயிலாக மாணவிகளின் பல்வேறு திறன்களை உலகளவில் எடுத்துச் செல்லல், குழந்தை வளர்ப்புக்கான படிநிலைகளை உணர்த்துதல், இணையத்தின் வாயிலாக இலக்கிய இலக்கண நூல்களை ஆராய்தல், ஆசிரியர்களும் மாணவர்களும் தங்களது திறன்களை அதிகரிக்கும் விதமாக இவ்வொப்பந்தம் அமைகிறது.

சான்றிதழ் படிப்பாக இதழியல், ஊடகவியல், கணினி அறிவியல், நாட்டுப்புறக் கலைகள், தொல்லியல், சுற்றுலாவியல், சித்தமருத்துவம், கணினித் தமிழ், இணையவழி வாயிலாக ஆய்வுக் கட்டுரைகளை எழுதியும், வாசித்தும் மாணவர்கள் படைப்பாளுமையை வளர்த்துக் கொள்ளுதல். அறிவியல் சார்ந்த கலைச் சொற்கள் உருவாக்கல், தரப்படுத்துதல்.

செவ்வியல் மற்றும் தமிழ் சார்ந்த ஆய்வுகளை இரு நிறுவனங்களும் சிறப்பு உதவித் திட்டத்திலும் (Special Assistance Programme - SAP) பயன்படுத்திக் கொள்ளலாம்.


தமிழ் ஆய்வுக் கட்டுரைகள் அடங்கிய ஆய்வுகள் ISSN எண்ணுடன் ஆய்விதழ் வெளியிடல்.

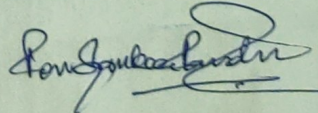
முனைவர்ப்பட்ட ஆய்வுச் சுருக்கத்தினைத் தமிழ் மற்றும் ஆங்கிலம் ஆகிய இரு மொழிகளிலும் வெளியிடல்.

எல்லாவிதமான போட்டித் தேர்வுகளிலும் தமிழே பிரதானமாக இடம்பெற்றுள்ளது. ஆகையால், பள்ளிக் கல்லூரிகளில் ஆசிரியர் தேர்வு பயிற்சி, மத்திய மாநில பணிகளில் வேலை வாய்ப்பு, செய்தி வாசிப்பு, நிகழ்ச்சித் தொகுப்பு, ஊடகப் பணி வாய்ப்பு செய்தித்தாள் துறை பணிகள், தட்டச்சு பணி வாய்ப்பு, இந்து சமய அறநிலையத் துறை, தொல்லியல் சார்ந்த வேலை வாய்ப்பு ஆகியவற்றை ஏற்படுத்திக் கொள்ளுதல்.

மேற்கண்ட ஒப்பந்தம் மூலம் இணைந்து உருவாக்கப்படும் ஆய்வுக் கட்டுரைகள், தொகுப்பு நூல்கள், குறுந்தகடுகள் முதலான வெளியீடுகளை இரு நிறுவனங்களும் இணைந்து வெளியிடுதல்.

அறிவுசார் கட்டமைப்பு நிலைகளை மேம்படுத்திக் கொள்வதற்கும் அகத்தூண்டலுக்கும் துலங்களுக்கும் மட்டுமே இப்புரிந்துணர்வு ஒப்பந்தம் ஏற்படுத்தப்பெறுகின்றது.


CHAIRMAN
DR. MGR JANAKI COLLEGE OF
ARTS & SCIENCE FOR WOMEN
"Sathyabama MGR Malligai"
11 & 13, Durgabai Deshmukh Rd.,
Chennai- 600 028.

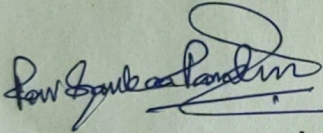

முனைவர் பொன் சங்கர பரமசிவன்
தலைவர்/புரவலர்
முத்தமிழ் சொல்வேந்தர் மன்றம்
பதிவு எண்: 07208518, மாநகடம்-20,
புறவூர், தூ.பெ.சி: +973 33308801

வேறு ஏதேனும் புதிய நடைமுறைகளைச் செயல்படுத்த வேண்டுமெனில் இரு நிறுவனங்களும் முன்கூட்டியே திட்டமிட்டுக் கலந்து ஆலோசனை செய்து பின் எழுதி நடத்திக் கொள்ளலாம். இரு நிறுவனங்களும் இணைந்து நிகழ்த்தும் தத்தம் செயல்பாடுகளைத் தனித்தனியே ஆவணப்படுத்திக் கொள்ளலாம்.

ஒவ்வொரு நிறுவனமும் அடுத்த நிறுவனங்களிடமிருந்து பெற்ற தகவல்களை மந்தண (இரகசிய) அறிக்கைகளாகக் கருதிப் பாதுகாக்கவேண்டும்.

எழுத்து வடிவிலான ஆவண வடிவிலான முன்வரைவுகள் இரு நிறுவனங்களும் நன்கு சோதிக்கப் பெற்றே பரிமாற்றம் செய்து கொள்ளப்படுகின்றன. இவ்வொப்பந்தங்கள் டிசம்பர் 2022 முதல் 2027 டிசம்பர் வரை ஐந்து ஆண்டுகளுக்கு இவ்வொப்பந்தம் நடைமுறையில் இருக்கும்.

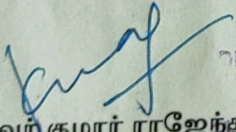
தித்திக்கும் முத்தமிழ்! தித்திக்கும் முத்தமிழ்! எத்திக்கும்பரவட்டும்!



முனைவர் பொன் சங்கர பாண்டியன்
தலைவர்/புரவரை
முத்தமிழ் சொல்வேந்தர் மன்றம்
பதிவு எண்: 07268516, மாவட்டம்-20.
பற்றரை.ஹா.பி.சி: +973 33308881

திரு கா.பொன் சங்கரபாண்டியன்
தலைவர்
முத்தமிழ் சொல்வேந்தர் மன்றம்
F 610, Building 93, Road 3201, Blk 332
Bu Ashira
Bahrain

நாள்:



CHAIRMAN
DR. MGR JANAKI COLLEGE OF
SPORTS & SCIENCE FOR WOMEN
Gathiyabama MGR Mailga
Durgabai Deshmukh Rd.
Chennai-600 028.

முனைவர் குமார் ராஜேந்திரன்
தலைவர்
டாக்டர் எம்.ஜி.ஆர் ஜானகி கலை மற்றும் அறிவியல் மகளிர் கல்லூரி
சென்னை-600 028

நாள்:



தமிழ்நாடு தமில்நாடு TAMIL NADU

24 FEB 2022 06AC 370351



MGR Janaki College

K.A. VIJAYAKUMAR
STAMP VENDOR
VILLIVAKKAM, CHENNAI - 49
L. No. D2/7680/82

TERMS OF AGREEMENT BETWEEN

Dr. MGR - Janaki College of Arts & Science for Women

and

Amphenol Omniconnect India Pvt. Ltd.

MEMORANDUM OF UNDERSTANDING made on the Twenty Fourth day of February, 2022 between Dr. MGR Janaki College of Arts & Science for Women, Chennai, India (hereinafter called "the Institution") and Amphenol Omniconnect India Pvt. Ltd. (hereinafter called "the Company").



CHAIRMAN
DR. MGR JANAKI COLLEGE OF
ARTS & SCIENCE FOR WOMEN
"Sathyabama MGR Niligal"
11 & 13, Durgabai Deshmuk Road,
Chennai- 600 028.

SCOPE

In the spirit of mutual interest in cooperation and collaboration towards educational excellence, Amphenol Omniconnect India Pvt. Ltd. and the Department of Corporate Secretaryship (Shift I), Dr. MGR-Janaki College of Arts and Science for Women, enter into this Memorandum of Understanding (MoU) to promote empowerment of women and agree to work together in playing an effective role in their upliftment, thereby ensuring quality delivery of the services stated in the subsequent sections, and to put down the process to be followed between the two parties mentioned in this MoU.

TERMS & CONDITIONS

The Company agrees to help the Institution do the following:

- a) Provide two Guest Lectures per year to enhance the cognizance of students in the realm of Academics.

Role of the INSTITUTION:

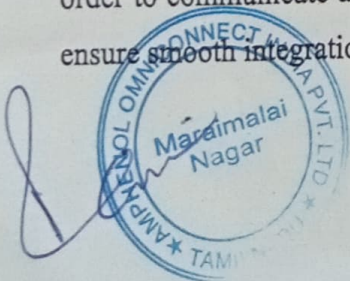
- a) The INSTITUTION shall provide the available infrastructure suitable and ready for facilitating virtual guest lectures rendered by the company.
- b) The INSTITUTION shall nominate a coordinator as a point of contact (POC) from the Department of Corporate Secretaryship (Shift – I) for the collaborative effectuation of the MoU.

Role of the COMPANY:

- a) The COMPANY shall be responsible for the quality delivery of lectures rendered.

Joint Ventures:

- a) The INSTITUTION and the COMPANY shall participate in yearly detailed reviews, in order to communicate any required additions to the aforementioned agreement, and to ensure smooth integration of the services agreed upon.



CHAIRMAN
DR. MGR JANAKI COLLEGE OF
ARTS & SCIENCE FOR WOMEN
"Sathyabama MGR Matigal"
11 & 13, Durgabai Deshmuk Road,
Chennai- 600 028.

DURATION AND TERMINATION OF AGREEMENT

MOU shall be effective from the date of signing and shall remain in force for a period of three years. It shall automatically be renewed for the next two years until & unless discontinued by either party.

Both the parties to this MoU shall decide on any amendments of the terms and conditions of this contract within the due date to the MoU and necessary communication to the effect be exchanged by both the parties, before the due date to this MoU. This MoU may be terminated by mutual consent, through effective communication six months prior to the date decided by both parties.

GENERAL PROVISIONS

A. Amendments:

Either party may request changes to this MoU. Any changes, modifications, revisions or amendments to this MoU which are mutually agreed upon by and between the parties to this CONTRACT shall be incorporated by written instrument and effective from the date signed by both the parties to this MoU.

B. Applicable Law:

This is a legally non-enforceable MoU.

C. Non-Disclosure:

Both parties agree to adhere to a strict "Non-disclosure of any information Agreement" shared across as part of this MoU. The terms and conditions of this MoU & other information is strictly confidential.

'Dr. MGR-Janaki College of Arts and Science for Women', and Amphenol Omniconnect India Pvt. Ltd., can agree not to make the terms of this MoU Public. Any information herein shared as part of the Agreement is also strictly confidential and shall not be reused / disclosed without valid consent from the other party.



CHAIRMAN
DR. MGR JANAKI COLLEGE OF
ARTS & SCIENCE FOR WOMEN
"Sathyabama MGR Maligai"
11 & 13, Durgabal Deshmuk Road,
Chennai- 600 028.

D. Severability:

Should any portion of this MoU be judicially determined to be illegal or unenforceable, the remainder of the MoU shall continue in full force and effect, and either party may renegotiate the terms affected by the severance.

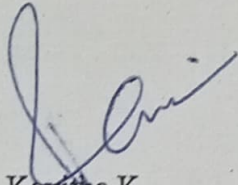
E. Financials / Commercial

There will be no exchange of monetary benefits.

F. Signatures:

In witness whereof, the parties to this MoU through their duly authorised representatives have executed this MoU on the days and dates set out below, and certify that they have read, understood, and agreed to the terms and conditions of this MoU as set forth herein.

The effective date of this MoU is the date of the signature last affixed to the consecutive page.

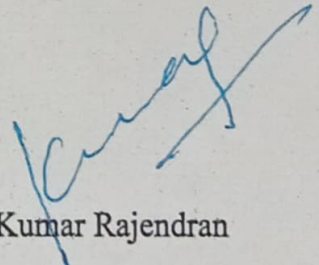


Ms. Kavitha K

Senior Manager - HR

Amphenol Omniconnect India Pvt. Ltd.

Date: 24.02.2022



Dr. Kumar Rajendran

Chairman

Dr. MGR Janaki College

Date: 24.02.2022

CHAIRMAN
DR. MGR JANAKI COLLEGE OF
ARTS & SCIENCE FOR WOMEN
"Sathyabama MGR Mailgai"
11 & 13, Durgabal Deshmuk Road,
Chennai- 600 028.

भारतीय गैर न्यायिक

बीस रुपये
रु.20



Rs.20
TWENTY
RUPEES

INDIA NON JUDICIAL

தமிழ்நாடு தமிழ்நாடு TAMIL NADU

31/3/2022 Dr MGR Janaki college

08AC 115794

V.DURAIRAJ, B.sc.,
STAMP VENDOR
108, Arumuga Chetty Street,
Pallavaram, Chennai-600 043.
L.No:12144 / B1 / 96

Memorandum of Understanding (MoU)

1. Parties:

This Memorandum of Understanding forms the basis of an understanding between Murugan & Co., Chartered Accountants, No.4/30A, Cathedral Garden Road, Nungambakkam, Chennai, Tamil Nadu 600034 and "Dr. MGR-Janaki College of Arts and Science for Women 11&13, Durgabai Deshmukh Road, Chennai, Tamil Nadu 600028 and is executed on 01-04-2022.

2. Purpose:

The purpose of this MoU is to put down the terms and conditions under which both college and firm will work together to conduct the services mentioned under Section 4- Services / Support and to put down the process to be followed between the two parties to this MoU.

For M/s. K. MURUGAN & Co.,
Chartered Accountants
(Firm Regn. No. 007244S)

(K. MURUGAN)
Partner
M.No.203084

CHAIRMAN
DR. MGR JANAKI COLLEGE OF
ARTS & SCIENCE FOR WOMEN
"Sathyabama MGR Maliga"
11 & 13, Durgabai Deshmukh Road,
Chennai- 600 028.

3. Tenure of MoU:

- (a) This MoU is effective from the date on which it is signed by the Authorities/Head/Director//Managing Director of both the participating organizations to this MoU.
- (b) This MoU shall remain in full force and effect for a period of 3 years from the date of signing of this MoU.
- (c) Both the parties to this MoU shall decide whether to renew or terminate or amend any of the terms and conditions of this contract within the due date to the MoU and necessary communication to the effect be exchanged by both the parties, before the due date to this MoU.
- (d) This MoU may be terminated by mutual consent, with a thirty-day written notice, which shall be delivered by email / notice sent by Registered Post, mailed to the address listed above.

4. Services / Support

This memorandum of understanding is between Department of Corporate Secretaryship (Shift 1), 'Dr. MGR-Janaki College of Arts and Science for Women', affiliated to University of Madras and 'K. Murugan & Co.', Chartered Accountants. Internship is the common objective of the memorandum.

1. Internship

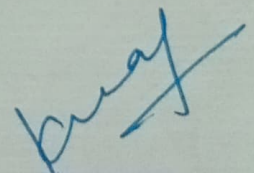
5. General Provisions:

A. Amendments:

Either party may request changes to this MoU. Any changes, modifications, revisions or amendments to this MoU which are mutually agreed upon by and between the parties to this CONTRACT shall be incorporated by written instrument and effective from the date signed by both the parties to this MoU.

For M/s. K. MURUGAN & Co.,
Chartered Accountants
(Firm Reg. No. 007244S)

(K. MURUGAN)
Partner
M.No.203084



CHAIRMAN
DR. MGR JANAKI COLLEGE OF
ARTS & SCIENCE FOR WOMEN
"Sathyabama MGR Maligai"
11 & 13, Durgabai Deshmuk Road,
Chennai- 600 028.

B. Applicable Law:

This is a legally non-enforceable MoU.

C. Non-Disclosure:

Both parties agree to adhere to a strict "Non-disclosure of any information Agreement" shared across as part of this MoU. The terms and conditions of this MoU and all other financial & other information is strictly confidential.

'Dr. MGR-Janaki College of Arts and Science for Women', and 'K. Murugan & Co., agree not to make the terms of this MoU Public. Any information herein shared as part of the Agreement is also strictly confidential and shall not be reused / disclosed without valid consent from the other party.

D. Severability:

Should any portion of this MoU be judicially determined to be illegal or unenforceable, the remainder of the MoU shall continue in full force and effect, and either party may renegotiate the terms affected by the severance.

E. Financials / Commercial

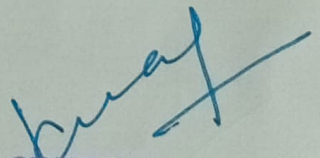
There will be no exchange of monetary benefits.

F. Signatures:

In witness whereof, the parties to this MoU through their duly authorized representatives have executed this MoU on the days and dates set out below, and certify that they have read, understood, and agreed to the terms and conditions of this MoU as set forth herein.

For M/s. K. MURUGAN & Co.,
Chartered Accountants
(Firm Regn. No. 007244S)


(K. MURUGAN)
Partner
M.No.203084


CHAIRMAN
DR. MGR JANAKI COLLEGE OF
ARTS & SCIENCE FOR WOMEN
"Sathyabama MGR Maliga"
11 & 13, Durgabai Deshmukh Road,
Chennai- 600 028.

The effective date of this MoU is the date of the signature last affixed to this page.

For K. Murugan & Co.,

For M/s. K. MURUGAN & Co.,
Chartered Accountants
(Firm Regn. No. 007244S)


(K. MURUGAN)
Partner
M.No.203084

Partner

Date: 01/04/2022

For Dr. MGR-Janaki College of Arts and Science for Women

Chairman


CHAIRMAN
DR. MGR JANAKI COLLEGE OF
ARTS & SCIENCE FOR WOMEN
"Sathyabama MGR Maligai"
11 & 13, Durgabai Deshmuk Road,
Chennai- 600 028.

Date: 01/04/2022



**Dr. MGR-JANAKI COLLEGE
OF ARTS & SCIENCE FOR WOMEN**
SATHYABAMA MGR MALIGAI
11 & 13, Durgabai Deshmukh Road, RA Puram, Chennai - 28
An ISO 9001:2015 CERTIFIED INSTITUTION
Affiliated to the University of Madras



Academic Year 2021-2022



**Dr. MGR-JANAKI COLLEGE
OF ARTS & SCIENCE FOR WOMEN**

SATHYABAMA MGR MALIGAI
11 & 13, Durgabai Deshmukh Road, RA Puram, Chennai - 28

An ISO 9001:2015 CERTIFIED INSTITUTION
Affiliated to the University of Madras



S.NO	NAME OF THE INSTITUTION/ INDUSTRY/ CORPORATE HOUSE WITH WHOM MOU IS SIGNED	YEAR OF SIGNING MOU	DURATION
2021-2022			
1	Agate Infotech Pvt. Ltd., Chennai	28.12.2021	5 YEARS
2	Pantech e-Learning Pvt. Ltd	2021	5 YEARS
3	Team Everest	29.10.2021	5 YEARS
4	Infologia Technologies	23.02.2022	5 YEARS
5	Murugan & Co. - Internship	31.03.2022	3 YEARS
6	Aashman Foundation	28.12.2021	5 YEARS
7	Marina Labs, R And D	28.09.2021	5 YEARS
8	B Panner & Co	08.03.2022	3 YEARS
9	Ak Rajagopalan & Co.,	08.03.2022	3 YEARS
10	Amphenol Omniconnect India Pvt Ltd	24.02.2022	3 YEARS
11	Mindcraft	30.09.2021	5 YEARS
12	Patatrician College Of Arts And Science	14.08.2021	5 YEARS
13	Emo Matrix	30.09.2021	5 YEARS
14	Infologia Technologies	24.02.2022	5 YEARS
15	The New College	23.12.2021	3 YEARS
16	ITC WOW Wellbeing Out of Waste	01.07.2022	YEARLY
17	MIT Square	07.08.2021	5 YEARS
18	Sathyabama University	20.09.2021	1 YEAR
19	Youth For Jobs Foundation	07.12.2021	5 YEARS

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DR. MGR-JANAKI
COLLEGE FOR
WOMEN

S. Shankar
H. SANKAR
STAMP VENDOR
LICENCE No:1481/94,
No.2, Madley Road,
T.NAGAR, CHENNAI-17



COLLABORATION FOR KNOWLEDGE AND SERVICES EXCHANGE

This collaboration agreement is signed between Dr.MGR-Janaki College of Arts and Science for Women, 11&13, Durgabai Deshmukh Road, RA Puram, Chennai 600028 (hereafter named as Party 1) and the Director, Agate Infotek Private Limited, Chennai – 600 014(hereafter named as Party2) on 30th December 2021.

Party1 is represented by Dr Kumar Rajendran, in the capacity of the Chairman of Dr. MGR-Janaki College of Arts and Science for Women, R A Puram, Chennai 600028

Party2 is represented by Sri S.Shankar Subbiah, in the capacity of the Director, AGATE Infotek Private Limited, 320/1 (old), First Floor, Lloyds Road, Royapettah, CHENNAI-600014, India respectively.

CHAIRMAN
DR. MGR JANAKI COLLEGE OF
ARTS & SCIENCE FOR WOMEN
"Sethyabamma MGR Mallai"
11 & 13, Durgabai Deshmuk Road,
Chennai- 600 028.



The two parties hereby mutually agree upon and place on record their signatures on this document with their full conscious understanding and acceptance in the matters mentioned below.

Party 2 shall provide support and collaboration to **Party 1** pertaining and relating to the following matters:

- Knowledge sharing on best practices of implementing Assistive Technology and Accessibility related to instructional methodology and inclusion in special education and adapted sports.
- Act as Resource persons in Seminars, Conferences and Symposia, conduct workshops, act as external member in boards and councils especially on disability related rehabilitation through technology, developing and conducting courses, ICT based curriculum adaptations and instructions.
- Collaboration on research projects, research publications undertaken by students and faculty members of the university with reference to technology, disability and sports.
- Work with university library to offer inclusive library services, accessible learning resources platform to promote equal educational opportunities to students with disabilities.
- Other forms of co-operation made by mutual agreements hereafter.

Party 1 shall provide support and collaboration to **Party 2** pertaining and relating to the following matters:

- Collaboration on workshops, research projects, research publications undertaken by the organizations on special education, technology based adapted sports and other related subjects
- Participation of students for workshops and awareness programmes conducted on inclusive education, adapted sports technology, assistive technology and accessibility.
- Other forms of co-operation made by mutual agreements.

Party 1 and Party 2 agree to terminate the above-mentioned collaboration within 3 months of notice even without assigning any reason and without harming the interest of the university and students.



CHAIRMAN
DR. MGR JANAKI COLLEGE OF
ARTS & SCIENCE FOR WOMEN
"Sathyabama MGR Malgal"
11 & 13, Durgabal Deshmuk Road,
Chennai- 600 028.




For Agate Infotek Private Limited

[Signature]
Chairman

CHAIRMAN
DR. MGR JANAKI COLLEGE OF
ARTS & SCIENCE FOR WOMEN
"Sathyabama MGR Maligal"
11 & 13, Durgabai Deshmuk Road,
Chennai- 600 028.

[Signature]
Director

Dr.MGR-Janaki College for Women,
11&13, Durgabai Deshmukh Road ,
R A Puram,Chennai-600028

Director
Agate Infotek Private Limited
320/1 (old), First Floor,
Lloyds Road, Chennai-600014

In the Presence of

Witness 1: *[Signature]*
RAMYA VASUDHAN

Witness 2: *[Signature]*
R.V. PRUCA



MEMORANDUM OF UNDERSTANDING (MoU)

**.MGR JANAKI COLLEGE OF ARTS & SCIENCE FOR
WOMEN**

&

PANTECH E LEARNING, Chennai

FOR

**SKILL DEVELOPMENT, CERTIFIED COURSES, OUTCOME BASED
TRAININGS, PLACEMENT AND RELATED SERVICES**

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding (hereinafter called as 'MOU') is entered into on this on (Date) by and between

DR.MGR-JANAKI COLLEGE OF ARTS & SCIENCE FOR WOMEN, SATHYABHAMA MGR MALIGAI, DURGABAI DESHMUKH ROAD R R PURAM , CHENNAI-600028 represented herein by its Chairman, Dr Kumar Rajendran (hereinafter referred as 'First Party', the institution which expression, unless excluded by or repugnant to the subject or context shall include its successors – in-office, administrators and assigns).

and

PANTECH E LEARNING PVT LTD, II FLOOR, KOTTA SRINIVASIAH CHARITIES BUILDING, THANJAVUR ROAD, NEAR DURASAMY SUBWAY, T NAGAR, CHENNAI - 600017 and represented herein by its Director Mr. SENTHIL KUMAR M. R, (hereinafter referred to as "Second Party", company which expression, unless excluded by or repugnant to the subject or context shall include its successors – in-office, administrators and assigns).

AICTE Internship Registration ID: CORPORATE6123708e0a7221629712526
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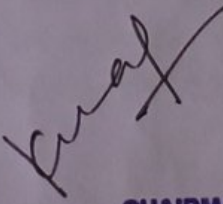
Company Name: Pantech eLearning Pvt Ltd

Company CIN Number: U80902TN2021PTC141464

(First Party and Second Party are hereinafter jointly referred to as 'Parties' and individually as 'Party') as

WHEREAS:

- A) First Party & Second Party believe that collaboration and co-operation between themselves will promote more effective use of each of their resources, and provide each of them with enhanced opportunities.
- B) The Parties intent to cooperate and focus their efforts on cooperation within area of Skill Based Training, Education and Research.
- C) Both Parties, being legal entities in themselves desire to sign this MOU for advancing their mutual interests.
- D) Give related information, its branches, and dimensional information about the industry concerned with whom the MoU is sworn.


CHAIRMAN
DR. MGR JANAKI COLLEGE OF
ARTS & SCIENCE FOR WOMEN
"Sathyabama MGR Maligai"
11 & 13, Durgabal Deshmukh Road,
Chennai- 600 028.

NOW THEREFORE, IN CONSIDERATION OF THE MUTUAL PROMISES SET FORTH IN THIS MOU,
THE PARTIES HERE TO AGREE AS FOLLOWS:

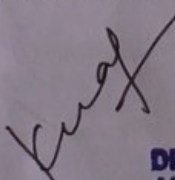
CLAUSE 1 CO- OPERATION

- 1.1 Both Parties are united by common interests and objectives, and they shall establish channels of communication and co-operation that will promote and advance their respective operations within the Institution and its related wings. The Parties shall keep each other informed of potential opportunities and shall share all information that may be relevant to secure additional opportunities for one another.
- 1.2 First Party and Second Party co-operation will facilitate effective utilization of the intellectual capabilities of the faculty of First Party providing significant inputs to them in developing suitable teaching / training systems, keeping in mind the needs of the industry, the Second Party.
- 1.3 The general terms of co-operation shall be governed by this MOU. The Parties shall cooperate with each other and shall, as promptly as is reasonably practical, enter into all relevant agreements, deeds and documents (the 'Definitive Documents') as may be required to give effect to the actions contemplated in terms of this MOU. The term of Definitive Documents shall be mutually decided between the Parties. Along with the Definitive Documents, this MOU shall represent the entire understanding as to the subject matter hereof and shall supersede any prior understanding between the Parties on the subject matter hereof.

CLAUSE 2 SCOPE OF THE MoU

- 2.1 The budding graduates from the institutions could play a key role in technological up-gradation, innovation and competitiveness of an industry. Both parties believe that close co-operation between the two would be of major benefit to the student community to enhance their skills and knowledge.
- 2.2 **Curriculum Design:** First & Second Party will share valuable inputs to the in teaching / training methodology and suitably customize the curriculum so that the students fit into the industrial scenario meaningfully.
- 2.3 **Skill Development Training:** Industry and Institution interaction will give an insight in to the latest developments / requirements of the industries; the Second Party to permit the Faculty and Students of the First Party to visit its group companies and also involve in Industrial Training Programs for the First Party. The industrial training and exposure provided to students and faculty through this association will build confidence and prepare the students to have a smooth transition from academic to working career. The Second Party will provide its Labs / Workshops / Industrial Sites for the hands-on training of the learners enrolled with the First Party.

Page 3 of 5


CHAIRMAN
DR. MGR JANAKI COLLEGE OF
ARTS & SCIENCE FOR WOMEN
"Sathyabama MGR Malligal"
11 & 13, Durgabal Deshmuk Road,

- 2.4 **Value Added Programs:** Second Party to train the students of First Party on the emerging technologies in order to bridge the skill gap and make them industry ready. Both Parties have agreed to carry out the joint research activities in the fields of AI, ML, Data Science, Block Chain, Embedded Systems, IoT, VLSI, Electric Vehicle, Renewable Energy, Software Domains and any technology domains that the Second Party has expertise through
- 2.5 **Research and Development:** Both Parties have agreed to carry out the joint research activities in the above fields
- 2.6 **Guest Lectures & Faculty Development Programs:** Second Party to extend the necessary support to deliver guest lectures and coordinate Faculty Development Programs to the Staffs and student community, who have / will enroll with the First Party on the technology trends and in house requirements.
- 2.7 **Placement of Trained Students:** Second Party will actively engage to help the delivery of the training and placement of students into internships / jobs.
- 2.8 **Internship:** Second Party will engage and train the students as per the industrial demands in terms on Internship Programs
- 2.9 **Projects and Research Work:** Second Party will provide the necessary support to the student's community to complete their projects and the research works.
- 3.0 Both Parties to obtain all internal approvals, consents, permissions, and licenses of whatsoever nature required for offering the Programmes on the terms specified herein

CLAUSE 3 INTELLECTUAL PROPERTY

- 3.1 Nothing contained in this MOU shall, by express grant, implication, Estoppel or otherwise, create in either Party any right, title, interest, or license in or to the intellectual property (including but not limited to know-how, inventions, patents, copy rights and designs) of the other Party.

CLAUSE 4 VALIDITY

- 4.1 This Agreement will be valid for a period of 2 years until it is expressly terminated by either Party on mutually agreed terms, during which period, either parties, as the case may be, will take effective steps for implementation of this MOU. Any act on the part of either parties after termination of this Agreement by way of communication, correspondence etc., shall not be construed as an extension of this MOU
- 4.2 Both Parties may terminate this MOU upon 60 calendar days' notice in writing. In the event of Termination, both parties have to discharge their obligations

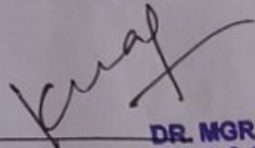

CHAIRMAN
DR. MGR JANAKI COLLEGE OF
ARTS & SCIENCE FOR WOMEN
"Sathyabama MGR Mallai"
11 & 13, Durgabal Deshmuk Road,
Chennai- 600 028.

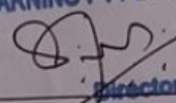
Any divergence or difference derived from the interpretation or application of the MoU shall be resolved by arbitration between the parties as per the Arbitration Act, 1996. The place of the arbitration shall be at District Head Quarters of the First Party. This undertaking is to be construed in accordance with Indian Law with exclusive jurisdictions

AGREED:

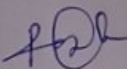
For Dr.MGR-Janaki College of Arts & Science for Women

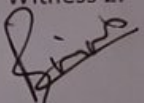
For Pantech E Learning


CHAIRMAN
DR. MGR JANAKI COLLEGE OF ARTS & SCIENCE FOR WOMEN
"Sathyabama MGR Maligai"
11 & 13, Durgabai Deshmukh Road,
Chennai- 600 028.


For PANTECH EARNING PVT LTD
Director
Authorized Signatory

Dr. MGR-JANAKI COLLEGE OF ARTS AND SCIENCE FOR WOMEN	PANTECH EARNING PVT LTD
College Address: 11 & 13, MGR Sathyabhama Maligai, Durgabai Deshmukh Road, R A Puram Chennai 600028	II Floor, Kotta Srinivasiah Charities Building, Thanjavur Road, Near Duraisamy Subway, T Nagar, Chennai – 600017
Dr. KUMAR RAJENDRAN, CHAIRMAN	Mr. SENTHIL KUMAR M. R DIRECTOR – PANTECH EARNING
	Senthilkumar.mr@pantechmail.com
www.mgrjanaki.ac.in	www.pantechlearning.com

Witness 1: 
RAMYA VASUDEVAN.

Witness 2: 

Witness 3:

Witness 4:



தமிழ்நாடு தமில்நாடு TAMIL NADU

27.10.2021

DR. MGR JANAKI COLLEGE
Chennai 600028

99AB 236928

P. Vimala
P. VIMALA

Stamp Vendor

LC. No: 10/CH (S) 2008

1/38, Mettu Street,
PADAPPAI - 601 301.

Memorandum of Understanding (MOU)

1. Parties:

This Memorandum of Understanding forms the basis of an understanding between "Team Everest, Non-governmental Organization, Pallavaram, Chennai, Tamil Nadu 600043" and "Dr. MGR-Janaki College of Arts and Science for Women, 11&13, Durgabai Deshmukh Road, Chennai, Tamil Nadu 600028 and is executed on 29.10.2021.

2. Purpose:

The purpose of this MoU is to put down the terms and conditions under which both College and Organization will work together to conduct the services mentioned under Section 4- Services / Support and to put down the process to be followed between the two parties to this MoU.

3. Tenure of MOU:

- (a) This MoU is effective from the date on which it is signed by the Authorities/Head/Director//Managing Director of both the participating organizations to this MoU.

CHAIRMAN
DR. MGR JANAKI COLLEGE OF
ARTS & SCIENCE FOR WOMEN
"Sethysbama MGR Matige"
11 & 13, Durgabai Deshmukh Road,
Chennai-600 028.

- (b) This MoU shall remain in full force and effect for a period of 3 years from the date of signing of this MoU.
- (c) Both the parties to this MoU shall decide whether to renew or terminate or amend any of the terms and conditions of this contract within the due date to the MoU and necessary communication to the effect be exchanged by both the parties, before the due date to this MoU.
- (d) This MoU may be terminated by mutual consent, with a thirty-day written notice, which shall be delivered by email / notice sent by Registered Post, mailed to the address listed above.

4. Services / Support

This memorandum of understanding is between, '**Dr. MGR-Janaki College of Arts and Science for Women**', affiliated to University of Madras and **Team Everest, Non-governmental Organization**. The parties of the memorandum have following common objectives:

1. Provides Scholarship for the economically backward students.
2. Skill development training programs

5. General Provisions:

A. Amendments:

Either party may request changes to this MoU. Any changes, modifications, revisions or amendments to this MoU which are mutually agreed upon by and between the parties to this CONTRACT shall be incorporated by written instrument and effective from the date signed by both the parties to this MoU.


B. Applicable Law:

This is a legally non-enforceable MoU

C. Non-Disclosure:

Both parties agree to adhere to a strict "Non-disclosure of any information Agreement" shared across as part of this MoU. The terms and conditions of this MoU and all other financial & other information is strictly confidential.

'**Dr. MGR-Janaki College of Arts and Science for Women**', and '**Team Everest, Non-governmental Organization in Chennai**', can agree not to make the terms of this MoU Public. Any information herein shared as part of the Agreement is also strictly confidential and shall not be reused / disclosed without valid consent from the other party.


CHAIRMAN
DR. MGR JANAKI COLLEGE OF
ARTS & SCIENCE FOR WOMEN
"Sathyabama MGR Maligal"
11 & 13, Durgabai Deshmuk Road,
Chennai- 600 028.

E. Financials / Commercial

There will be no exchange of monetary benefits.

F. SIGNATURES

In witness whereof, the parties to this MoU through their duly authorized representatives have executed this MoU on the days and dates set out below, and certify that they have read, understood, and agreed to the terms and conditions of this MoU as set forth herein.

The effective date of this MoU is the date of the signature last affixed to this page.

For Team Everest, Non-governmental Organization in Chennai, Tamil Nadu

Antheer



Date: 29.10.2021

A. Karthikeyan

Date: 29.10.2021

For Dr. MGR-Janaki College of Arts and Science for Women

[Signature]
**CHAIRMAN
DR. MGR JANAKI COLLEGE OF
ARTS & SCIENCE FOR WOMEN
"Sathyabama MGR Matiga!"
No. 13, Durgabal Deshmuk Road,
Chennai-600 028.**

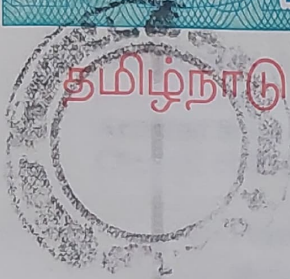
Date: 29.10.2021

[Signature]

(PRINCIPAL)

**PRINCIPAL
DR. MGR JANAKI COLLEGE OF
ARTS & SCIENCE FOR WOMEN
CHENNAI - 600 028.**

Date: 29.10.2021.



தமிழ்நாடு தமில்நாடு 2022 TAMIL NADU
25 FEB

08AC 000562

Dr. MGR Janaki College of Arts & Science
for Women and Infologia Technologies,
Chennai

V. DEEPA
STAMP VENDOR
Lic. No. 17071/B2/2014
No. 34/A, Sivasankaran Street,
Sathyaivanar Nagar, Pammal,
Chennai - 75. Cell: 984105162

Memorandum of Understanding (MOU)

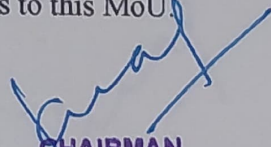
1. Parties:

This Memorandum of Understanding forms the basis of an understanding between "Infologia Technologies", Chennai-600044 and "Dr. MGR-Janaki College of Arts and Science for Women" 11&13, Durgabai Deshmukh Road, Chennai - 600028, Tamil Nadu and is executed on 23-02-2022.

2. Purpose:

The purpose of this MoU is to put down the terms and conditions under which both the college and the industry will work together to conduct the services mentioned under Section 4- Services / Support and to put down the process to be followed between the two parties to this MoU




CHAIRMAN
DR. MGR JANAKI COLLEGE OF
ARTS & SCIENCE FOR WOMEN
"Sathyabama MGR" 11 & 13,
Durgabai Deshmukh Road,
Chennai-600 028,

3. Tenure of MOU:

- (a) This MoU is effective from the date on which it is signed by the Authorities/Head/Director//Managing Director of both the participating organizations to this MoU.
- (b) This MoU shall remain in full force and effect for a period of five years from the date of signing of this MoU.
- (c) Both the parties to this MoU shall decide whether to renew or terminate or amend any of the terms and conditions of this contract within the due date to the MoU and necessary communication to the effect be exchanged by both the parties, before the due date to this MoU.
- (d) This MoU may be terminated by mutual consent, with a thirty-day written notice, which shall be delivered by email / notice sent by Registered Post, mailed to the address listed above.

4. Services / Support

This memorandum of understanding is between **Department of Computer Science, Computer Applications and PG Department of Information Technology, 'Dr. MGR-Janaki College of Arts and Science for Women'**, affiliated to University of Madras and **'Infologia Technologies, Chennai-600044'**. The parties of the memorandum have following common objectives:

1. Provide two Guest Lectures in the academic year to enhance the cognizance of students in the realm of academics.
2. Provide effective and efficient services to the students to reach higher level of excellence.
3. Provide one Certificate Course a year to develop career competency.
4. Internship program to provide real-world experience that enables the students to put everything that they have learned into action.
5. Engaging in collaborative work such as seminars, conferences and workshop to broaden students' knowledge.
6. Sharing knowledge and resources to the students.
7. Industrial visits to provide an exposure to students about practical working environment.

5. General Provisions:

A. Amendments:

Either party may request changes to this MoU. Any changes, modifications, revisions or amendments to this MoU which are mutually agreed upon by and between the parties to this CONTRACT shall be incorporated by written instrument and effective from the date signed by both the parties to this MoU.

B. Applicable Law:

This is a legally non-enforceable MoU.




CHAIRMAN
DR. MGR JANAKI COLLEGE OF
ARTS & SCIENCE FOR WOMEN
"Sathyabama MGR Malle" Road,
11 & 13, Durgabal Deshmukh Road,
Chennai- 600 028.

C. Non-Disclosure:

Both parties agree to adhere to a strict "Non-disclosure of any information Agreement" shared across as part of this MoU. The terms and conditions of this MoU and all other financial & other information is strictly confidential.

'Dr. MGR-Janaki College of Arts and Science for Women', and 'Infologia Technologies', can agree not to make the terms of this MoU Public. Any information herein shared as part of the Agreement is also strictly confidential and shall not be reused / disclosed without valid consent from the other party.

D. Severability:

Should any portion of this MoU be judicially determined to be illegal or unenforceable, the remainder of the MoU shall continue in full force and effect, and either party may renegotiate the terms affected by the severance.

E. Financials / Commercial

There will be no exchange of monetary benefits.

F. Signatures:

In witness whereof, the parties to this MoU through their duly authorized representatives have executed this MoU on the days and dates set out below, and certify that they have read, understood, and agreed to the terms and conditions of this MoU as set forth herein.

The effective date of this MoU is the date of the signature last affixed to this page.

For Infologia Technologies

Director

Date: 02/03/2022



For Dr. MGR-Janaki College of Arts and Science for Women

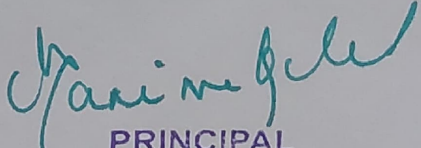
Chairman

Date:

Principal

Date:


CHAIRMAN
DR. MGR JANAKI COLLEGE OF
ARTS & SCIENCE FOR WOMEN
"Sathyabama MGR Mallgal"
11 & 13, Durgabal Deshmuk Road,
Chennai- 600 028.


PRINCIPAL
DR. MGR JANAKI COLLEGE OF
ARTS & SCIENCE FOR WOMEN
CHENNAI - 600 028.

भारतीय गैर न्यायिक

बीस रुपये
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Rs.20
TWENTY
RUPEES

INDIA NON JUDICIAL

தமிழ்நாடு தமிழ்நாடு TAMIL NADU

31/3/2022 Dr MGR Janaki college

08AC 115794

V.DURAIRAJ, B.Sc.,
STAMP VENDOR
108, Arumuga Chetty Street,
Pallavaram, Chennai-600 043.
L.No:12144 / B1 / 96

Memorandum of Understanding (MoU)

1. Parties:

This Memorandum of Understanding forms the basis of an understanding between Murugan & Co., Chartered Accountants, No.4/30A, Cathedral Garden Road, Nungambakkam, Chennai, Tamil Nadu 600034 and "Dr. MGR-Janaki College of Arts and Science for Women 11&13, Durgabai Deshmukh Road, Chennai, Tamil Nadu 600028 and is executed on 01-04-2022.

2. Purpose:

The purpose of this MoU is to put down the terms and conditions under which both college and firm will work together to conduct the services mentioned under Section 4- Services / Support and to put down the process to be followed between the two parties to this MoU.

For M/s. K. MURUGAN & Co.,
Chartered Accountants
(Firm Regn. No. 007244S)

(K. MURUGAN)
Partner
M.No.203084

CHAIRMAN
DR. MGR JANAKI COLLEGE OF
ARTS & SCIENCE FOR WOMEN
"Sathyabama MGR Maliga"
11 & 13, Durgabai Deshmukh Road,
Chennai- 600 028.

3. Tenure of MoU:

- (a) This MoU is effective from the date on which it is signed by the Authorities/Head/Director//Managing Director of both the participating organizations to this MoU.
- (b) This MoU shall remain in full force and effect for a period of 3 years from the date of signing of this MoU.
- (c) Both the parties to this MoU shall decide whether to renew or terminate or amend any of the terms and conditions of this contract within the due date to the MoU and necessary communication to the effect be exchanged by both the parties, before the due date to this MoU.
- (d) This MoU may be terminated by mutual consent, with a thirty-day written notice, which shall be delivered by email / notice sent by Registered Post, mailed to the address listed above.

4. Services / Support

This memorandum of understanding is between Department of Corporate Secretaryship (Shift 1), 'Dr. MGR-Janaki College of Arts and Science for Women', affiliated to University of Madras and 'K. Murugan & Co.', Chartered Accountants. Internship is the common objective of the memorandum.

1. Internship

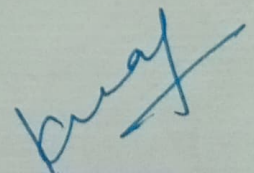
5. General Provisions:

A. Amendments:

Either party may request changes to this MoU. Any changes, modifications, revisions or amendments to this MoU which are mutually agreed upon by and between the parties to this CONTRACT shall be incorporated by written instrument and effective from the date signed by both the parties to this MoU.

For M/s. K. MURUGAN & Co.,
Chartered Accountants
(Firm Reg. No. 007244S)

(K. MURUGAN)
Partner
M.No.203084



CHAIRMAN
DR. MGR JANAKI COLLEGE OF
ARTS & SCIENCE FOR WOMEN
"Sathyabama MGR Maligai"
11 & 13, Durgabai Deshmuk Road,
Chennai- 600 028.

B. Applicable Law:

This is a legally non-enforceable MoU.

C. Non-Disclosure:

Both parties agree to adhere to a strict "Non-disclosure of any information Agreement" shared across as part of this MoU. The terms and conditions of this MoU and all other financial & other information is strictly confidential.

'Dr. MGR-Janaki College of Arts and Science for Women', and 'K. Murugan & Co., agree not to make the terms of this MoU Public. Any information herein shared as part of the Agreement is also strictly confidential and shall not be reused / disclosed without valid consent from the other party.

D. Severability:

Should any portion of this MoU be judicially determined to be illegal or unenforceable, the remainder of the MoU shall continue in full force and effect, and either party may renegotiate the terms affected by the severance.

E. Financials / Commercial

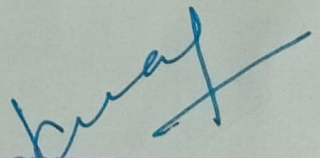
There will be no exchange of monetary benefits.

F. Signatures:

In witness whereof, the parties to this MoU through their duly authorized representatives have executed this MoU on the days and dates set out below, and certify that they have read, understood, and agreed to the terms and conditions of this MoU as set forth herein.

For M/s. K. MURUGAN & Co.,
Chartered Accountants
(Firm Regn. No. 007244S)


(K. MURUGAN)
Partner
M.No.203084


CHAIRMAN
DR. MGR JANAKI COLLEGE OF
ARTS & SCIENCE FOR WOMEN
"Sathyabama MGR Maliga"
11 & 13, Durgabai Deshmukh Road,
Chennai- 600 028.

The effective date of this MoU is the date of the signature last affixed to this page.

For K. Murugan & Co.,

For M/s. K. MURUGAN & Co.,
Chartered Accountants
(Firm Regn. No. 007244S)


(K. MURUGAN)
Partner
M.No.203084

Partner

Date: 01/04/2022

For Dr. MGR-Janaki College of Arts and Science for Women

Chairman


CHAIRMAN
DR. MGR JANAKI COLLEGE OF
ARTS & SCIENCE FOR WOMEN
"Sathyabama MGR Maligai"
11 & 13, Durgabai Deshmuk Road,
Chennai- 600 028.

Date: 01/04/2022



தமிழ்நாடு தமில்நாடு TAMIL NADU 28 DEC 2021

08AB 819990

Dr. MGR - JANAKI
COLLEGE FOR
WOMEN.

K. SANKAR
STAMP VENDOR
LICENCE No:1481/94,
No.2, Madley Road,
T.NAGAR, CHENNAI-17



Memorandum of Understanding Regarding Internship

This Memorandum of Understanding (MOU) documents the understanding of the two parties on how to collaborate on an internship.

Whereas, Party A is one of the first NGOs in India working for the cause of supporting widows and single income families, Aashman Foundation.

Its website, www.aashmanfoundation.org

whereas, Party B is Dr.MGR-Janaki College Of Arts and Science For Women in Chennai.

Its website, <https://www.mgrjanaki.ac.in/>

Whereas, Party A and Party B intend to collaborate on providing internship opportunities for Party B's students to enhance their employability and competitiveness in the job market.

It is understood by the parties that the importance, benefits and requirements of this internship are –

CHAIRMAN
DR. MGR JANAKI COLLEGE OF
ARTS & SCIENCE FOR WOMEN
"Sethyabama MGR Maligai"
11 & 13, Durgabai Deshmuk Road,
Chennai- 600 028.

Importance of internships:

"The only source of knowledge is experience."

- To get a real-life experience and exposure
- Get connected and develop your professional network
- Build your Resume
- Sharpen competence and build character
- Learn about your strengths and weaknesses
- Gain professional feedback from experienced individuals of the respective fields

Benefits:

- Flexible Work hours
- Certificate
- Letter Of Recommendation to top performers
- Cooperative Work Environment
- Work with a young and dynamic team

Requirements:

- Available to work from home
- Have relevant skills and interests

Party A promises to carry out the training, managerial and administrative duties related to the program as described above.

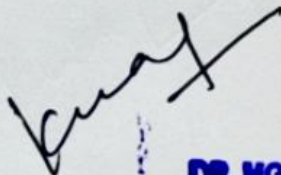
Party B promises to inform its students through various channels such as Distribute the program description through responsible personnel, and Place the attached advertisement through such media as career web pages, newsletters and email distributions.

There is no financial transaction between Part A and Party B, namely neither party shall charge other party for any activities or services mentioned herein.

Both parties agree that this MOU is not a legally binding contract and can be terminated by either party by notifying the other party.

Interested students can fill this form.

<https://forms.gle/DAHZaqWwAXFq6KBc6>



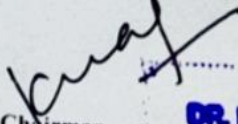
CHAIRMAN
DR. MGR JANAKI COLLEGE OF
ARTS & SCIENCE FOR WOMEN
"Sathyabama MGR Maligal"
11 & 13, Durgabal Deshmuk Road,
Chennai- 600 023.

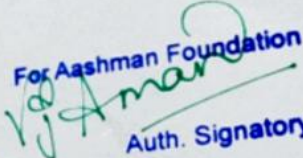
The Primary Contact Person of Part A
Name: Prince Upadhyay
Position: Assistant Supervisor
Email address - pkupadhyay180680@gmail.com

The Secondary Contact Person of Part A
Name: VJ. Aman
Position: National Youth President
Email address : writetovjaman@gmail.com

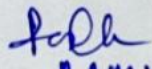
The Primary Contact Person of Part B
Name: Dr Kumar Rajendran
Position: Chairman
Email address: admin@mgrjanaki.ac.in

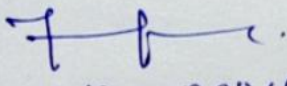
The Secondary Contact Person of Part B
Name: K V Priya
Position: Assistant Professor
Email address : hapipu@mgrjanaki.ac.in


Chairman
CHAIRMAN
DR. MGR JANAKI COLLEGE OF
ARTS & SCIENCE FOR WOMEN
"Sathyabama MGR Maliga"
11 & 13, Durgabai Deshmukh Road,
Chennai- 600 028.


For Aashman Foundation
Auth. Signatory

Director
Aashman Foundation
www.aashmanfoundation.org

Witness 1: 
RAMYA VARUDHAN

Witness 2: 
K.V. PRIYA

Date: 30/12/2021



தமிழ்நாடு தமில்நாடு TAMIL NADU

28/09/2021

Dr. MGR JANAKI COLLEGE
OF ARTS & SCIENCE FOR
WOMEN

99AB 092193

A.S.SIVASUNDARAM
STAMP VENDOR
L.No.12144/M1/96, DL.30.9.97
No.159,Aroot Road, Porur, Ch-116.

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding (hereinafter called as the 'MoU ') is signed on the 30th day of September 2021 (30 .09.2021).

BETWEEN

The Department of Microbiology, Dr. MGR -Janaki College of Arts & Science for Women, R.A.Puram, Chennai- 600 028, the First Party represented herein by the PRINCIPAL of Dr. MGR -Janaki College of Arts & Science for Women (hereinafter referred as 'First Party', the institution which expression. unless excluded by or repugnant to the subject or context 'hall include its successors - in-office, administrators and assignees).

AND

Research and Development, MARINA LABS, located at No 14, Kavya Gardens. NT Patel road, Nerkundram. Chennai - 600107, the second party, and represented by **D. N. K. Udaya Prakash**. Consulting Director (herein referred as 'Second Party' with expression shall, where the context so admits, mean and include its successors, representatives and permitted assignees of the other part)

(First Party and Second Party are hereinafter jointly referred to as 'Parties' and individually as 'Party')

Whereas,

A) First Party is:

Dr. MGR Janaki College of Arts & Science for Women

B) First Party & Second Party believe that collaboration and co-operation between themselves will promote more effective use of each of their resources, and provide each of them with enhanced opportunities.

C) The Parties intent to cooperate and focus their efforts on cooperation within area of Skill Based Training Education and Research.

D) Both Parties, being legal entities in themselves desire to sign this MoU for advancing their mutual interest.

Second Party will extend the technical facilities at their premises to provide training to students of First Party as when requested, and with the mutual consent, which will help the students to gain practical knowledge.

Second Party will extend the technical facilities available at their premises to the students of First Party as and when requested, and with mutual consent, for carrying out their project work as part of their academic curriculum at mutually agreed terms and conditions which will be worked out on a case-to-case basis, which will help the industry. The technical support will be duly acknowledged.

First Party will provide technical support/consultancy to Second Party when required, and on case-to -case basis with mutually agreed terms and conditions

Joint research project/technology development activities will be taken up between the two parties (Second Party and First Party). Depending on mutual interest and expertise, under mutually agreed terms and conditions which will be worked to on a case-to-case basis, and through separate agreement.

First Party will inform, involve or collaborate with second party in any technical programme to be conducted by the college which will be of any interest, relevant and beneficial to Second Party,

E) Research and Development, **MARINA LABS**, the Second Party was established in the year of 2006, with the prime focus being Research and Development. Aerobiology, Herbal Technology & Drug Discovery, Bio-Nanotechnology, Bioremediation and Plant pathology are the fields of specialty. The institute aims at generating workforce to the nation by disseminating knowledge through training, workshops and lectures to students, academicians and industry personnel of life sciences. Additionally, the institute has clients at the national and international level.

E) Research and Development, **MARINA LABS**, the Second Party is represented by Dr. N.K. UdayaPrakash, Consulting Director, No. 14, Kavya Gardens, NT Patel Road, Nerikundram, Chennai - 600107.

NOW THEREFORE, IN CONSIDERATION OF THE MUTUAL PROMISES SET FORTH IN THIS MoU, THE PARTIES HERETO AGREE AS FOLLOWS:

CLAUSE I CO-OPERATION

1.1 Both Parties are united by common interests and objectives, and they shall establish channels of communication and co-operation that will promote and advance their respective operations within the Institution and its related wings. The Parties shall keep each other informed of potential opportunities and shall share all information that may be relevant to secure additional opportunities for one another.

1.2 Research work to be carried out at the place of First Party and Second Party, in areas where regulatory guidelines permit.

1.3 Organizing and participating in joint symposium in conferences / workshops / guest lecturers / invited lecture short term training by both First Party and Second Party.

1.4 Extension of laboratory facilities of Second Party and permitting the research scholars to use the facilities in the laboratory and agree to the terms for the benefit of both student and faculty members of the First party

1.5 Sharing knowledge and capability in the concern areas for mutual benefits and become trusted partners in the area of knowledge enrichment.

1.6 All visits of the staff of First Party to Second Party and vice-versa will be on the basis of prior approval of the competent authority of First Party and Second Party.

1.7 To arrange for direct discussion for development of novel strategies for initiation of research works and mutual exchange of ideas

1.8 Sharing the expertise of First Party and Second Party, the benefits of the students and the scientists of both the Parties in the areas of Education, Training, Research and other service. This MoU is restricted to the students and faculty of First Party and the staff of Second Party.

1.9 Consultancy services of both the parties

CLAUSE 2: SCOPE OF THE MoU

2.1. The budding graduates from the institutions could play a key role in technological up-gradation, innovation and competitiveness of an industry. Both parties believe that close co-operation between the two would be of major benefit to the student community to enhance their skills and knowledge

2.2. Industrial Training & Visits: Industry and Institution interaction will give an insight into the latest developments / requirements of the industries; the second Party to permit the Faculty and Students of the First party to visit its office and also involve in Industrial Training Programs for the First Party. The industrial training and exposure provided to students and faculty through this association will build confidence and prepare the students to have a smooth transition from academic to working career.

2.3. Internships of Student: Second Party will actively engage to help the delivery of the Internship of students of the First Party into internships, as per University of Madras norms.

2.4. Research and Development: Both Parties have agreed to carry out the joint research activities in the fields of mentioned areas if found valid. Publications, if any, in respect of the activity shall be in the names of First Party and Second Party, personnel connected with the activity. In all publications (papers, reports, etc.). It will be duly acknowledged that the work has been carried out by First/Second Party under a MoU between the parties.

2.5. Guest Lectures: Second Party to extend the necessary support to deliver guest lecturers to the students of the First Party on the technology trends and in-house requirements when required by mutual consent.

2.6. Both Parties to obtain all internal approvals, consents, permissions, and licenses of whatsoever nature required for offering the Programs on the terms specified herein.

2.7. There is no financial commitment on the part of the Dr. MGR - Janaki College of Arts & Science for Women, the first Party to take up any program mentioned in the MoU. Similarly, there is no financial commitment on the part of R and D, Marina Labs, Chennai. If there is any financial consideration, it will be dealt separately by both the parties.

CLAUSE 3 INTELLECTUAL PROPERTY

3.1. Nothing contained in this MoU shall, by express grant, implication or otherwise, create in either Party any right, title, interest, or license in or to the intellectual property (including but not limited to know-how, inventions, patents, copy rights and designs) of the other Party

CLAUSE 4 VALIDITY

4.1. This Agreement will be valid until it is expressly terminated by either Party on mutually agreed terms.

4.2. Both Parties may terminate this MoU upon 30 calendar days' notice in writing. In the event of Termination. Both parties have to discharge their obligations.

CLAUSE 5 RELATIONSHIP BETWEEN THE PARTIES

5.1. It is agreed that First Party and Second Party are acting under this MoU as independent contractors, and the relationship established under this MoU shall not be construed as a partnership. Neither Party is authorized to use the other Party's name in any way, to make any representations or create any obligation or liability, expressed or implied, on behalf of the other Party, without the prior written consent of the other Party. Neither Party shall have, nor represent itself as having, any authority under the terms of this MoU to make agreements of any kind in the name of or binding upon the other Party, to pledge the other Party's credit, or to extend credit on behalf of the other Party

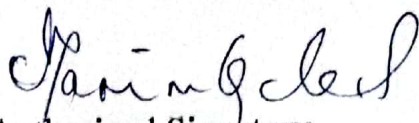
First Party

Second Party

Any divergence or difference derived from the interpretation or application of the MoU shall be resolved by arbitration between the parties as per the Arbitration Act, 1996. The place of the arbitration shall be at District Head Quarters of the First Party. This undertaking is to be in accordance with Indian law with exclusive jurisdiction in the Courts of Chennai.

AGREED

For **Dr. MGR - Janaki College**
Of Arts & Science for Women


Authorized Signatory
PRINCIPAL

**DR. MGR JANAKI COLLEGE OF
ARTS & SCIENCE FOR WOMEN
CHENNAI - 600 028.**





For **Research and Development,**
MARINA LABS

Authorized Signatory

Dr. N. K. Udaya Prakash
M.Sc., M.Phil., Ph.D., LOAC (USA)
F.B.F.I., F.M.S.I., C.I.R. (I.M.P.O., Geneva)
President - Biologists Forum of India
Director, R & D, MARINA LABS

**Dr.MGR JANAKI COLLEGE OF
ARTS & SCIENCE FOR WOMEN**
No:11&13,Durgabai Deshmukh Road
R.A.Puram, Chennai-600 028
Contact details:044-24937392
Email: mgrjanaki@acin
Website: www.mgrjanaki.ac.in

R and D, MARINA LABS
No 14, Kavya Gardens. NT Patel road,
Nerkundram, Chennai - 600107
Contact details:9444896061
Email:marinalabs@gmail.com
Website:www.marinalabs.com

Witness 1: V. Nithyakalyani
No. 11c, 16th Cross Street, Indira Nagar
Adyar, Chennai - 600 020 .

Witness 2: M.S.J. Sangeethalakshmi
11/464, Veeramamunivar Street,
Mogappair East, Chennai - 37



தமிழ்நாடு தமில்நாடு TAMIL NADU

06AC 641643



08 MAR. 2022

A. DHANALAKSHMI
Supplier Vendor
L.No.20/20184/B7/94
164, Amman Koil Street,
Chennai - 600 001.

Memorandum of Understanding (MoU)

1. Parties:

This Memorandum of Understanding forms the basis of an understanding between "B. Panneer & Co., Chartered Accountants, 51 & 52, 1st Floor, "Real Tower", R.H. Road, Mylapore, Chennai, Tamil Nadu 600004 and "Dr. MGR-Janaki College of Arts and Science for Women, 11 & 13, Durgabai Deshmukh Road, Chennai, Tamil Nadu 600028 and is executed on 10-03-2022.

2. Purpose:

The purpose of this MoU is to put down the terms and conditions under which both parties will work together to conduct the services mentioned under Section 4 - Services / Support and to put down the process to be followed between the two parties to this MoU.

For **B. PANNEER & Co.**
FRN No: 011335S

B. PANNEER SELVAM
Chartered Accountant
Membership No: 217056



CHAIRMAN
DR. MGR JANAKI COLLEGE OF
ARTS & SCIENCE FOR WOMEN
"Sathyabama MGR Maligai"
11 & 13, Durgabai Deshmukh Road,
Chennai-600 028.

3. Tenure of MOU:

- (a) This MoU is effective from the date on which it is signed by the Authorities/Head/Director/Managing Director of both the participating organizations to this MoU.
- (b) This MoU shall remain in full force and effect for a period of three years from the date of signing of this MoU.
- (c) Both the parties to this MoU shall decide whether to renew or terminate or amend any of the terms and conditions of this contract within the due date to the MoU and necessary communication to the effect be exchanged by both the parties, before the due date to this MoU.
- (d) This MoU may be terminated by mutual consent, with a thirty-day written notice, which shall be delivered by email / notice sent by Registered Post, mailed to the address listed above.

4. Services / Support:

This memorandum of understanding is between Department of Commerce (General), 'Dr. MGR-Janaki College of Arts and Science for Women', affiliated to University of Madras and B. Panneer & Co.

Internship is the common objective of the memorandum.

5. General Provisions:

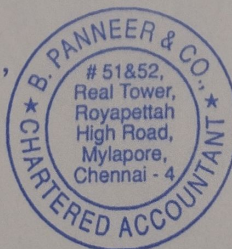
A. Amendments:

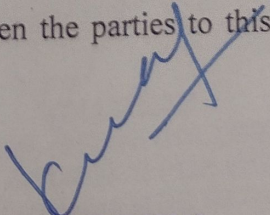
Either party may request changes to this MoU. Any changes, modifications, revisions or amendments to this MoU which are mutually agreed upon by and between the parties to this

For B. PANNEER & Co.,

FRN No: 01/335S

B. PANNEER SELVAM
Chartered Accountant
Membership No: 217056




CHAIRMAN
DR. MGR JANAKI COLLEGE OF
ARTS & SCIENCE FOR WOMEN
"Sathyabama MGR Malligal"
11 & 13, Durgabai Deshmukh Road,
Chennai- 600 028.

CONTRACT shall be incorporated by written instrument and effective from the date signed by both the parties to this MoU.

B. Applicable Law:

This is a legally non-enforceable MoU.

C. Non-Disclosure:

Both parties agree to adhere to a strict "Non-disclosure of any information Agreement" shared across as part of this MoU. The terms and conditions of this MoU and all other financial & other information are strictly confidential.

'Dr. MGR-Janaki College of Arts and Science for Women', and 'B. Panneer & Co.,' agree not to make the terms of this MoU Public. Any information herein shared as part of the agreement is also strictly confidential and shall not be reused / disclosed without valid consent from the other party.

D. Severability:

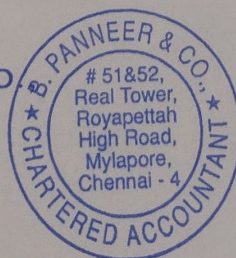
Should any portion of this MoU be judicially determined to be illegal or unenforceable, the remainder of the MoU shall continue in full force and effect, and either party may renegotiate the terms affected by the severance.

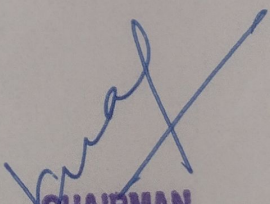
E. Financials / Commercial:

There will be no exchange of monetary benefits.

For **B. PANNEER & Co.**
FRN No: 011335S

B. PANNEER SELVAM
Chartered Accountant
Membership No: 217056




CHAIRMAN
DR. MGR JANAKI COLLEGE OF
ARTS & SCIENCE FOR WOMEN
"Sathyabama MGR Mailgal"
.11 & 13, Durgabai Deshmuk Road,
Chennai- 600 028.

F. Signatures:

In witness whereof, the parties to this MoU through their duly authorized representatives have executed this MoU on the days and dates set out below, and certify that they have read, understood, and agreed to the terms and conditions of this MoU as set forth herein.

The effective date of this MoU is the date of the signature last affixed to this page.

For B. Panneer & Co.,

For **B. PANNEER & Co**

FRN No: 1335S

B. PANNEER SELVAM
Chartered Accountant
Membership No: 217056

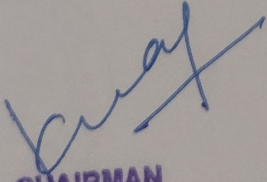


Date:

For Dr. MGR-Janaki College of Arts and Science for Women

Chairman

Date:


CHAIRMAN
DR. MGR JANAKI COLLEGE OF
ARTS & SCIENCE FOR WOMEN
"Sathyabama MGR Maligai"
.11 & 13, Durgabai Deshmuk Road,
Chennai- 600 028.



தமிழ்நாடு தமில்நாடு TAMIL NADU

Paneller

06AC 641646



08 MAR 2022

A. DHANALAKSHMI
A. DHANALAKSHMI
Stamp Vendor
L.No.2022/04/B7/94
104, Amman Koil Street,
Chennai - 600 001.

Memorandum of Understanding (MoU)

1. Parties:

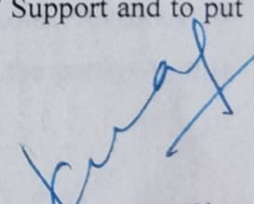
This Memorandum of Understanding forms the basis of an understanding between A.K. Rajagopalan & Co., No.35/3, Srinivasa Road, Mylapore, Chennai, Tamil Nadu 600004 and "Dr. MGR-Janaki College of Arts and Science for Women, 11 & 13, Durgabai Deshmukh Road, Chennai, Tamil Nadu 600028 and is executed on **10-03-2022**.

2. Purpose:

The purpose of this MoU is to put down the terms and conditions under which both parties will work together to conduct the services mentioned under Section 4 - Services / Support and to put down the process to be followed between the two parties to this MoU.

A.K. RAJAGOPALAN & CO.
CHARTERED ACCOUNTANTS

Partner


CHAIRMAN
DR. MGR JANAKI COLLEGE OF
ARTS & SCIENCE FOR WOMEN
"Sathyabama MGR Maligai"
11 & 13, Durgabai Deshmukh Road,
Chennai- 600 028.

3. Tenure of MOU:

- (a) This MoU is effective from the date on which it is signed by the Authorities/Head/Director/Managing Director of both the participating organizations to this MoU.
- (b) This MoU shall remain in full force and effect for a period of three years from the date of signing of this MoU.
- (c) Both the parties to this MoU shall decide whether to renew or terminate or amend any of the terms and conditions of this contract within the due date to the MoU and necessary communication to the effect be exchanged by both the parties, before the due date to this MoU.
- (d) This MoU may be terminated by mutual consent, with a thirty-day written notice, which shall be delivered by email / notice sent by Registered Post, mailed to the address listed above.

4. Services / Support:

This memorandum of understanding is between **Department of Commerce (Accounting and Finance)**, 'Dr. MGR-Janaki College of Arts and Science for Women', affiliated to University of Madras and **A.K. Rajagopalan & Co.**

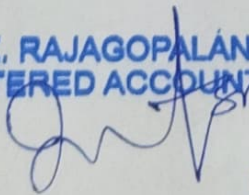
Internship is the common objective of the memorandum.

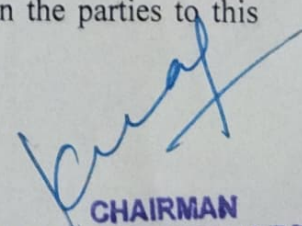
5. General Provisions:

A. Amendments:

Either party may request changes to this MoU. Any changes, modifications, revisions or amendments to this MoU which are mutually agreed upon by and between the parties to this

For A.K. RAJAGOPALAN & CO.
CHARTERED ACCOUNTANTS


Partner


CHAIRMAN
DR. MGR JANAKI COLLEGE OF
ARTS & SCIENCE FOR WOMEN
"Sathyabama MGR Maligal"
11 & 13, Durgabai Deshmuk Road,
Chennai- 600 028.

CONTRACT shall be incorporated by written instrument and effective from the date signed by both the parties to this MoU.

B. Applicable Law:

This is a legally non-enforceable MoU.

C. Non-Disclosure:

Both parties agree to adhere to a strict "Non-disclosure of any information Agreement" shared across as part of this MoU. The terms and conditions of this MoU and all other financial & other information are strictly confidential.

'Dr. MGR-Janaki College of Arts and Science for Women', and 'A.K. Rajagopalan & Co.,' agree not to make the terms of this MoU Public. Any information herein shared as part of the agreement is also strictly confidential and shall not be reused / disclosed without valid consent from the other party.

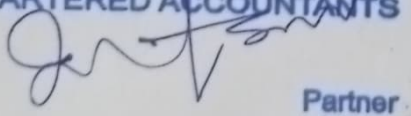
D. Severability:

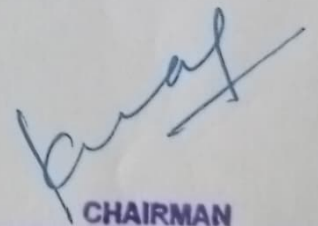
Should any portion of this MoU be judicially determined to be illegal or unenforceable, the remainder of the MoU shall continue in full force and effect, and either party may renegotiate the terms affected by the severance.

E. Financials / Commercial:

There will be no exchange of monetary benefits.

For A.K. RAJAGOPALAN & CO.
CHARTERED ACCOUNTANTS


Partner



CHAIRMAN
DR. MGR JANAKI COLLEGE
ARTS & SCIENCE FOR WOMEN
"Sathyabama MGR Maligal"
.11 & 13, Durgabai Deshmukh Road,
Chennai- 600 028.

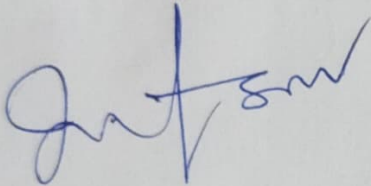
F. Signatures:

In witness whereof, the parties to this MoU through their duly authorized representatives have executed this MoU on the days and dates set out below, and certify that they have read, understood, and agreed to the terms and conditions of this MoU as set forth herein.

The effective date of this MoU is the date of the signature last affixed to this page.

For A.K. Rajagopalan & Co.,

Chartered Accountants



CA T.R. Ashok

Partner

Date:

For Dr. MGR-Janaki College of Arts and Science for Women



Chairman

CHAIRMAN
DR. MGR JANAKI COLLEGE OF
ARTS & SCIENCE FOR WOMEN
"Sathyabama MGR Maligai"
11 & 13, Durgabai Deshmuk Road,
Chennai- 600 028.

Date:



தமிழ்நாடு தமில்நாடு TAMIL NADU

24 FEB 2022 06AC 370351



MGR Janaki College

K.A. VIJAYAKUMAR
STAMP VENDOR
VILLIVAKKAM, CHENNAI - 49
L. No. D2/7680/82

TERMS OF AGREEMENT BETWEEN

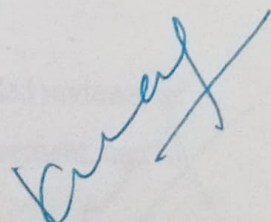
Dr. MGR - Janaki College of Arts & Science for Women

and

Amphenol Omniconnect India Pvt. Ltd.

MEMORANDUM OF UNDERSTANDING made on the Twenty Fourth day of February, 2022 between Dr. MGR Janaki College of Arts & Science for Women, Chennai, India (hereinafter called "the Institution") and Amphenol Omniconnect India Pvt. Ltd. (hereinafter called "the Company").




CHAIRMAN
DR. MGR JANAKI COLLEGE OF
ARTS & SCIENCE FOR WOMEN
"Sathyabama MGR Niligal"
11 & 13, Durgabai Deshmuk Road,
Chennai- 600 028.

SCOPE

In the spirit of mutual interest in cooperation and collaboration towards educational excellence, Amphenol Omniconnect India Pvt. Ltd. and the Department of Corporate Secretaryship (Shift I), Dr. MGR-Janaki College of Arts and Science for Women, enter into this Memorandum of Understanding (MoU) to promote empowerment of women and agree to work together in playing an effective role in their upliftment, thereby ensuring quality delivery of the services stated in the subsequent sections, and to put down the process to be followed between the two parties mentioned in this MoU.

TERMS & CONDITIONS

The Company agrees to help the Institution do the following:

- a) Provide two Guest Lectures per year to enhance the cognizance of students in the realm of Academics.

Role of the INSTITUTION:

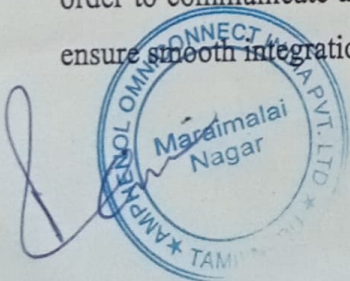
- a) The INSTITUTION shall provide the available infrastructure suitable and ready for facilitating virtual guest lectures rendered by the company.
- b) The INSTITUTION shall nominate a coordinator as a point of contact (POC) from the Department of Corporate Secretaryship (Shift – I) for the collaborative effectuation of the MoU.

Role of the COMPANY:

- a) The COMPANY shall be responsible for the quality delivery of lectures rendered.

Joint Ventures:

- a) The INSTITUTION and the COMPANY shall participate in yearly detailed reviews, in order to communicate any required additions to the aforementioned agreement, and to ensure smooth integration of the services agreed upon.



CHAIRMAN
DR. MGR JANAKI COLLEGE OF
ARTS & SCIENCE FOR WOMEN
"Sathyabama MGR Matigal"
11 & 13, Durgabai Deshmuk Road,
Chennai- 600 028.

DURATION AND TERMINATION OF AGREEMENT

MOU shall be effective from the date of signing and shall remain in force for a period of three years. It shall automatically be renewed for the next two years until & unless discontinued by either party.

Both the parties to this MoU shall decide on any amendments of the terms and conditions of this contract within the due date to the MoU and necessary communication to the effect be exchanged by both the parties, before the due date to this MoU. This MoU may be terminated by mutual consent, through effective communication six months prior to the date decided by both parties.

GENERAL PROVISIONS

A. Amendments:

Either party may request changes to this MoU. Any changes, modifications, revisions or amendments to this MoU which are mutually agreed upon by and between the parties to this CONTRACT shall be incorporated by written instrument and effective from the date signed by both the parties to this MoU.

B. Applicable Law:

This is a legally non-enforceable MoU.

C. Non-Disclosure:

Both parties agree to adhere to a strict "Non-disclosure of any information Agreement" shared across as part of this MoU. The terms and conditions of this MoU & other information is strictly confidential.

'Dr. MGR-Janaki College of Arts and Science for Women', and Amphenol Omniconnect India Pvt. Ltd., can agree not to make the terms of this MoU Public. Any information herein shared as part of the Agreement is also strictly confidential and shall not be reused / disclosed without valid consent from the other party.



CHAIRMAN
DR. MGR JANAKI COLLEGE OF
ARTS & SCIENCE FOR WOMEN
"Sathyabama MGR Maligai"
11 & 13, Durgabal Deshmuk Road,
Chennai- 600 028.

D. Severability:

Should any portion of this MoU be judicially determined to be illegal or unenforceable, the remainder of the MoU shall continue in full force and effect, and either party may renegotiate the terms affected by the severance.

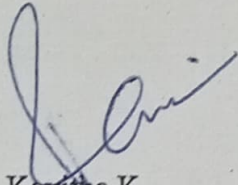
E. Financials / Commercial

There will be no exchange of monetary benefits.

F. Signatures:

In witness whereof, the parties to this MoU through their duly authorised representatives have executed this MoU on the days and dates set out below, and certify that they have read, understood, and agreed to the terms and conditions of this MoU as set forth herein.

The effective date of this MoU is the date of the signature last affixed to the consecutive page.

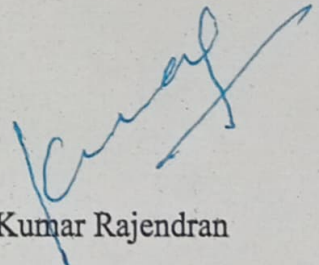


Ms. Kavitha K

Senior Manager - HR

Amphenol Omniconnect India Pvt. Ltd.

Date: 24.02.2022



Dr. Kumar Rajendran

Chairman

Dr. MGR Janaki College

Date: 24.02.2022

CHAIRMAN
DR. MGR JANAKI COLLEGE OF
ARTS & SCIENCE FOR WOMEN
"Sathyabama MGR Mailgai"
11 & 13, Durgabal Deshmuk Road,
Chennai- 600 028.

भारतीय गैर न्यायिक

बीस रुपये

रु.20



Rs.20

TWENTY
RUPEES

INDIA NON JUDICIAL

தமிழ்நாடு தமில்நாடு TAMIL NADU

MGR Janaki College

08AC 152400

V.DURAIRAJ. B.sc.
STAMP VENDOR
108, Arumuga Chetty Street,
Pallavaram, Chennai-600 043,
L.No:12144 / B1 / 98

Memorandum of Understanding (MoU)

1. Parties:

This Memorandum of Understanding forms the basis of an understanding between "Amphenol Omniconnect India Pvt. Ltd", Plot 3/4B & 5A, CMDA's Industrial Area, Maraimalai Nagar, Kilkaranai Village, Chengleput Taluk, Kancheepuram District, Chennai, Tamil Nadu 603209 and "Dr. MGR-Janaki College of Arts and Science for Women" 11&13, Durgabai Deshmukh Road, Chennai, Tamil Nadu 600028 and is executed on 06-07-2022.

For Amphenol Omniconnect India Pvt. Ltd.

K.KAVITHA
Senior Manager - HR

CHAIRMAN
DR. MGR JANAKI COLLEGE OF
ARTS & SCIENCE FOR WOMEN
"Sathyabama MGR
11 & 13, Durgabai Deshmukh
Chennai- 600 028.

2. Purpose:

The purpose of this MoU is to put down the terms and conditions under which both college and firm will work together to conduct the services mentioned under Section 4- Services / Support and to put down the process to be followed between the two parties to this MoU.

3. Tenure of MoU:

- (a) This MoU is effective from the date on which it is signed by the Authorities/Head/Director//Managing Director of both the participating organizations to this MoU.
- (b) This MoU shall remain in full force and effect for a period of 3 years from the date of signing of this MoU.
- (c) Both the parties to this MoU shall decide whether to renew or terminate or amend any of the terms and conditions of this contract within the due date to the MoU and necessary communication to the effect be exchanged by both the parties, before the due date to this MoU.
- (d) This MoU may be terminated by mutual consent, with a thirty-day written notice, which shall be delivered by email / notice sent by Registered Post, mailed to the address listed above.

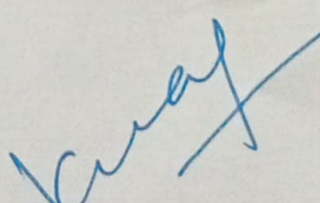
4. Services / Support

This memorandum of understanding is between Department of Corporate Secretaryship (Shift 1), 'Dr. MGR-Janaki College of Arts and Science for Women', affiliated to University of Madras and 'Amphenol Omniconnect India Pvt. Ltd.'. Internship is the common objective of the memorandum.

1. Internship

For Amphenol Omniconnect India Pvt. Ltd.


K. KAVITHA
Senior Manager - HR


CHAIRMAN
DR. MGR JANAKI COLLEGE OF
ARTS & SCIENCE FOR WOMEN
"Sathyabama MGR Mahila
11 & 13, Durgabai Deshpande
Chennai- 600 028.

5. General Provisions:

A. Amendments:

Either party may request changes to this MoU. Any changes, modifications, revisions or amendments to this MoU which are mutually agreed upon by and between the parties to this CONTRACT shall be incorporated by written instrument and effective from the date signed by both the parties to this MoU.

B. Applicable Law:

This is a legally non-enforceable MoU.

C. Non-Disclosure:

Both parties agree to adhere to a strict "Non-disclosure of any information Agreement" shared across as part of this MoU. The terms and conditions of this MoU and all other financial & other information is strictly confidential.

'Dr. MGR-Janaki College of Arts and Science for Women', and 'Amphenol Omniconnect India Pvt. Ltd. agree not to make the terms of this MoU Public. Any information herein shared as part of the Agreement is also strictly confidential and shall not be reused / disclosed without valid consent from the other party.

D. Severability:

Should any portion of this MoU be judicially determined to be illegal or unenforceable, the remainder of the MoU shall continue in full force and effect, and either party may renegotiate the terms affected by the severance.

E. Financials / Commercial

There will be no exchange of monetary benefits.

For Amphenol Omniconnect India Pvt. Ltd.


K. KAVITHA
Senior Manager - HR

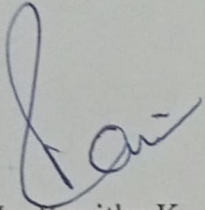

CHAIRMAN
DR. MGR JANAKI COLLEGE OF
ARTS & SCIENCE FOR WOMEN
"Sathyabama MGR Maligal"
11 & 13, Durgabai Deshmuk Road,
Chennai- 600 028.

F. Signatures:

In witness whereof, the parties to this MoU through their duly authorized representatives have executed this MoU on the days and dates set out below, and certify that they have read, understood, and agreed to the terms and conditions of this MoU as set forth herein.

The effective date of this MoU is the date of the signature last affixed to this page.

For Amphenol Omniconnect India Pvt. Ltd.,



Ms. Kavitha K

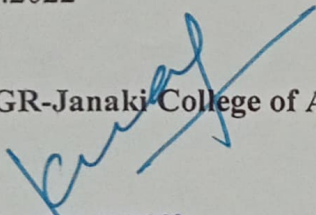
Senior Manager - HR

Amphenol Omniconnect India Pvt. Ltd.

Date: 06.07.2022

Amphenol Omniconnect India Pvt. Ltd.
Plot No. 3/4 , B & 5A,
CMDA Industrial Area,
Maraimalai Nagar,
Tamil Nadu - 603 209.

For Dr. MGR-Janaki College of Arts and Science for Women



CHAIRMAN
DR. MGR JANAKI COLLEGE OF
ARTS & SCIENCE FOR WOMEN
Sathyabama MGR Mall
11 & 13, Durgabai Deshmukh
Chennai- 600 028.

Dr. Kumar Rajendran

Chairman

Dr. MGR Janaki College

Date: 06.07.2022

भारतीय गैर न्यायिक

बीस रुपये
रु.20



Rs.20
TWENTY
RUPEES

INDIA NON JUDICIAL

தமிழ்நாடு தமிழ்நாடு TAMIL NADU

31/3/2022 Dr MGR Janaki college

08AC 115794

V. DURAIRAJ, B.Sc.,
STAMP VENDOR
108, Arumuga Chetty Street,
Pallavaram, Chennai-600 043.
L.No:12144 / B1 / 96

Memorandum of Understanding (MoU)

1. Parties:

This Memorandum of Understanding forms the basis of an understanding between Murugan & Co., Chartered Accountants, No.4/30A, Cathedral Garden Road, Nungambakkam, Chennai, Tamil Nadu 600034 and "Dr. MGR-Janaki College of Arts and Science for Women 11&13, Durgabai Deshmukh Road, Chennai, Tamil Nadu 600028 and is executed on 01-04-2022.

2. Purpose:

The purpose of this MoU is to put down the terms and conditions under which both college and firm will work together to conduct the services mentioned under Section 4- Services / Support and to put down the process to be followed between the two parties to this MoU.

For M/s. K. MURUGAN & Co.,
Chartered Accountants
(Firm Regn. No. 007244S)

(K. MURUGAN)
Partner
M.No.203084

CHAIRMAN
DR. MGR JANAKI COLLEGE OF
ARTS & SCIENCE FOR WOMEN
"Sathyabama MGR Maliga"
11 & 13, Durgabai Deshmukh Road,
Chennai- 600 028.

3. Tenure of MoU:

- (a) This MoU is effective from the date on which it is signed by the Authorities/Head/Director//Managing Director of both the participating organizations to this MoU.
- (b) This MoU shall remain in full force and effect for a period of 3 years from the date of signing of this MoU.
- (c) Both the parties to this MoU shall decide whether to renew or terminate or amend any of the terms and conditions of this contract within the due date to the MoU and necessary communication to the effect be exchanged by both the parties, before the due date to this MoU.
- (d) This MoU may be terminated by mutual consent, with a thirty-day written notice, which shall be delivered by email / notice sent by Registered Post, mailed to the address listed above.

4. Services / Support

This memorandum of understanding is between Department of Corporate Secretaryship (Shift 1), 'Dr. MGR-Janaki College of Arts and Science for Women', affiliated to University of Madras and 'K. Murugan & Co.', Chartered Accountants. Internship is the common objective of the memorandum.

1. Internship

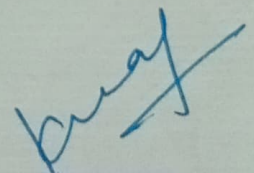
5. General Provisions:

A. Amendments:

Either party may request changes to this MoU. Any changes, modifications, revisions or amendments to this MoU which are mutually agreed upon by and between the parties to this CONTRACT shall be incorporated by written instrument and effective from the date signed by both the parties to this MoU.

For M/s. K. MURUGAN & Co.,
Chartered Accountants
(Firm Reg. No. 007244S)

(K. MURUGAN)
Partner
M.No.203084



CHAIRMAN
DR. MGR JANAKI COLLEGE OF
ARTS & SCIENCE FOR WOMEN
"Sathyabama MGR Maligai"
11 & 13, Durgabai Deshmuk Road,
Chennai- 600 028.

B. Applicable Law:

This is a legally non-enforceable MoU.

C. Non-Disclosure:

Both parties agree to adhere to a strict "Non-disclosure of any information Agreement" shared across as part of this MoU. The terms and conditions of this MoU and all other financial & other information is strictly confidential.

'Dr. MGR-Janaki College of Arts and Science for Women', and 'K. Murugan & Co., agree not to make the terms of this MoU Public. Any information herein shared as part of the Agreement is also strictly confidential and shall not be reused / disclosed without valid consent from the other party.

D. Severability:

Should any portion of this MoU be judicially determined to be illegal or unenforceable, the remainder of the MoU shall continue in full force and effect, and either party may renegotiate the terms affected by the severance.

E. Financials / Commercial

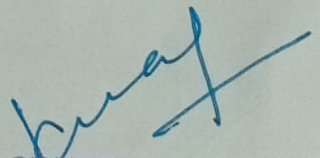
There will be no exchange of monetary benefits.

F. Signatures:

In witness whereof, the parties to this MoU through their duly authorized representatives have executed this MoU on the days and dates set out below, and certify that they have read, understood, and agreed to the terms and conditions of this MoU as set forth herein.

For M/s. K. MURUGAN & Co.,
Chartered Accountants
(Firm Regn. No. 007244S)

(K. MURUGAN)
Partner
M.No.203084


CHAIRMAN
DR. MGR JANAKI COLLEGE OF
ARTS & SCIENCE FOR WOMEN
"Sathyabama MGR Maliga"
11 & 13, Durgabai Deshmukh Road,
Chennai- 600 028.

The effective date of this MoU is the date of the signature last affixed to this page.

For K. Murugan & Co.,

For M/s. K. MURUGAN & Co.,
Chartered Accountants
(Firm Regn. No. 007244S)


(K. MURUGAN)
Partner
M.No.203084

Partner

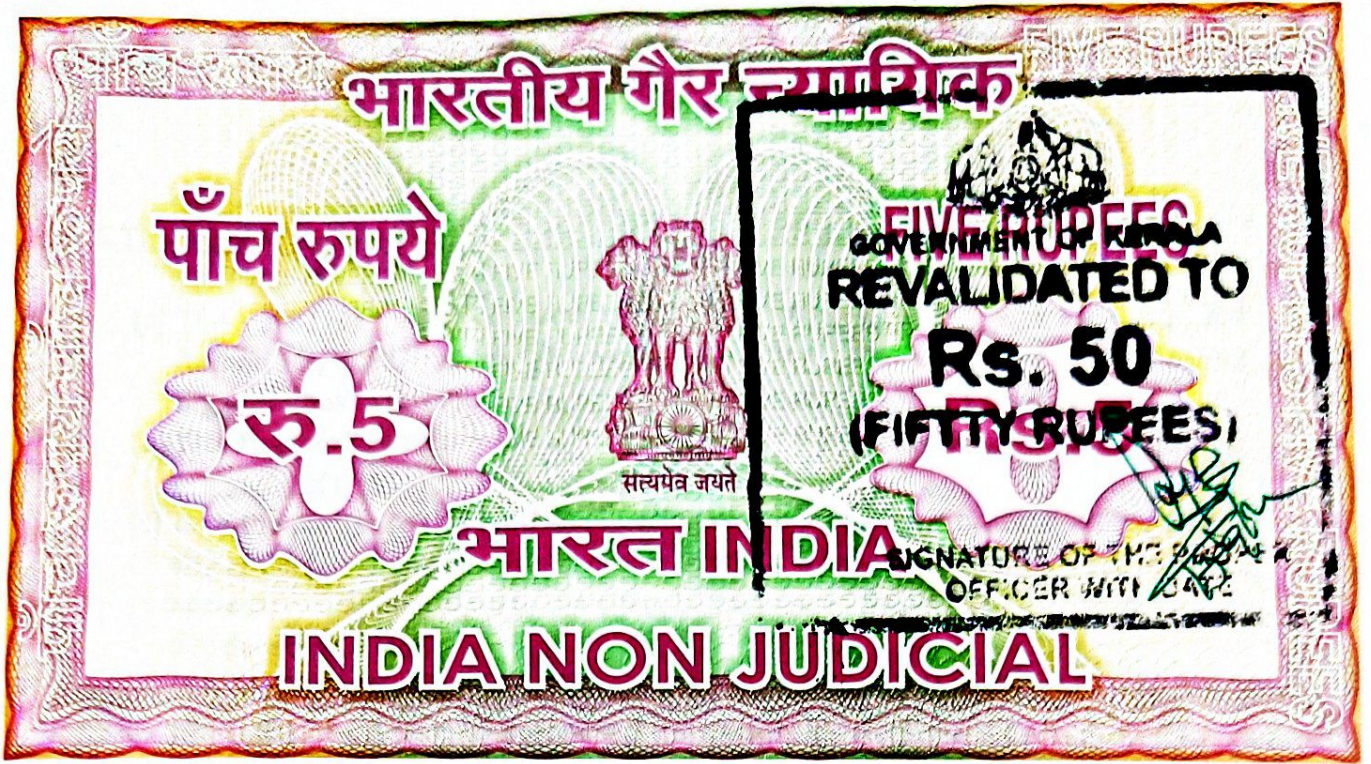
Date: 01/04/2022

For Dr. MGR-Janaki College of Arts and Science for Women

Chairman


CHAIRMAN
DR. MGR JANAKI COLLEGE OF
ARTS & SCIENCE FOR WOMEN
"Sathyabama MGR Maligai"
11 & 13, Durgabai Deshmuk Road,
Chennai- 600 028.

Date: 01/04/2022



കേരളം കേരल KERALA

00AA 914708

Memorandum of Understanding (MOU)

1. Parties:

This Memorandum of Understanding forms the basis of an understanding between "Dr. MGR-Janaki College of Arts and Science for Women, 11&13, Durgabai Deshmukh Road, Chennai, Tamil Nadu 600028 and Mindcraft, XIV-118, Karakkatt, Peramangalam Post, Thrissur, Kerala-680545 and is executed on 05-10-2021.

2. Purpose:

The purpose of this MoU is to put down the terms and conditions under which both organizations will work together to conduct the services mentioned under Section 4- Services / Support and to put down the process to be followed between the two parties to this MoU.



Pratisha Rajani

[Signature]

NO:7454

Rs. 50/-

Mindcraft

Peramangalam.



VENDOR No. 12
Saraswathy S. Narayanan
Ayyanthole, Thrissur - 3

Saralath
04/10/2021

3. Tenure of MOU:

- (a) This MoU is effective from the date on which it is signed by the Authorities/Head/Director//Managing Director of both the participating organizations to this MoU.
- (b) This MoU shall remain in full force and effect for a period of five years from the date of signing of this MoU.
- (c) Both the parties to this MoU shall decide whether to renew or terminate or amend any of the terms and conditions of this contract within the due date to the MoU and necessary communication to the effect be exchanged by both the parties, before the due date to this MoU.
- (d) This MoU may be terminated by mutual consent, with a thirty-day written notice, which shall be delivered by email / notice sent by Registered Post, mailed to the address listed above.

4. Services / Support

This memorandum of understanding is between **Department of Psychology, 'Dr. MGR-Janaki College of Arts and Science for Women'**, affiliated to University of Madras and **MindCraft**. The parties of the memorandum have following common objectives:

1. To assure value addition and quantitative improvement of students understanding through exchange of competent resources persons and by way of collaboration by the two organizations.
2. To provide effective and efficient services to the students to reach higher level of excellence.
3. Sharing knowledge and resources to the students.
4. Offering guidance for students' project and research work.
5. Joint research project with the faculty of the department.
6. Design and develop innovative objective type activities such as tests, quiz programs, seminars, workshops, and paper presentation sessions, to enable students to think out of the box and beyond textbooks in the ever-changing area of psychology.
7. Engaging in collaborative work such as seminars and conferences to broaden students' knowledge.
8. Provide hands-on training workshops for students.



5. General Provisions:

A. Amendments:

Either party may request changes to this MoU. Any changes, modifications, revisions or amendments to this MoU which are mutually agreed upon by and between the parties to this CONTRACT shall be incorporated by written instrument and effective from the date signed by both the parties to this MoU.

B. Applicable Law:

This is a legally non-enforceable MoU.

C. Non-Disclosure:

Both parties agree to adhere to a strict "Non-disclosure of any information Agreement" shared across as part of this MoU. The terms and conditions of this MoU and all other financial & other information is strictly confidential.

'Dr. MGR-Janaki College of Arts and Science for Women', and 'MindCraft', can agree not to make the terms of this MoU Public. Any information herein shared as part of the Agreement is also strictly confidential and shall not be reused / disclosed without valid consent from the other party.

D. Severability:

Should any portion of this MoU be judicially determined to be illegal or unenforceable, the remainder of the MoU shall continue in full force and effect, and either party may renegotiate the terms affected by the severance.

E. Financials / Commercial

There will be no exchange of monetary benefits.



F. Signatures:

In witness whereof, the parties to this MoU through their duly authorized representatives have executed this MoU on the days and dates set out below, and certify that they have read, understood, and agreed to the terms and conditions of this MoU as set forth herein.

The effective date of this MoU is the date of the signature last affixed to this page.

For **MindCraft**



Dr. Jayan Namboodiri
CEO

Date: 05/10/2021



Dr. Pratiksha Rajani
CEO

Date: 05/10/2021



For **Dr. MGR-Janaki College of Arts and Science for Women**



Chairman

Date: 05.10.2021



Head, Department of Psychology

Date: 05.10.2021



14 AUG 2021
Dr. MGR Janaki college of
Arts & Science for women

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Stamp Vendor
L. 26/CH (S) 2010 Dt. 02.03.2011
M. 10/22, lewarya Colony, Indira Nagar,
Adyar, Chennai-600 020.

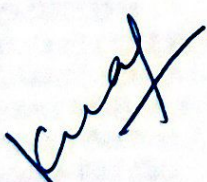
Memorandum of Understanding (MOU)

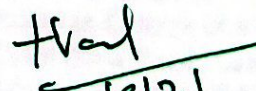
1. Parties:

This Memorandum of Understanding forms the basis of an understanding between "Patrician College of Arts and Science", Railway Station, 3, Canal Bank Road, Gandhi Nagar, Behind Kotturpuram, Adyar, Chennai, Tamil Nadu 600020 and "Dr. MGR-Janaki College of Arts and Science for Women, 11&13, Durgabai Deshmukh Road, Chennai, Tamil Nadu 600028 and is executed on 17-08-2021.

2. Purpose:

The purpose of this MoU is to put down the terms and conditions under which both colleges will work together to conduct the services mentioned under Section 4- Services / Support and to put down the process to be followed between the two parties to this MoU.


CHAIRMAN
DR. MGR JANAKI COLLEGE OF
ARTS & SCIENCE FOR WOMEN
"Sathyabama MGR Malina"
11 & 13, Durgabai Deshmukh Road
Chennai- 600 028.


17/8/21
Dr. Fatima Vasanth., M.A., M.Phil., Ph.D
Academic Director
Patrician College of Arts and Science
Canal Bank Road, Gandhi Nagar,
Adyar, Chennai- 600 020.

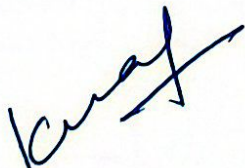
3. Tenure of MOU:

- (a) This MoU is effective from the date on which it is signed by the Authorities/Head/Director//Managing Director of both the participating organizations to this MoU.
- (b) This MoU shall remain in full force and effect for a period of five year from the date of signing of this MoU.
- (c) Both the parties to this MoU shall decide whether to renew or terminate or amend any of the terms and conditions of this contract within the due date to the MoU and necessary communication to the effect be exchanged by both the parties, before the due date to this MoU.
- (d) This MoU may be terminated by mutual consent, with a thirty-day written notice, which shall be delivered by email / notice sent by Registered Post, mailed to the address listed above.

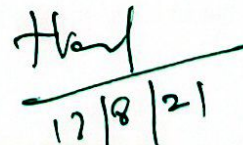
4. Services / Support

This memorandum of understanding is between **Department of Psychology, 'Dr. MGR-Janaki College of Arts and Science for Women'**, affiliated to University of Madras and **Department of Psychology, 'Patrician College of Arts and Science'**, affiliated to University of Madras. The parties of the memorandum have following common objectives:

1. To assure value addition and quantitative improvement of students understanding through faculty exchange program and by competent resources persons and by way of collaboration by the two institutions.
2. To provide effective and efficient services to the students to reach higher level of excellence.
3. Sharing knowledge and resources to the students
4. Offering guidance for student's project and research work
5. Joint project with the faculty of the department
6. Design and develop innovative objective type activities such as tests, quiz programs, seminars, workshops, and paper presentation sessions, to enable students to think out of the box and beyond textbooks in the ever-changing area of psychology.
7. Engaging in collaborative work such as seminars, conferences, and workshop to broaden students' knowledge.



CHAIRMAN
DR. MGR JANAKI COLLEGE OF
ARTS & SCIENCE FOR WOMEN
"Sathyabama MGR Maliga"
11 & 13, Durgabai Deshmukh Road,
Chennai- 600 028.



Dr. Fatima Vasanth., M.A., M.P.N., Ph.D
Academic Director
Patrician College of Arts and Science
Canal Bank Road, Gandhi Nagar,
Adyar, Chennai- 600 020.

5. General Provisions:

A. Amendments:

Either party may request changes to this MoU. Any changes, modifications, revisions or amendments to this MoU which are mutually agreed upon by and between the parties to this CONTRACT shall be incorporated by written instrument and effective from the date signed by both the parties to this MoU.

B. Applicable Law:

This is a legally non-enforceable MoU.

C. Non-Disclosure:

Both parties agree to adhere to a strict "Non-disclosure of any information Agreement" shared across as part of this MoU. The terms and conditions of this MoU and all other financial & other information is strictly confidential.

'Dr. MGR-Janaki College of Arts and Science for Women', and 'Patrician College of Arts and Science', can agree not to make the terms of this MoU Public. Any information herein shared as part of the Agreement is also strictly confidential and shall not be reused / disclosed without valid consent from the other party.

D. Severability:

Should any portion of this MoU be judicially determined to be illegal or unenforceable, the remainder of the MoU shall continue in full force and effect, and either party may renegotiate the terms affected by the severance.

E. Financials / Commercial

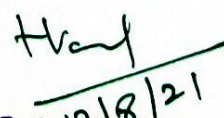
There will be no exchange of monetary benefits.

F. Signatures:

In witness whereof, the parties to this MoU through their duly authorized representatives have executed this MoU on the days and dates set out below, and certify that they have read, understood, and agreed to the terms and conditions of this MoU as set forth herein.




**CHAIRMAN
DR. MGR JANAKI COLLEGE OF
ARTS & SCIENCE FOR WOMEN
"Sathyabama MGR Mallai"
11 & 13, Durgabai Deshmukh Road,
Chennai- 600 028.**



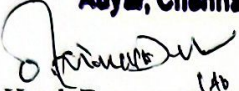
**Dr. Fatima Vasanth., M.A., M.Phil., Ph.D
Academic Director
Patrician College of Arts and Science
Canal Bank Road, Gandhi Nagar,
Adyar, Chennai- 600 020.**

The effective date of this MoU is the date of the signature last affixed to this page.

For Patrician College of Arts and Science


Academic Director **Dr. Fatima Vasanth**, M.A., M.Phil., Ph.D.
Academic Director
Patrician College of Arts and Science
Canal Bank Road, Gandhi Nagar,
Adyar, Chennai- 600 020.


Date:


Head, Department of Psychology




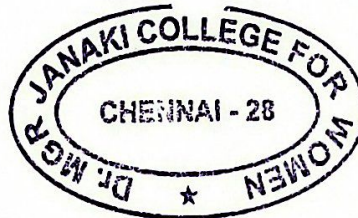
Date: 17/07/2021

For Dr. MGR-Janaki College of Arts and Science for Women


Chairman **CHAIRMAN**
DR. MGR JANAKI COLLEGE OF
ARTS & SCIENCE FOR WOMEN
"Sathyabama MGR Maliga"
11 & 13, Durgabai Deshmuk Road,
Chennai- 600 028.

Date:


Head, Department of Psychology



Date: 17.08.2021



சென்னை-600028 தமில்நாடு TAMIL NADU

30 SEP 2021

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S. KUMARAVELU
Stamp Vendor

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M. 10/22, lewarya Colony, Indira Nagar,
Adyar, Chennai-600 020.

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding forms the basis of an understanding between Emo Matrix, HQ - 120, 3rd floor, J-ext, Laxmi Nagar, Delhi, 110092 and "Dr. MGR-Janaki College of Arts and Science for Women, 11&13, Durgabai Deshmukh Road, Chennai, Tamil Nadu 600028 and is executed on 01-10-2021.

1. Preamble

The college pre-empts what education in the future would be because any learning environment that exists in isolation, divorced from the reality of the world outside the campus is bound to be progressive in every respect.

- **Emo Matrix (party 1)** is a psychology company that promotes creativity and innovation through its products and services and impacts business, behavior and imagination of people. Emo Matrix offers many programs and certifications such as Counseling Practo, 360 Therapy Program, and Psycho Science Internship Program. The vision of Emo Matrix is to bring change through the power of psychology. The mission of Emo Matrix is to spark creativity and innovation in the areas of psychology, emotion and human behavior. Emo Matrix offers various services such as counselling, motivation bites and business bites with affordable prices.
- **Dr. MGR-Janaki College of Arts & Science for Women (Party 2)** was founded by Dr. Latha Rajendran in the year 1996. More than 4000 students are enrolled in 14 undergraduate programmes and 5 post graduate programmes and a unique five-year integrated programme M.A. Natya. Around 160 faculty members across different disciplines work with the goal of nurturing holistic citizens for tomorrow. The institution has been able to

CHAIRMAN
DR. MGR JANAKI COLLEGE OF
ARTS & SCIENCE FOR WOMEN
"Sathyabama MGR Malligal"
11 & 13, Durgabal Deshmuk Road,
Chennai- 600 023.

secure top university ranks every year in various disciplines. With 'Excellence through Diligence' as the motto, the college has been recording cent percent placement in the last two years.

- Both Parties, being legal entities in themselves desire to sign this MOU for advancing their mutual interests. AND WHEREAS, both the parties have expressed a common interest in providing industry relevant training to the psychology students, enhance their awareness, expand their industry connect and, in the process, increase their employability.

NOW THEREFORE, IN CONSIDERATION OF THE MUTUAL PROMISES SET FOR THIS MOU, THE PARTIES HERE TO AGREE AS FOLLOWS

2. Purpose

The purpose of the memorandum of understanding is to ensure Courses and Training programs between **Emo Matrix** and **Dr. MGR-Janaki College** and share the knowledge and skills available in both organizations. This Memorandum of Understanding will also take up joint Consulting and Projects to the Institution.

- Advanced Psychology Trainings - For 3 to 5 weeks with upto 20% discount
- Psychology Courses & Certifications - For 3 to 5 weeks with upto 20% discount
- Psychology Webinars / Sessions – 2 webinar sessions/year will be free and up to 20% discounts on subsequent sessions.

2.1 Training

Party 1 will offer 'Advanced Trainings in Psychology program', keeping in mind the core practical skills required in the field of mental health. The intent is to enrich the learning of the students, who will get the exposure to the real practical world of psychology and thus will be better equipped to care for their as well as others' mental health. The Internship goes a step beyond the textbooks and promises to equip the students with more relevant soft as well as hard skills that are demanded on a regular basis.

Party 1 will offer training on related fields of the scope to the students of the Party 2. Mutual agreement for training with projects, internships and courses will be made between two parties based on the interest of the students in developing the skill sets. One Technical Personnel each from Party 1 and a faculty from the Party 2 shall guide the student's projects and when required.

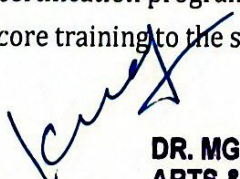
2.2 Research & Consultancy

Party 2 shall take the skills and expertise from Party 1 if necessary for carrying out the research and consultancy. Similarly, the party 1 shall utilize the infra and the expertise of the party 2 for carrying out the research and consultancy.

2.3 Miscellaneous

In addition to the tasks discussed above, the collaboration shall also include the following:

- Interaction with working groups of the company so as to increase the student as well as Staff knowledge and skill level.
- Offering guidance for suitable placement for students.
- Offering certification programs on special education, soft skills. (on demand)
- Offering core training to the students.



CHAIRMAN
DR. MGR JANAKI COLLEGE OF
ARTS & SCIENCE FOR WOMEN
"Sathyabama MGR Maligai"
11 & 13, Durgabai Deshmukh Road,
Chennai- 600 028.

3. Internship Training

Party 1 may offer Internship training on the domain areas for the students of Party 2. Students will be trained / given internship on the core psychology topics and exposure to practical issues.

4. Technical Co-operation

Whenever desirable, both the parties may seek each other's technical co-operation with a view to promote the development of collaborative activities in the field of common interest.

5. Responsibilities of the Parties

5.1 Psychology Department interaction

Head of Department of Psychology and student coordinator, have to be introduced while signing the MoU.

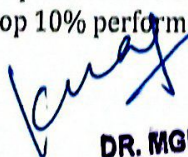
The HOD should verify periodically (Once in two months) about the goodness of interaction and also the support needed.

5.2. Projects and consultancy work

- HODs of the Department and SPOC have to discuss with SPOC of the company to understand the problem statement available, once in a month.
- HOD should identify a batch of students, it can be a mix of first year to final year to do the project.
- A guide from company and department has to be assigned for the student.
- Guides and project team have to discuss the concept to be used for the project.
- On approval, the student should do the project in the company.
- Review has to be done by SPOCs once in a month.
- On completion of project, the SPOC of company should give for evaluation and the feedback video has to be submitted to the company.
- Patent of the product has to be owned by the company.

5.3. Internship and project guidance to students

- Company should offer minimum two-week Internship to students during their vacation or semester classes.
- Mini projects have to be given by company during Internship to students under their guidance.
- Students have to complete it and obtain a certificate from company.
- A faculty from college has to be assigned to monitor the process.
- In case if the batch is not able to complete the project, few days relaxation can be given to continue and complete the project.
- Based on the performance of students, company can provide placement information for at least top 10% performers if there is any vacancy.



CHAIRMAN
DR. MGR JANAKI COLLEGE OF
ARTS & SCIENCE FOR WOMEN
"Sathyabama MGR Maliga"
11 & 13, Durgabal Deshmuk Road,
Chennai- 600 028.

6. Amendments

Both parties may request for an amendment of the present Memorandum of Understanding. Any such amendments shall be adopted by mutual consent. Whenever required, an exchange of letter will detail the implementation of the article.

7. Terms & Termination

This Agreement will be effective upon its mutual signing and remain in effect for a period of **three (3) years**, and may be amended or extended upon written agreement by both parties.

Either party may terminate the present Memorandum of Understanding by giving Three months written notice to the other party. The obligation on the parties under the terms of their Memorandum of Understanding shall be fulfilled within three months notice period. The final obligation between the parties will also be settled within the notice period.

8. Force Majeure

In the event of non-fulfilment of the contract terms and conditions due to any reason of force majeure namely fires, wars, riots, strikes, natural calamities, pandemic etc., neither the Party 1 nor Party 2 shall be held responsible for any loss or consequential loss.

9. Breach of Agreement

Both parties shall have the right to terminate the agreement, in case either fails to provide the services successfully as mentioned in the agreement, or violates any of the clauses mentioned in the MOU, or exploits the students or misuses the partnership in any way. The termination shall be done after the successful completion of all obligations to the batch running at that point in time.

10. Signature

For Emo Matrix

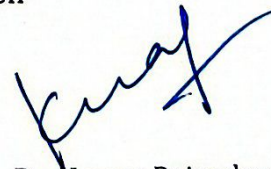


Mr. Suveen Kumar, Founder

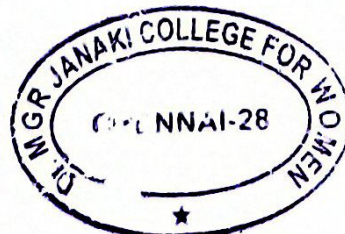
For Dr. MGR-Janaki College of Arts and Science for Women



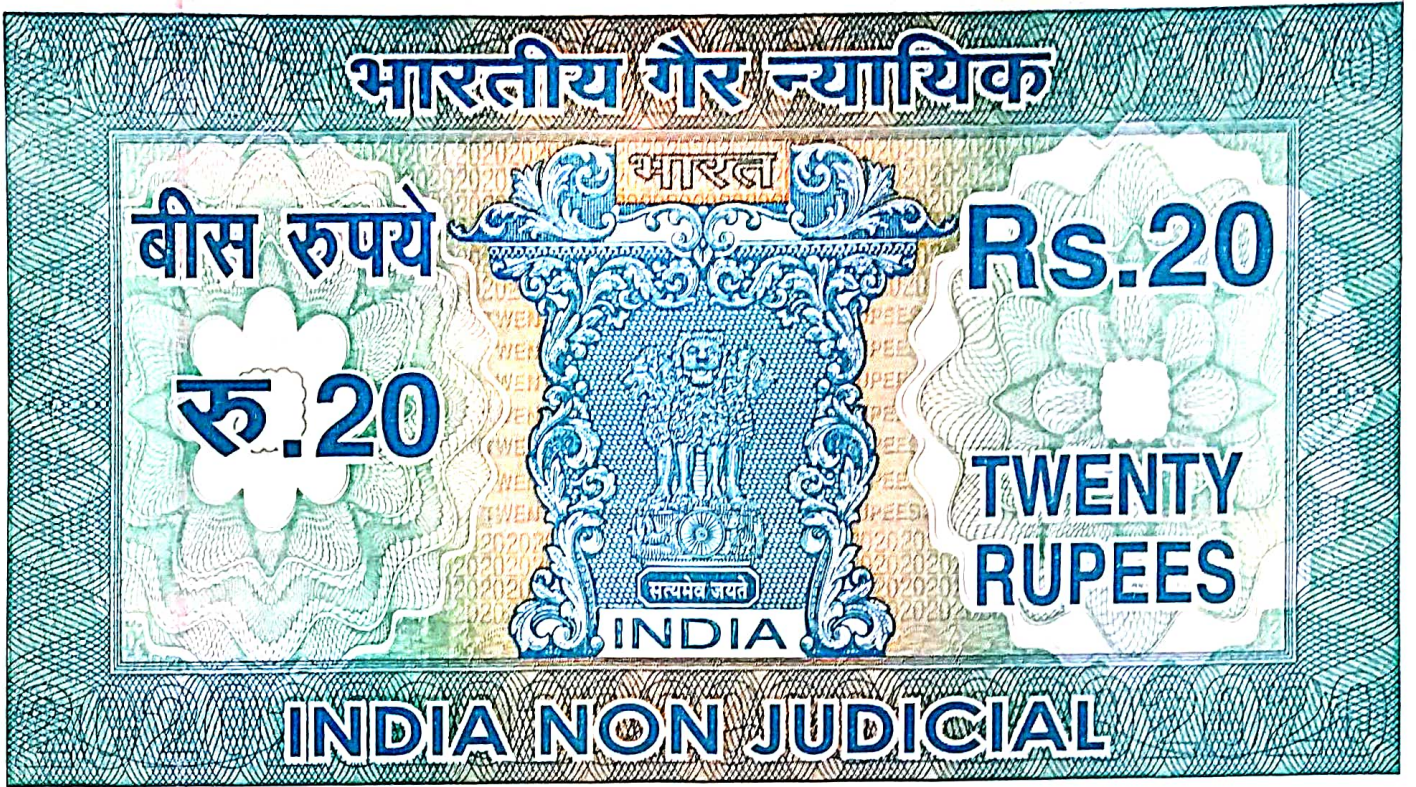
Dr. Ragitha Radhakrishnan
Head, Department of Psychology



Dr. Kumar Rajendran
Chairman



CHAIRMAN
DR. MGR JANAKI COLLEGE OF
ARTS & SCIENCE FOR WOMEN
"Sathyabama MGR Mallai"
11 & 13, Durgabai Deshmuk Road,
Chennai- 600 028.



தமிழ்நாடு தமில்நாடு TAMIL NADU

08AC 000563



25 FEB 2022

Dr. MGR Janaki
for Women and
Chennai

College of Arts and Science
Infologia Technologies,

V. DEEPA
STAMP VENDOR

Lic. No. 17071/B2/2014
No. 34/A, Sivasankaran Street,
Tiruvalluvar Nagar, Pallam,
Chennai - 75. Cell: 984186102

Memorandum of Understanding (MOU)

1. Parties:

This Memorandum of Understanding forms the basis of an understanding between "Infologia Technologies", Chennai-600044 and "Dr. MGR-Janaki College of Arts and Science for Women" 11&13, Durgabai Deshmukh Road, Chennai - 600028, Tamil Nadu and is executed on 24-02-2022.

2. Purpose:

The purpose of this MoU is to put down the terms and conditions under which both the college and the industry will work together to conduct the services mentioned under Section 4- Services / Support and to put down the process to be followed between the two parties to this MoU.



[Handwritten Signature]

CHAIRMAN
DR. MGR JANAKI COLLEGE OF
ARTS & SCIENCE FOR WOMEN
"Bethyabama MGR Mallai"
11 & 13, Durgabai Deshmukh Road,
Chennai- 600 028.

3. Tenure of MOU:

- (a) This MoU is effective from the date on which it is signed by the Authorities/Head/Director//Managing Director of both the participating organizations to this MoU.
- (b) This MoU shall remain in full force and effect for a period of five years from the date of signing of this MoU.
- (c) Both the parties to this MoU shall decide whether to renew or terminate or amend any of the terms and conditions of this contract within the due date to the MoU and necessary communication to the effect be exchanged by both the parties, before the due date to this MoU.
- (d) This MoU may be terminated by mutual consent, with a thirty-day written notice, which shall be delivered by email / notice sent by Registered Post, mailed to the address listed above.

4. Services / Support

This memorandum of understanding is between Department of Mathematics, 'Dr. MGR-Janaki College of Arts and Science for Women', affiliated to University of Madras and 'Infologia Technologies, Chennai-600044'. The parties of the memorandum have following common objectives:

1. Provide invited talks that address computer as a vehicle for teaching and learning mathematics.
2. Provide programmes to explore ways to use computers to reduce mathematics anxiety in students.
3. Internship program on basic coding.
4. Exchange programmes like seminars, conferences and workshop to broaden students' knowledge.
5. Hands-on training on interview preparation.

5. General Provisions:

A. Amendments:


Either party may request changes to this MoU. Any changes, modifications, revisions or amendments to this MoU which are mutually agreed upon by and between the parties to this CONTRACT shall be incorporated by written instrument and effective from the date signed by both the parties to this MoU.

B. Applicable Law:

This is a legally non-enforceable MoU.

C. Non-Disclosure:




CHAIRMAN
DR. MGR JANAKI COLLEGE OF
ARTS & SCIENCE FOR WOMEN
"Sathyabama MGR Maligal"
11 & 13, Durgabal Deshmuk Road,
Chennai- 600 028.

Both parties agree to adhere to a strict "Non-disclosure of any information Agreement" shared across as part of this MoU. The terms and conditions of this MoU and all other financial & other information is strictly confidential.

'Dr. MGR-Janaki College of Arts and Science for Women', and 'Infologia Technologies', can agree not to make the terms of this MoU Public. Any information herein shared as part of the Agreement is also strictly confidential and shall not be reused / disclosed without valid consent from the other party.

D. Severability:

Should any portion of this MoU be judicially determined to be illegal or unenforceable, the remainder of the MoU shall continue in full force and effect, and either party may renegotiate the terms affected by the severance.

E. Financials / Commercial

There will be no exchange of monetary benefits.

F. Signatures:

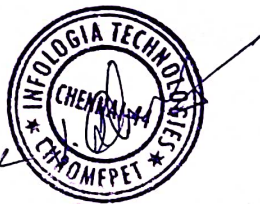
In witness whereof, the parties to this MoU through their duly authorized representatives have executed this MoU on the days and dates set out below, and certify that they have read, understood, and agreed to the terms and conditions of this MoU as set forth herein.

The effective date of this MoU is the date of the signature last affixed to this page.

For **Infologia Technologies**

Director

Date: 07/03/2024



For **Dr. MGR-Janaki College of Arts and Science for Women**

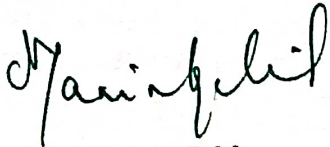
Chairman

Date:

CHAIRMAN
DR. MGR JANAKI COLLEGE OF
ARTS & SCIENCE FOR WOMEN

Principal 11 & 13, Durgabai Deshmuk Road,
Chennai- 600 028.

Date:


PRINCIPAL
DR. MGR JANAKI COLLEGE OF
ARTS & SCIENCE FOR WOMEN
CHENNAI - 600 028.

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23 DEC 2021 MGR Janaki college

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K. VIMALA
Stamp Vendor
15, 11nd Line Beach Ch-1.
Lic. No. 109/88



MEMORANDUM OF UNDERSTANDING (MOU)


1. Parties:

This Memorandum of Understanding executed on 23rd December, 2021 between "The New College", (Autonomous), 147, Peters Road, Royapettah, Chennai-600014 and "Dr. MGR-Janaki College of Arts and Science for Women" 11&13, Durgabai Deshmukh Road, Chennai - 600028, Tamil Nadu and is executed on 01-12-2021.

2. Purpose:

The purpose of this MoU is to put down the terms and conditions under which both colleges will work together to conduct the services mentioned under Section 4- Services / Support and to put down the process to be followed between the two parties to this MoU.


PRINCIPAL
THE NEW COLLEGE, CHENNAI-14

..1..

CHAIRMAN
DR. MGR JANAKI COLLEGE OF
ARTS & SCIENCE FOR WOMEN
"Sathyabama MGR Maligai"
11 & 13, Durgabai Deshmukh Road,
Chennai- 600 028.

3. Tenure of MOU:

- (a) This MoU is effective from the date on which it is signed by the Authorities/Head/Director/Managing Director of both the participating organizations to this MoU.
- (b) This MoU shall remain in full force and effect for a period of three years from the date of signing of this MoU.
- (c) Both the parties to this MoU shall decide whether to renew or terminate or amend any of the terms and conditions of this contract within the due date to the MoU and necessary communication to the effect be exchanged by both the parties, before the due date to this MoU.
- (d) This MoU may be terminated by mutual consent, with a thirty-day written notice, which shall be delivered by email / notice sent by Registered Post, mailed to the address listed above.

4. Services / Support

This memorandum of understanding is between **Department of Bank Management, 'The New College, (Autonomous), Chennai-600014**, affiliated to University of Madras and **Department of Bank Management, 'Dr. MGR-Janaki College of Arts and Science for Women'**, affiliated to University of Madras. The parties of the memorandum have following common objectives:

1. Provide Two Guest Lectures per year to enhance the cognizance of students in the realm of Academics.
2. Provide One Certificate Course per year to improve the skill and Development.
3. Provide Skill Development Training to enhance the ability of the students in Academics.

5. General Provisions:

A. Amendments:

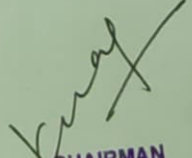
Either party may request changes to this MoU. Any changes, modifications, revisions or amendments to this MoU which are mutually agreed upon by and between the parties to this CONTRACT shall be incorporated by written instrument and effective from the date signed by both the parties to this MoU.

B. Applicable Law:

This is a legally non-enforceable MoU.


PRINCIPAL
THE NEW COLLEGE, CHENNAI-14

..2..


CHAIRMAN
DR. MGR JANAKI COLLEGE OF
ARTS & SCIENCE FOR WOMEN
"Sathyabama MGR Malligai"
11 & 13, Durgabai Deshmukh Road,
Chennai- 600 028.



WOW Enrollment

We are happy to enroll ITC WOW – Wellbeing out of waste an Initiative of ITC Ltd. whereas M/s Nish Elgha Technologies Pvt. Ltd. renders operations and logistics support to Team WOW. It is our privilege to associate with you on this recycling initiative from 01st July 2022.

Name of the WOW Participant	M/s. DR. MGR JANAKI COLLEGE OF ARTS AND SCIENCE FOR WOMEN
Facility &Address	RA Puram, Chennai. Email: Victoria.salomi@gmail.com
Contact Person details	Dr. M. Victoriya Salomi Head, Dept of Biochemistry & Bioinformatics.
Contact person for waste pick up	
Desired Pick up frequency	Monthly or as and when
Expected Quantity / month	
Agreed Value Payable	Rs. 12 Per Kg (for Used Examination Papers, Old Notebooks, Old News Paper, Text Books, Old office records / Documents) Rs. 8 Per Kgs (for Colour Papers & Carton Boxes) Rs. 2 Per Kg (for BB – Billboard) (Condition: All Wastepaper must be a Dry fiber& Uncontaminated)
Desired Mode of Value payment(please choose)	Cheque / A4 Paper Reams / Stationeries
Contact person from WOW team	Mr. G. Kudiyarasu – 9944015467, S. Karthikeyan– 8056551666 & 044-2278 0899

Role of Team WOW:

WOW associate M/s Nish Elgha Technologies Pvt. Ltd. shall do periodical pick up of wastepaper from the premises, and weighing will be done on electronic weighing scale.

1. The collection challan with quantity will be issued after collection.
2. Collections & Payments shall be ensured by M/s Nish Elgha Technologies Pvt. Ltd.
3. ITC WOW can issue annual “Recycling” certificate for the quantum of waste paper in your limited.

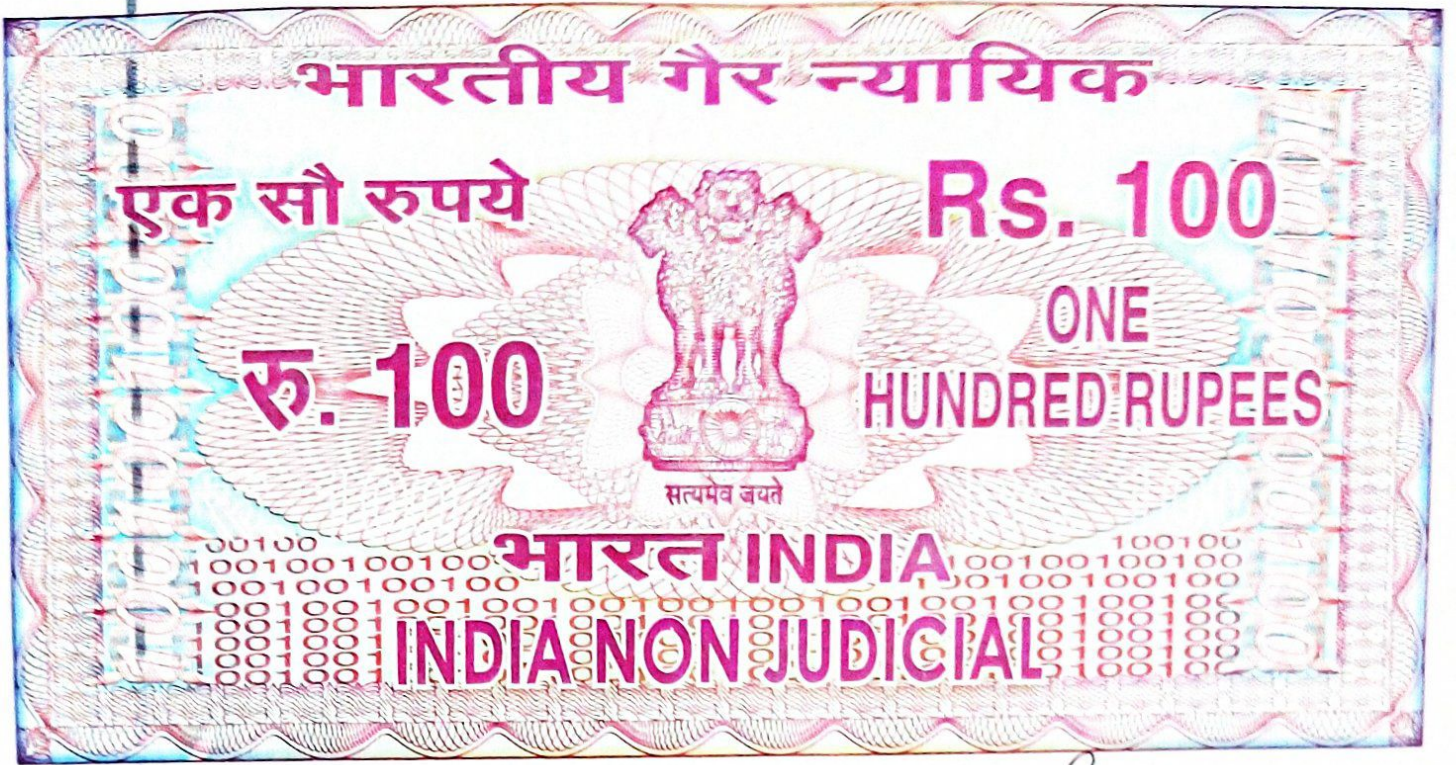
DR. MGR JANAKI COLLEGE OF ARTS AND SCIENCE FOR WOMEN will fix up of collection schedule & ensure there is no delay in the issue of gate pass and release the vehicle.

For WOW - Operation Head
G. KUDIYARASU - 9944015467
Mail Id: itcwowkudiyarasu@gmail.com



AGREED & ACCEPTED

Dr. M. Victoriya Salomi



தமிழ்நாடு தமில்நாடு TAMILNADU

07 AUG 2021

CL 126437
S. KUMARAVELU
Stamp Vendor
L. 26/CH (S) 2010 Dt. 02.03.2011
M. 10/22, Iewarya Colony, Indira Nagar,
Adyar, Chennai-600 020.



Memorandum of Understanding
Between

MIT SQUARE SERVICES PRIVATE LIMITED

and

DR MGR-JANAKI COLLEGE OF ARTS & SCIENCE FOR WOMEN

This agreement is made on 11 August 2021 between MIT Square Services Private Limited (hereinafter called MIT Square) headquartered/registered at 20, Halcyon Villas, Banjara Layout, Horamavu, Bangalore - 560043, Karnataka, India and Dr. MGR-Janaki College of Arts & Science for Women (hereinafter called Institution), located at 11 & 13, Durgabai Deshmukh Road, Raja Annamalai Puram, Chennai - 600028, Tamil Nadu, India.

The objective of this Memorandum of Understanding is:

- to promote interaction between MIT Square and Institution in mutually beneficial areas.
- to provide a formal basis for initiating interaction between MIT Square and Institution.

In the spirit of collaboration and with mutual interest in cooperation, MIT Square and Institution enter into this Memorandum of Understanding (MoU) to promote joint educational and cultural collaboration.

MIT SQUARE

For MIT Square Services Pvt. Ltd.

Director

Dr. MGR-JANAKI COLLEGE
CHAIRMAN

**DR. MGR JANAKI COLLEGE OF
ARTS & SCIENCE FOR WOMEN**
"Pethyabama MGR Mall"
11 & 13, Durgabai Deshmukh Road,
Chennai-600 028.

1: SCOPE OF COLLABORATION

Areas of collaboration may be proposed by either institution and/or may include, but are not limited to:

1.1 Talent Management

- Campus Radio
- Training & Learning activities (detailed in section 1.3);
- Joint and articulated degree programs;
- Joint teaching, training, research, workshops, conferences or cultural activity;
- Joint support & guiding for student projects / fellowships of UG, PG & PhD;
- Educational Programs/Opportunities (in India & Abroad);
- Internship Programs/Opportunities (in India & Abroad);
- Value Added Certifications/Courses (VACs);
- Continuous Professional Development (CPD);
- Faculty Development Programs (FDPs);
- Student Development Programs (SDPs);
- Faculty Exchange Programs (FEPs);
- Student Exchange Programs (SEPs);
- Staff Professional Development Programs;
- Social Outreach Programs (SORs) / Corporate Social Responsibility (CSR);
- Placement Training & Activities (PTA);
- Industrial Visits (in India & Abroad);
- Job Opportunities (in India & Abroad);
- Sharing or creation of educational materials and resources;
- Brining more colleges and corporates for getting trained in the CoE/CoI (detailed in section 1.4);

1.2 Innovation Management

- Incubation Support;
- Research & Development activities;
- Innovation Techniques;
- Disruptive Technologies, Immersive Technologies & Assistive Technologies;
- Center of Excellence (CoE) / Center of Innovation (CoI) / Center of Entrepreneurship;
- Ideation-to-PoC;
- Prototype-to-Product;
- Rapid Prototyping;
- End-to-End Product Development;
- Writing joint proposals for acquiring fundings/grants from various Government and Private agencies;
- Writing joint Research Publications (conferences/journals papers);
- Representing as a team for International Consortiums/Conferences;
- Filing Intellectual Property Rights for novel and innovative projects (patents, trademarks, copyrights, designs);
- Expanding your current CoE Labs (detailed in section 1.4);
- Interiors & Design (Infrastructure management);
- Event Management;

MIT SQUARE

For MIT Square Services Pvt. Ltd.

J. B. M.
Director

J. B. M.
Dr. MGR JANAKI COLLEGE
CHAIRMAN

DR. MGR JANAKI COLLEGE OF
ARTS & SCIENCE FOR WOMEN
"Bathyabama MGR Mallai"
11 & 13, Ourgabal Deshmuk Road,
Chennai- 600 028.

1.3 Specific Training Programs:

- Internet of Things (IoT) and Embedded Systems
- Artificial Intelligence
- Ambient Intelligence
- Blockchain
- Cybersecurity
- Robotics
- Patent Filing
- Entrepreneurship

1.4 Center of Excellence (CoE) or Center of Innovation (CoI):

- Internet of Things (IoT)
- Artificial Intelligence
- Blockchain
- Cybersecurity
- Robotics

1.5 The company offers various skill development courses across different disciplines. The Institution committed/commits to send minimum 50 number of participants every year for any of the above listed services. The timing/duration of the activities shall be arrived on mutually agreed dates. The fee will be decided time to time based on the type of activity and the level of required input.

1.6 Any specific activity developed under this MOU shall be detailed in a subsequent agreement, signed by each institution's authorized signatory, which will describe the scope of the proposed activity, intended outcomes, budget, and responsible departments or individuals.

1.7 All activities shall be subject to the availability of funds and the approval of each institution's authorized representatives.

2: DURATION AND EVALUATION

2.1 This MOU shall be in effect for a period of Five years from the last date of signature. Either party may request termination of this agreement, in writing, ninety (90) days prior to the proposed termination date. Any activities in progress at the time of termination shall be permitted to conclude as planned unless otherwise agreed in writing.

2.2 A joint evaluation of the MOU will be initiated by the designated representatives six (6) months prior to the expiration date. Following the evaluation, the MOU may be renewed and resigned for an additional five (5) year period.

2.3 Amendments to this MOU may be requested, in writing, by either party and approved by the authorized signatories.

3: NON-DISCRIMINATION

The parties agree not to discriminate on the basis of religion, race, creed, national or ethnic origin, sex, age, handicap, political affiliation, sexual orientation, disability or status as a veteran.

MIT SQUARE

For MIT Square Services Pvt. Ltd.

J. Bh L
Director

Dr. MGR JANAKI COLLEGE
CHAIRMAN

DR. MGR JANAKI COLLEGE OF
ARTS & SCIENCE FOR WOMEN
"Sathyabama MGR Matric
.11 & 13, Durgabai Deshmuskar Road,
Chennai- 600 028

4: COMPLIANCE WITH LAW

The parties specifically intend to comply with all applicable laws, rules and regulations as they may be amended from time to time. If any part of this Agreement is determined to violate federal, state, or local laws, rules, or regulations, the parties agree to negotiate in good faith revisions to any such provisions. If the parties fail to agree within a reasonable time to revisions required to bring the entire Agreement into compliance, either party may terminate this Agreement upon thirty (30) days prior written notice to the other party.

5: FORCE MAJEURE

In the event students are unable to complete the Program due to causes beyond the control of the institution, including, but not limited to: acts of God; war; acts of the government; fires; floods; epidemics; quarantine restrictions; strikes, labor disputes or work stoppages; transportation contingency; and freight embargoes; other catastrophes or any similar occurrences beyond institution's reasonable control, institution will assist the affected students in finding an alternate site to complete the Program.

6: SERVICES

Iterative Services with the Clients, Suppliers and Collaborators/Funders referred to by the Company: In as much as both parties will acquire or have access to information, which is of a highly confidential and secret nature, it is expected that the Institution will not perform any services to the referred clients, supplier and/or collaborator/funder without mutual prior written approval and agreement.

7: USE OF NAME

None of the parties shall use the name, logo, likeness, trademarks, image or other intellectual property of either of the other parties for any advertising, marketing, endorsement or any other purposes without the specific prior written consent of an authorized representative of the other party as to each such use. Home Institution may refer to the affiliation with institution in public information materials regarding the relevant Program. The institution reserves the right to review and request modification of Home Institution's reference to the institution as necessary. Home Institution may refer to the affiliation with institution in its brochures and other public information materials having to do with the Program.

8: INDEPENDENT CONTRACTORS

Each party is separate and independent and this Agreement shall not be deemed to create a relationship of agency, employment, or partnership between or among them. Each party understands and agrees that this Agreement establishes an independent contractor relationship and that the agents or employees of each respective party are not employees or agents of any other party.

9: SEVERABILITY

The provisions of this Agreement are severable, and if any provision of this Agreement is found to be invalid, void or unenforceable, the remaining provisions will remain in full force and effect.

MIT SQUARE

For MIT Square Services Pvt. Ltd.


Director


Dr. MGR JANAKI COLLEGE
CHAIRMAN

DR. MGR JANAKI COLLEGE
ARTS & SCIENCE FOR WOMEN
"Sathyabama MGR Maliga" Road,
11 & 13, Durgabal Deshmukh Road,
Chennai- 600 028.

10: WAIVER

The waiver of any breach of any term of this Agreement does not waive any subsequent breach of that or another term of this Agreement.

11: ASSIGNMENT

No party may assign this Agreement or any rights or obligations under this Agreement to any person or entity without the prior written consent of the other parties. Any assignment in violation of this provision is null and void.

12: GOVERNING LAW

The parties shall comply with all applicable laws in performing Services. This Agreement shall be construed and enforced solely pursuant to the Indian laws, without giving effect to the principles of conflicts of laws thereof and the parties agree that this Agreement shall be subject to the jurisdiction of Bangalore.

13: DISPUTE RESOLUTION

The Parties shall use their best endeavors to settle amicably any difference or dispute arising under or in connection with this MOU by consultation and negotiation. If a dispute cannot be settled through such consultation, upon the request of either Party with written notice to the other Party, any such dispute shall be resolved by arbitration in accordance with the Rules of Arbitration of the Indian Council of Arbitration and the award made in pursuance thereof shall be binding on the parties. The place of arbitration will be city of Bangalore

14: ENTIRE AGREEMENT


This Agreement constitutes the entire agreement and understanding between the parties as to the subject matter hereof and supersedes all prior discussions, agreements and undertakings of every kind and nature between them, whether written or oral, with respect to such subject matter. This Agreement may subsequently be modified only by a written document executed by both parties.

15: NOTICES

Any consent, waiver, notice, demand, request or other instrument required or permitted to be given under this Agreement or any related agreements shall be in writing and shall be delivered by hand or sent prepaid telex, cable or facsimile transmission, or sent, postage prepaid, by registered, certified or express mail or reputable overnight courier service and shall be deemed given when so delivered by hand, telexed, cabled or transmitted, or if mailed, five (5) days after the notice is delivered to the courier service, addressed to the addresses set forth herein, or to such other address as may later be specified in writing by either party.

MIT SQUARE

For MIT Square Services Pvt. Ltd.


Director


Dr. MGR-JANAKI COLLEGE
CHAIRMAN

**DR. MGR JANAKI COLLEGE OF
ARTS & SCIENCE FOR WOMEN
"Sathyabama MGR Mallgal"
11 & 13, Durgabai Deshmuk Road,
Chennai- 600 028.**

This MOU is executed in duplicate with each copy being an official version of the Agreement and having equal legal validity.

BY SIGNING BELOW, the parties, acting by their duly authorized officers, have caused this Memorandum of Understanding to be executed, effective as of the day and year first above written.

MIT SQUARE SERVICES PRIVATE LIMITED	DR. MGR-JANAKI COLLEGE OF ARTS & SCIENCE FOR WOMEN
Date: 11-08-2021	Date: 11-08-2021
Name: Dr. Mithileysh Sathiyarayanan	Name: Dr. Kumar Rajendran
Designation: Founder & CEO	Designation: Chairman
Signature: For MIT Square Services Pvt. Ltd.	Signature: CHAIRMAN DR. MGR JANAKI COLLEGE OF ARTS & SCIENCE FOR WOMEN "Sathyabama MGR Maligai" 11 & 13, Durgabal Deshmuk Road, Chennai- 600 028.
Witness: 1. <i>Jatya</i> 2. L. Ramani	Witness: 1. <i>Ragitha</i> DR. RAGITHA RADHAKRISHNAN DR MGR Janaki College for Women 2. <i>ND</i> MS. DATTAACHAYANE, DR. MGR JANAKI COLLEGE



தமிழ்நாடு தமில்நாடு TAMIL NADU

7.12.2021

98AB 385658

Youth4Jobs Foundation

A. Roufasha

A. ROUFBASHA, B.A.,

STAMP VENDOR LIC No: 8/B3/97

NEW No: 17, OLD No: 9,

P.P.V. KOIL STREET, MYLAPORE,
CHENNAI-600 004. Ph: 24982427



**Memorandum of Understanding
Between
DR MGR JANAKI
College of Arts and Science for Women, Chennai
&
Youth4Jobs Foundation, Hyderabad**

To provide market linked employment solutions to the Graduate students with disability. This agreement is entered into between **Dr MGR Janaki College of Arts and Science for Women** established in 1996 by Dr.Latha Rajendran as a tribute to Late Bharat Ratna Dr. M.G. Ramachandran, former Chief Minister of Tamil Nadu and his wife Mrs.Janaki Ramachandran hereinafter to be referred as 'The First Party', having its institution at **11 & 13, Durgabai Deshmuk Road, Chennai - 600 028** and **Youth4Jobs Foundation**, hereinafter to be referred as 'The Second Party', registered under Corporate Identity No. U80901AP2012NPL078912 incorporated under Sec 25 of The Companies Act, 1956 (No:1 of 1956) having its office at 8-2-704/B/21, Sai Enclave behind Pension Office - Road No.12, Banjara Hills, Hyderabad - 500 034.

Whereas it has been the concern of both the parties to facilitate the youth with disability with jobs, self-employment and to mentor them from unemployment to meaningful employment, both the parties are committed to the cause of PwDs and believe that there is a large scope for each one of them to work together on this project and hence have come to this understanding to leverage on each other strength in improving the livelihood of people with disabilities.

Mani
PRINCIPAL
DR.MGR JANAKI COLLEGE OF
ARTS & SCIENCE FOR WOMEN
CHENNAI - 600 028.

Shila

Background

Youth4Jobs launched Graduate Connect Program that collaborates with educational institutions, people with disability and employers and created more job opportunities for PwDs. In the process, it builds and eco system that improves the overall process of unemployment to education and employment of persons with disabilities. It is a 10-year-old foundation with Pan India presence and has won several national and international awards for its unstinting service to nearly 24,000 persons with disabilities.

The objectives of this MoU

The aim of this agreement is to provide market linked training and placement support to graduates who are with disabilities

The collaboration will focus on:

1. Disability awareness among the educators, educational institutions, employers and community.
2. Advocate and support disability inclusion in higher education and employment.
3. Career guidance to school students who are with benchmark disabilities.
4. Job-Linked training to graduates who are with benchmark disabilities as per RPWD act 2016.
5. Placement support to all the trainees of this project.

In pursuance thereof, the organizations have decided to sign a MOU in writing their roles and responsibilities towards fulfilling the above said objectives

The Roles of both the parties shall be as follows:

First Party	Second Party
<ul style="list-style-type: none">• Coordinating with the students with disability in organising them for training program• Share the alumni database of the students with disability• A classroom for training the trainees• An accessible computer lab with associated infrastructure• A class room for any special placement drives organised for Students with disability	<ul style="list-style-type: none">• To provide accessible training on Literacy, Life and Domain Skills• To create more internships and job opportunities.• To organise career guidance and parent counselling workshops.• To organise awareness workshops for the educators, employers and the educational institution for disability inclusion.• To provide trainers, sign language interpreters and coordinators for successful implementation of the project.

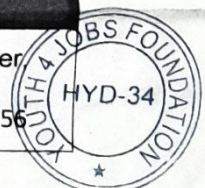
Jointly both the parties will

- Cooperate in guidance and intervention in the research activities in the field of disability studies and rehabilitation.
- Facilitate research activities, publication and consultancy between both institutions.
- Mutual Collaboration of both institutions in a continuous quality improvement process

Project Coordinators:

For effective implementation and monitoring of the program as envisaged in the MoU,

First Party Coordinator	Second Party Coordinator
Dr.Sathiya Priya, Phd, Assistant Professor Special Students In charge 9965549997 sathiyapriyagnanavel@yahoo.com	Rajesh Khanna - Regional Manager Youth4Jobs Foundation rajesh@youth4jobs.org 9840108156



Term and Renewal:

The agreement will take effect from the date of its signing and shall be valid for three years from date of signing unless sooner terminated, revoked or modified by mutual written agreement between the two parties and may be extended by mutual written agreement. This

Principal
Dr. MGR JANAKI COLLEGE OF
ARTS & SCIENCE FOR WOMEN
CHENNAI - 600 028.

Shruti

agreement may be terminated by either party giving one month written advance notice to the other, if required. Both the organizations shall not use the logo, emblem or brand name of either in their advertisements, pamphlets or brochures or websites without the written permission from the authorised signatories of each organization.


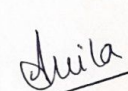
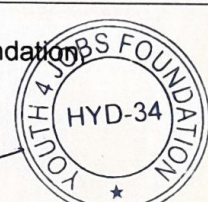
Resolution of Disputes: The parties agree to resolve any differences or disputes arising from this agreement by mutual discussions.

Legality and Ethics: Both parties agree to observe highest standards of legality and ethics.

- All the terms and conditions of this MoU are subject to the approval of the various bodies of the University and the provisions of the Rules and Regulations of the University.
- The parties are at liberty to amend the clause under this agreement by mutual consent.
- This Memorandum of Understanding shall not be construed as the partnership and/or joint venture and or creating relationship of agency between the parties hereto
- Both the parties are not financially liable for any of the activities or outcomes of the project. Also, there are no financial transactions between the two parties.

The parties affirm to know, understand, and agree to all articles of this MoU as discussed together. IN WITNESS WHEREOF, each of the PARTIES hereto has caused this agreement to be duly executed by a duly authorized representative of such party as of the date and the year written below

This Memorandum of Understanding will be effective from the day of signature dated on

For Dr MGR Janaki College of Arts and Science for Women  PRINCIPAL	For Youth4Jobs Foundation  
Name: DR. MGR. Manimekalai DR OF ARTS & SCIENCE FOR WOMEN	Name : Ms Anila Mathur
Designation: Principal DR- MGR Janaki College of Arts and Science for Women	Designation: Vice President – Finance and HR
Date:	Date :



**Dr. MGR-JANAKI COLLEGE
OF ARTS & SCIENCE FOR WOMEN**

SATHYABAMA MGR MALIGAI
11 & 13, Durgabai Deshmukh Road, RA Puram, Chennai - 28

An ISO 9001:2015 CERTIFIED INSTITUTION
Affiliated to the University of Madras



Academic Year 2019-2020



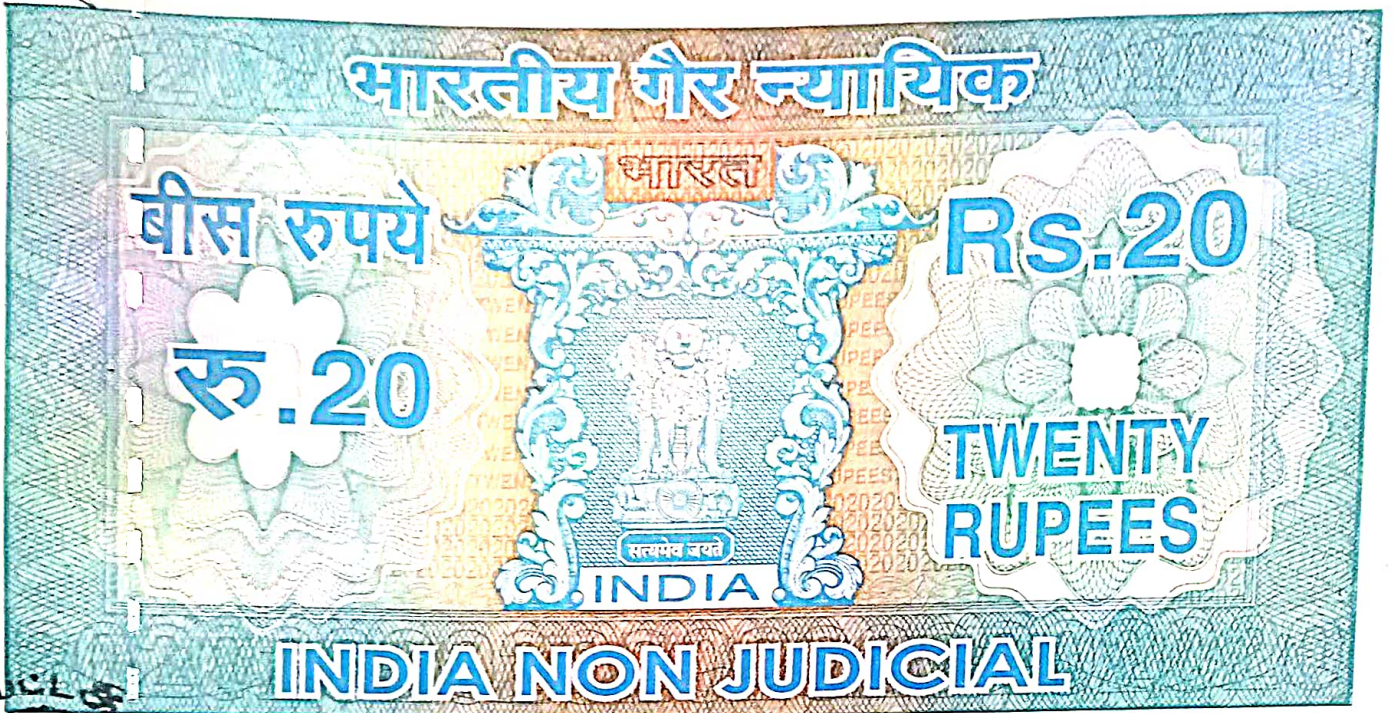
**Dr. MGR-JANAKI COLLEGE
OF ARTS & SCIENCE FOR WOMEN**

SATHYABAMA MGR MALIGAI
11 & 13, Durgabai Deshmukh Road, RA Puram, Chennai - 28

An ISO 9001:2015 CERTIFIED INSTITUTION
Affiliated to the University of Madras



S.NO	NAME OF THE INSTITUTION/ INDUSTRY/ CORPORATE HOUSE WITH WHOM MOU IS SIGNED	YEAR OF SIGNING MOU	DURATION
2019-2020			
1	ROTARY CLUB OF CHENNAI	01.07.2019	5 YEARS
2	YI	01.08.2019	3 YEARS
3	STC	11.03.2017	5 YEARS



11 JUN 2019
TAMIL NADU
Rotary Club of Chennai North
Charitable Trusts
Chennai

64AB 710777
I. PACKIA AROCKIA MARY
STAMP VENDOR, L.No. 109/B4/86
HIGH COURT CAMPUS,
CHENNAI,

AGREEMENT

This AGREEMENT is executed at Chennai on this 1st day of July 2019

BETWEEN

DR.MGR-JANAKI COLLEGE OF ARTS AND SCIENCE FOR WOMEN, represented by its Chairman **Rtn.KUMAR RAJENDRAN**, situated at "Sathyabama MGR Maligai", 11&13, Durgabai Deshmukh Road, Raja Annamalai Puram, Chennai - 600 028, Chennai 600028, hereinafter referred to as the **Party of the First Part** which term shall include its successors and assigns of the One Part

For **ROTARY CLUB OF MADRAS NORTH**
CHARITABLE TRUST


Authorized Signatory

PARTY OF THE SECOND PART

For **Dr. MGR Janaki College of Arts & Science for Women**


Authorised Signatory

PARTY OF THE FIRST PART

AND

M/s.ROTARY CLUB OF CHENNAI NORTH CHARITABLE TRUST represented by its Chairman of Trust **Mr.SURESH KRISHN**, having its office at 24C, 2nd Floor, 1st Avenue, Indira Nagar, Adyar, Chennai – 600 020, hereinafter referred to as the **Party of the Second Part** which term shall include its successors and permitted assigns of the Other Part.

WHEREAS the Party of the Second Part approached the Party of the First Part for accommodation for its manufacturing units for the production and supplying of napkin and its related products.

WHEREAS the Party of the First Part has agreed to provide accommodation in their premises to the Party of the Second Part, for manufacturing units for the production of Napkin and its related products. .

The Parties have decided to reduce the terms and conditions mutually agreed upon into writing through these presents.

NOW THESE PRESENTS WITNESSETH AND THE PARTIES HEREBY AGREE AS FOLLOWS:

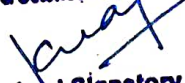
1. The Party of the First Part agreed to provide suitable accommodation in their premises to the Party of the Second Part for manufacturing units for the production of Napkin and its related products for a period of 6 (six) years which starts from 01.07.2019.
2. The Party of the Second Part shall establish manufacturing unit for the production of Napkin, at its own expenses.
3. The Party of the Second Part is desirous of manufacturing and supplying part of their own Napkin products to the students in various Government schools who are under poverty line.
4. Both the parties agreed that, to meet the cost of manufacturing products, machines and its maintenance, the Party of the Second Part shall sell its own manufacturing Napkin products to the students of DR.MGR-JANAKI COLLEGE OF ARTS AND SCIENCE FOR WOMEN and outside also, at the affordable price.
5. Since the main object of the Party of the Second Part is the endowment, the Party of the First Part shall provide its own space of building for the said manufacturing unit at the free of cost including EB charges and water charges consumed by the Party of the Second Part.
6. The Party of the Second Part is permitted by the Party of the First Part to have a name board which can be fixed at the suitable place at the outside of the said manufacturing unit.
7. All municipal taxes, rates and other levies in respect of the said premises would be paid by the Party of the First Part.
8. All internal and external repairs for the said accommodation shall be carried out by the Party of the First Part at its cost.

For ROTARY CLUB OF MADRAS NORTH
CHARITABLE TRUST


Authorized Signatory

PARTY OF THE SECOND PART

For Dr. MGR Janaki College of Arts & Science for Women


Authorized Signatory

PARTY OF THE FIRST PART

9. The Party of the First Part shall have the right to enter into and inspect the premises given to the Party of the Second Part at any reasonable time.
10. The Party of the Second Part shall not cause any damage to the premises or cause any nuisance or annoyance to the neighbouring people or store any hazardous goods or do anything which jeopardise safety of premises or people.
11. This Agreement shall be renewed for further periods on mutual consent of both parties herein.
12. On breach of any of the terms of this agreement the Party of the First Part will be entitled to terminate this Agreement by giving 6 (six) months' notice.

IN WITNESS WHEREOF, the parties have executed these presents on the day, month and year first above written.

For ROTARY CLUB OF MADRAS NORTH
CHARTTABLE TRUST

Authorized Signatory

For Dr. MGR Janaki College of Arts & Science for Women

Authorized Signatory

PARTY OF THE SECOND PART

PARTY OF THE FIRST PART

Witnesses:

- 1.
- 2.

Memorandum of Understanding

This memorandum of understanding is made and entered into on the **1st of August, 2019** between Confederation of Indian Industry, Young Indians (hereinafter referred as CII-Yi) and Dr. MGR-Janaki College of Arts and Science for Women (hereinafter referred to as MJC).

Whereas

MJC is an educational institution which focuses primarily on promotion of Arts & Science and women's education in Chennai was founded by Dr.Latha Rajendran in the year 1996 as a tribute to Late Bharat Ratna Dr. M.G. Ramachandran, former Chief Minister of Tamil Nadu & his beloved wife Mrs.V.N,Janaki. MJC is affiliated to the University of Madras.

And Whereas

Confederation of Indian Industry (CII) is a Society registered under Society Registration Act having its office at Mantosh Sondhi Centre, 23 Institutional Area, Lodi Road, New Delhi 110003. Young Indians (Yi) is an initiative and integral part of the CII formed with an objective of creating a platform for Young Indian's to realize the dream of a developed nation. It has over 2700 direct members in 42 city chapters, and indirect membership of 19000 through its Yuva. "To become the Voice of Young Indian's Globally" being the vision of Yi, it reaches out to the global Indians wherever they are to make them an integral part of the Indian Growth Story.

And Whereas

The CII-Yi Yuva platform is one of the most active focus areas within Young Indians by which Yi members engage students from across the country in various initiatives that the students conceptualize, plan and execute. The objective is to create a bridge, a platform for the students to work in cross functional teams with a broad objective of enhancing their leadership skills and giving back to the nation. In the process, the students work in leadership roles while operationalizing projects that are based on self-development, skill building, community service and nation building.

It is hereby mutually agreed to by both parties as follows

In tune with the Yuva vision to influence inspire and motivate millions of students across the country, Yi will work with **MJC** by forming a Yi Yuva.



Through the CII-Yi Yuva, Yi intends to provide an opportunity to start thinking and work for India, Sowing the seeds of thinking about India and its growth at schools and colleges, an invaluable motivation for young minds to see how other young achievers are making a difference, bridging potential with achievement, a unique networking opportunity with peers across the country, developing leaders for tomorrow, an experience on leadership and team building and an opportunity to volunteer / participate in Yi events at the chapter and national level.

The role of the institution would be to enroll a minimum of 250 students at the beginning of the year and increase the same substantially through the years that follow; that their contact details will be given on the day of their sign-up ; that it undertakes to follow the charter (attached), that it will depute a faculty/ teacher coordinator for the Yi Yuva whose role has been defined in the charter, that the students will be given the motivation and opportunities to engage in activities and initiatives that they conceptualize, that these

students are to make reports regularly on their activities to the Yi Executive Member (also mentioned in the annexure) and that the students will be allowed to participate in the Yi National & Chapter events in other cities like the summit (finer details to be worked in coherence with the institution's policies)

The role of Yi will be to nominate a member from within its membership (called as Yuva Chair) who will be a mentor to the Yuva.

Funding

Unless otherwise specifically agreed to in writing by the Parties, each Party will bear on their own the respective costs of carrying out the obligations under this MOU. In the event of any consequential financial obligations arising out of any initiative of the parties under this MoU, the parties would take appropriate decision by mutual consultation and consent through the separate documents(s) on a case to case basis. Taxes if any will be charged extra and withholding tax if any will be deducted by respective party on any financial transaction as per applicable laws

Termination

Yi may terminate this MoU forthwith in the event of any breach of the terms mentioned in this MoU or in the attachments. This termination will be on mutual basis by either party giving the other a prior written notice of one month in writing.

Each party will be entitled to receive / obligated to pay pro-rata funds to the other party for the activities mentioned under the MOU upto the date of termination if any agreed upon

Miscellaneous

The partners or their representatives or the volunteers will not project or represent in any manner CII because this is a voluntary organization and has nothing to do with the other activities of the CII and its associates. The Memorandum either directly or indirectly will not confer any right on any partner or volunteer to claim any amount from CII either suffered on account of any accident or loss caused because of any activity or on any account."

Both parties hereby agree that the terms and conditions for the above individual activities shall be mutually agreed and reviewed and updated from time to time.

This Agreement will be in force for an initial period of three year and may be extended for further periods before the expiry of this Agreement.

Irrespective of the period of the agreement validity the subscription fee (INR 100 + GST) shall be paid once a year, every year till the expiry of Yuva Subscription, towards CII-Yi.

This agreement shall become effective from today, the 1st of August, 2019 upon signing of this agreement.

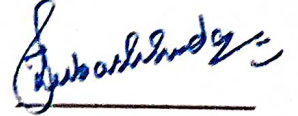


Krishna Nathani

Yi Yuva Chair
Yi Chennai



Dr. Lakshmi Balaji
Vice Principal
Dr. MGR-Janaki College of Arts and Science for Women
Chennai



T Subash Sundar
Yi (Executive Member)
CII-Yi Chennai



SREE SARASWATHI THYAGARAJA COLLEGE

Dr. V. Venkateswaran, M.Sc., M.Phil., Ph.D.,
Principal

Date: 22.08.17

To

The Principal,
Dr.MGR Janaki College for Women,
'Satyabama MGR Malligai',
11 & 13, Durgabai Deshmukh Road,
Raja Annamalai Puram,
Chennai-600028.

We are extremely thankful for the knowledge sharing sessions conducted by Ms.Uma Shankari and Ms.N.S.Kothai, Faculty of the Department of Computer Applications of your Institution.

They have conducted sessions on "An Overview of Operating System and Problem Solving with Data Structure" for our UG students of B.Sc(Information Technology), B.Sc(Computer Technology), BCA, B.Sc(Computer Science) on 22-08-2017. The sessions were informative and well received by our students and faculty.

We would be happy if many more such knowledge sharing sessions could be conducted by your faculty on the recent developments in the area of Information Technology.

With regards

Principal



MEMORANDUM OF UNDERSTANDING



This Memorandum of Understanding is signed between **Sree Saraswathi Thyagaraja College, Thippampatti, Pollachi**, represented by its **Secretary, Lion. T. Sethupati** and the **Dr. MGR – Janaki College of Arts and Science for Women, Chennai**, represented by its **Correspondent, Dr. Latha Rajendran**.

According to this Memorandum of Understanding both **Sree Saraswathi Thyagaraja College Thippampatti, Pollachi** and the **Dr. MGR – Janaki College of Arts and Science for Women, Chennai**, agree to share their innovation, knowledge, experience, seminars, workshops, symposia, job oriented short term and long term courses, Joint research co-operation, and other related information, faculty improvement programmes, exchange of library facilities, use of equipments, machinery facilities and collaborative research in the areas of mutual interest.

This Memorandum of Understanding shall come into effect from the date and time of it signing and will be valid for five years and shall be renewed on mutual agreement by both parties there on.

Any additional agreement and cooperation shall be made in writing after mutual consent in the form of annexure to this MoU.

Signed on the 11th day of March 2017, in two copies where all copies have equal value.

Lion. T. Sethupati
Secretary
Sree Saraswathi Thyagaraja College
Thippampatti
Pollachi , Coimbatore.

Dr. Latha Rajendran
Correspondent
Dr. MGR Janaki College
of Arts & Science for Women
R.A. Puram, Chennai.



**Dr. MGR-JANAKI COLLEGE
OF ARTS & SCIENCE FOR WOMEN**

SATHYABAMA MGR MALIGAI
11 & 13, Durgabai Deshmukh Road, RA Puram, Chennai - 28

An ISO 9001:2015 CERTIFIED INSTITUTION
Affiliated to the University of Madras



***APPLICATION FOR
NIRF RANKINGS***



Ragitha Radhakrishnan <ragitha@mgrjanaki.ac.in>

Successfully Registered for India Rankings- 2024

1 message

no-reply6@nirfindia.org <no-reply6@nirfindia.org>
To: ragitha@mgrjanaki.ac.in

16 October 2023 at 15:25

Dear Dr. RAGITHA RADHAKRISHNAN,

Greetings!

Thank you for registering your Institution to participate in India Rankings 2024. We have sent an acknowledgement email containing discipline wise ID's and passwords for India Rankings 2024 to your Head of Institution email address.

Please note: This is an auto generated email. In case of any technical queries please contact:
techsupport[at]nirfindia[dot]org

Regards,
India Rankings Team



**Dr. MGR-JANAKI COLLEGE
OF ARTS & SCIENCE FOR WOMEN**

SATHYABAMA MGR MALIGAI
11 & 13, Durgabai Deshmukh Road, RA Puram, Chennai - 28

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ISO AUDIT REPORTS

Master Data of Organisation			
Name of Organisation	Dr.MGR Janaki College of Arts & Science for Women		
Name of corporate group (in case of multi site organization only)			
Street	No.11 & 13 Durgabai Deshmukh Road, RA Puram		
Postcode / Town / Country	600028 Chennai / India		
Contact	Dr.Ragitha Radhakrishnan		
E-Mail	ragitha@mgrjanaki.ac.in		
Phone	9600102949		
System documentation: (Revision / Issue)	MJC/QM rev dt 20/6/23		
Shift operation	no shift operation		
Language	English		
Peculiarities	None		
Multi Site Organisation			
Selection of sites to be audited by sampling procedure	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input checked="" type="checkbox"/> n.a.
An adequate listing of all sites in the scope(s) including all valid and relevant information in each case is part of the audit file	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> n.a.	
Audit profile			
Contract ID (ZE):	Q 12056/2022		
Standards under contract / Audit type	ISO 9001 : 2015 1. Surveillance audit <input type="checkbox"/> Transition audit	--- : --- <input type="checkbox"/> Transition audit	
	--- : --- <input type="checkbox"/> Transition audit	--- : --- <input type="checkbox"/> Transition audit	
Surveillance mode	Yearly surveillance		
Audit team leader	P.M.Chandrasekaran		
E-Mail Audit team leader	D.Mynaji Rao		
Audit team			
Technical expert			
Trainee			
Observer			

Audited Standards	
ISO 9001:2015	CA
Certificate ID (TP): QM 07 01270	Valid until: 23/11/2025
Scope: Providing Educational Services leading to UG and PG Degrees in Arts, Science & Management	
Industry / Sector (EA, TB, ...) 37	
Non-applicability of chapters: 8.3(follows Madras University syllabus)	
No. of considered persons: 189	No. of sites (incl. HQ): 1
Lead auditor: P.M.Chandrasekaran	Audit ID (ZA): Q 12056/2022
---	---
Certificate ID (TP):	Valid until:
Scope:	
Industry / Sector (EA, TB, ...)	
Non-applicability of chapters:	
No. of considered persons:	No. of sites (incl. HQ):
Lead auditor:	Audit ID (ZA):
---	---
Certificate ID (TP):	Valid until:
Scope:	
Industry / Sector (EA, TB, ...)	
Non-applicability of chapters:	
No. of considered persons:	No. of sites (incl. HQ):
Lead auditor:	Audit ID (ZA):
---	---
Certificate ID (TP):	Valid until:
Scope:	
Industry / Sector (EA, TB, ...)	
Non-applicability of chapters:	
No. of considered persons:	No. of sites (incl. HQ):
Lead auditor:	Audit ID (ZA):
---	---
Certificate ID (TP):	Valid until:
Scope:	
Industry / Sector (EA, TB, ...)	
Non-applicability of chapters:	
No. of considered persons:	No. of sites (incl. HQ):
Lead auditor:	Audit ID (ZA):

Definition of unit for duration and time	
Applied unit	Days One audit day covers 8 audit hours
Audit Details	
Sites	@ Chennai
Audit date	19/9/23 – 19/9/23
Audit duration	2.00 person Days on site (incl. remote locations as applicable) inclusive 0,00 person Days on site for audit stage 1 (separate report)

Application of methods and tools in remote auditing			
Conducted as a remote audit	<input checked="" type="checkbox"/> No	<input type="checkbox"/> Partly	<input type="checkbox"/> Total
Technologies used for the remote audit	<input type="checkbox"/> MS Teams	<input type="checkbox"/> Cisco WebEx	<input type="checkbox"/> Zoom
	<input type="checkbox"/> Other on request of client: In this case, client takes over the responsibility for any required activity in information security.		

Details about the remote audit (if applicable)
<p>The audit was performed applying technology for information and communication (“remote”) at 0%. Effectiveness and efficiency of the remote-part was ensured by</p> <ul style="list-style-type: none"> <input type="checkbox"/> experienced application of engaged technology; <input type="checkbox"/> the consecutive processing of the single sessions with the individual units; <input type="checkbox"/> the online interviews with different people from diverse units and various hierarchical levels; <input type="checkbox"/> the separation of the audit team in individual online sessions; <input type="checkbox"/> reviewing an adequate sample of documented processes and/or information; <input type="checkbox"/> the discussion of appropriate charts, diagrams, slides or any other relevant information; <input type="checkbox"/> the presentation and discussion of photos, videos and audios of issues, being prepared on detailed guidance and governance of the audit team. <p>Details about reviewed information or documents, interviewed persons, content of videos & photos etc. are recorded in the report or (handwritten) notes.</p> <p>If the audit was performed partly remote, the corresponding sessions are identified unambiguously in the audit plan.</p>

Distribution/Confidentiality/Rights of ownership/Limitations/Responsibilities
<p>This report is sent to the certification body or bodies, the members of the audit team and the audit representative of the organisation. All documents (such as this report) regarding the certification procedure are treated confidentially by the audit team and the certification body. This audit report remains the property of the certification body.</p> <p>An audit is a procedure based on the principle of random sampling and cannot cover each detail of the management system. Therefore nonconformities of weaknesses may still exist which were not expressly mentioned by the auditors in the final meeting or in the audit report.</p> <p>The responsibility for continuous effective operation of the management system always rests solely with the audited and certified organisation.</p> <p>Salvo clause: The audit report will be left to the organisation at the end of the audit - subject to approval by the certification body. The independent veto process may cause modifications or additions. In these cases a modified revision will be sent to the audited organisation.</p>

Annex/Enclosures	
Annex/ corresponding audit documentation	<input type="checkbox"/> Questionnaire(s) / Checklist(s) <input type="checkbox"/> Additional annexes, number

Audit results							
ISO 9001:2015		---		---		---	
Clause	Rslt.*	Clause	Rslt.*	Clause	Rslt.*	Clause	Rslt.*
4.1	1						
4.2	1						
4.3	1						
4.4	1						
5.1	1						
5.2	1						
5.3	1						
6.1	1						
6.2	1						
6.3	1						
7.1	1						
7.2	1						
7.3	1						
7.4	1						
7.5	1						
8.1	2						
8.2	1						
8.3							
8.4	1						
8.5	1						
8.6	1						
8.7	1						
9.1	1						
9.2	1						
9.3	1						
10.1	1						
10.2	1						
10.3	1						
Additional requirements in accordance to ISO 17021:2015							Rslt.*
▪ internal audits and management review							1
▪ review of actions taken on nonconformities identified in previous audit (No NC in previous audit)							
▪ responsiveness to complaints							1
▪ effectiveness of the management system with regard to fulfilment of objectives							1
▪ progress of planned activities aimed at continual improvement							1
▪ the client's management system ability and its performance regarding meeting of applicable requirements							11
▪ operational control of the client's processes							1
▪ review of any changes including the management system documentation							1
▪ use of marks and/or any other reference to certification (TUV Logo not used)							1
Rslt.* (Result): 0 = not audited; 1 = fulfilled; 2 = basically fulfilled/ potential for improvement; 3 = not fulfilled/ nonconformity; - = not applicable/ excluded. Details: see section „Audit findings“							

Mandatory elements from A00VA02		
Temporary Sites		
a) Are temporary sites (i.e. installation sites, project locations etc.) available?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
b) If yes: which one are visited?		
Objective evidences		
<p>In any regular audit the audit team shall see and review the following objective evidences. To confirm, the corresponding revision information is registered in column „Edition“ That can become applicable as well for some or all the listed objectives in special audits, e.g. for extensions or after transferring sites.</p> <p>At least in initial/recertification or extension audits (or when necessary) these objective evidences/documents are attached adequately to the audit file and uploaded into the release workflow. In any other audit it is accepted to record the revision information only.</p>		
Title/Content	Edition	Attached
Entry in professional or commercial register (or comparable evidence) - if applicable	-	<input type="checkbox"/>
Organization chart/evidence of organization	-	<input type="checkbox"/>
Company policy for audited management systems	-	<input type="checkbox"/>
Overview of management system documentation (e.g. table of contents or presentation of the structure of the management system documentation, process map)	-	<input type="checkbox"/>
Result of management review (e.g. cover sheet or table of contents with date and signature)	-	<input type="checkbox"/>
Current annual planning of internal audits and evidence of audit report(s) (e.g.: cover sheet with date and signature)	-	<input type="checkbox"/>
Standard-specific evidence, as applicable (e.g. ISO 14001: extract of environmental permit register; ISO 27001: statement of applicability, ISO 45001: accident statistics; ISO 50001: energy report as cover sheet with date and signature or evidence of continual energy performance improvement)	-	<input type="checkbox"/>
Confidential information in the attached evidences may be blacked.		

Standard specific results
<input type="checkbox"/> Additional standard specific audit results and/or information are recorded in corresponding „Supplemental audit reports“ (e.g. for ISO 27001 or ISO 50001).

Organisations profile

COMPANIES PROFILE CONTAINING FOLLOWING INFORMATION : The College offers UG courses,PG courses in Arts , Science & Management stream and is affiliated to Madras University & admits students for two shifts as as guided by the University .

The College is run by SSPL trust as per the will of late TN Chief Minister Bharat rathna Dr.M.G.Ramachandran. .Chairman – Dr.Kumar Rajendran & Correspondent Dr.Latha Rajendran & guided by Governing council.).

8.3 is not applicable- all curriculum & syllabus are given by Madras University& evaluation of students also is done by the university.

- **INFORMATION IF MULTI-SITE SCHEME IS APPLIED** : NO
- **IF YES, LIST OF AUDITED SITES (E.G. IN AUDIT PROGRAM)** : N.A
AND LIST OF CERTIFIED SITES BY THIS AUDIT AS ENCLOSURES
- **NUMBER OF EMPLOYEES (NUMBER OF EFFECTIVE EMPLOYEES) INCLUDING LOANED EMPLOYEES AND SUBCONTRACTORS (FULL TIME EQUIVALENTS) AS PER EACH LOCATION** : 189
- **RANGE OF PRODUCTS** : EDUCATIONAL SERVICE LEADING TO DEGREE /PG DEGREE IN ARTS SCIENCE AND MANAGEMENT
- **CLIENTS / TOP CLIENTS / MAJOR CLIENTS** : STUDENTS/EMPLOYERS
- **IMPORTANT PROCESSES** : ADMISSION PROCESS, TEACHING & LEARNING PROCESS, LIBRARY PROCESS, TRAINING AND PLACEMENT ETC.,,
- **IMPORTANT ENVIRONMENTAL ASPECTS (ISO 14001)** : --
- **IMPORTANT OCCUPATIONAL HEALTH & SAFETY RISKS** : --
- **CERTIFIED SINCE ?** : 2022

LAST YEAR NIL NC - @ CMS GIVEN WHILE CLASS COMMITTEE MEETING MENTIONS ABOUT ACTION TAKEN FOR STUDENT GRIEVANCES, THE DETAILS CAN BE RECORDED - THE ACTION POINTS VERIFIED IN B.Sc VISCOM & M.Sc APPLIED PSYCHOLOGY-
THE PROCESS OF AMENDMENTS TO THE TIME TABLE CAN BE IMPROVED – TIME TABLE AMENDMENT DATE VERIFIED.IN EXAM CELL& M.Sc PSYCHOLOGY

Summary of Results

- **ASPECTS OF THE COMPANY AND/OR THE AUDIT TO BE HIGHLIGHTED**
 - **STRATEGICAL DIRECTION OF THE ORGANISATION (CONTEXT, STAKEHOLDER ANALYSIS)** :
 - Contextual issues- MJC/DI/QSPM 4- 6 major internal issues ,3 external factors- 5 interested parties identified needs and expectations of each are identified , more than 10 reviewed in MRMs.
 - **RISK-BASED APPROACH (ANALYSIS OF RISKS AND OPPORTUNITIES)** :
 - Document No: MJC/DI/R&O/06 – 62 risks/oppurtunities are identified – Last review dated on 20/6/23) Mitigation plans in place and the same is evident;
 - Risk & Its scale of Impact/ Potential problems & Opportunity lose / Contingency plan/ mitigation plan / Acceptance criteria/ Evaluation of the risk was verified and found satisfied
 - Absenteesm of student and staff ,leading to poor results,
 - Slow learners, poor communication of rural students hindering placement – Mitigation includes remedial classes , counselling, training for placement through guest faculties
 - **CONTROL OF EXTERNALLY PROVIDED PROCESSES** :) Training for placement , Some guest faculty offering knowledge to students(Mainly in Natya dept) and faculty members etc.,- approval of management on selection, conducting and feedback report on services.
 - **SYSTEMATICAL KNOWLEDGE MANAGEMENT** : Faculty attending seminars/workshops, publising paers , books etc.,

- **FULFILMENT OF COMPLIANCE OBLIGATIONS: IA /MRM CONDUCTED AS PER PLAN. STUDENT ADMISSIONS RATIFIED/APPROVED BY MADRAS UNIVERSITY**
- **LEGAL AND OTHER OBLIGATIONS :** Madras University affiliation; dt 3rd Jul 2023
Sanitary Certficiate dt 9/1/23 valid for one year:
- **CONSIDERING THE LIFE CYCLE PERSPECTIVE WHEN DETERMINING THE SIGNIFICANT ENVIRONMENTAL ASPECTS :** -
- **MEASUREMENT AND CONTINUAL IMPROVEMENT OF THE ENVIRONMENTAL PERFORMANCE :** -

Conclusion

Taking into account the size and structure of the organisation, the objectives, the scope of the management system, the processes and the outcome, the organisation has demonstrated, that it operates its management system in order to ensure fulfilment of its own requirements, the requirements of its customers and the relevant legal requirements as well as the applicable requirements of the management system standards.

This includes in particular:the objective evidences already mentioned,

- the policies and objectives and their implementation in the organisation,
- the processes existing in the management system and their interactions,
- the resource management,
- the measuring and analysis (incl. sample of indicators),
- the continual improvement process as well as
- the recording system (p.r.n. including standard specific objective evidences).

The implementation and the effectiveness of the management system and the processes for providing services/product realisation or to realize the objectives were assessed by the audit team by means of on-site inspection and examination of documents on a random sample basis.

Nonconformities are recorded in corresponding reports, other findings (as e.g. opportunities for improvement) are described in the section for "Detailed Results".

Audit findings		
Notes for the findings		
The evaluation of the audit findings basically follows the scheme shown below:		
Stage	Classification	Meaning
NC A	Major Nonconformity (Nonconformity A "major")	Nonconformities could be classified as major in the following circumstances: <ul style="list-style-type: none"> • if there is a significant doubt that effective process control is in place, or that products or services will meet specified requirements, • a number of minor nonconformities associated with the same requirement or issue could demonstrate a systemic failure and thus constitute a major nonconformity.
NC B	Minor Nonconformity (Nonconformity B "minor")	Nonconformities could be classified as minor, if these do not affect the capability of the management system to achieve the intended results.
OFI	Opportunity for improvement	Items which would allow optimisation of the management system in relation to the requirements of the relevant standard. It is recommended that the company implements these items.
GP	Positive aspects / Good Practice	Positive aspects of the management system worthy of special mention (see also point 4.3 if applicable).
CM	Comments	Special situation and information to be traced in next audit.

If applicable: Guidance for management of nonconformities

The organization shall perform a root cause analysis for any nonconformity and define adequate corrective actions. Root cause analysis, corrective actions including action plan for implementation and - if applicable- objective evidences for performed corrections or containment actions shall be submitted electronically to nominated lead auditor in charge on time to agreed deadline (latest six weeks after last day of the audit). The lead auditor will review these documents and shall inform organisation about the result.

The auditee organisation shall implement the corrective actions as defined in the approved action plan and review the effectiveness of implemented actions.

In the case of major nonconformities (NC A) the lead auditor shall verify the complete and effective implementation of action plan until agreed date (latest three months after last day of the audit). On decision of the auditor depending on type and extent of identified nonconformity, this can be done in a follow up audit on site or in a desktop-review of submitted documentation (objective evidence).

For minor nonconformities (NC B) it can be agreed to perform the verification of effective implementation of action plan in the next regular audit.

If any nonconformity applies for more than one audited standard, it shall be counted for every applicable standard; therefore the total number of nonconformity reports can be less than the number of nonconformities.

Summary for nonconformities

Any identified nonconformity is recorded in an individual NC report.

Standard	Raised in this audit		To be verified from previous audit
	Number NC A	Number NC B	Number NC
ISO 9001:2015	0	0	0
---	0	0	0
---	0	0	0
---	0	0	0
Total	0	0	0

Total number of nonconformity-reports raised in this audit: 0

At least one of the nonconformities is graded as „generic“ and is counted in more than one corresponding audited standard.

During this audit the implementation of corrective actions and effectiveness of nonconformities of previous audit was verified. The records are attached to this audit file.

No	OFI (Opportunity for Improvement)	Area / Process	Standard: clause
1.	--		
2.			
3.			

No	GP (Good Practice)	Area / Process	Standard: clause
1.	Very good infrastructure like lab ,library with good collection of books	Resources/infrastructure	ISO 9001:2015/ 7.1.3
2.	Good customer support -admissions and placements &,training are good	Leadership/Customer focus	ISO 9001:2015/ 5.1.2

3.	Highly Competent staff members.	Human resources	ISO 9001:2015/ 7.2
4.	Management commitment to provide lot of scholarships to deserving and poor students.	Leadership	ISO 9001:2015/ 5.1

No	CM (Comment)	Area / Process	Standard: clause
1.	Practical classes are planned and conducted as per plan and records available: however Group wise planning of practical classes can be improved	Planning/B.Sc Visual communications	ISO 9001:2015/8.1
2.			
3.			

Closure and recommendations				
Closure result	ISO 9001:2015	---	---	---
Fulfilled	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Open nonconformities	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Not fulfilled	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Recommendations of audit team	ISO 9001:2015	---	---	---
Grant*/ Extension*/ Renewing*	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Maintenance*	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Suspension	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Restoring	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Refuse	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Withdrawal	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<p>*) Grant / Extension / Renewing / Maintenance in the case of open nonconformities assumes that the nonconformities will be cleared as agreed</p> <p>Explanation of the terms: Renewing: New issue of the certificate for the re-certification. Restoring: End of the temporary invalidity of certificate after the suspension or after delayed re-certification.</p>				

Comments for next audit

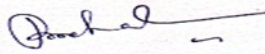
If applicable, the final evidence of effectiveness and implementation of corrections and corrective actions for the nonconformities from this audit will be verified in the next audit.
The comments and opportunities for improvement will be taken up again.
The next audit is preliminarily scheduled for: Date Beforem 21/10/24

Responsible for content

Name: P.M.Chandrasekaran

Date: 19/9/23

Signature audit team leader



Audit Report (Stage 2) (----)

Organisation: Dr.MGR Janaki College of Arts & Science for Women

Audits (ZA): Q 12056



Master Data of Organisation

Name of Organisation	Dr.MGR Janaki College of Arts & Science for Women
Name of corporate group (in case of multi site organization only)	
Street	No.11 & 13 Durgabai Deshmukh Road, RA Puram
Postcode / Town / Country	600028 Chennai /Tamilnadu/ India
Contact	Dr.Ragitha Radhakrishnan
E-Mail	ragitha@mgrjanaki.ac.in
Phone	9600102949
System documentation: (Revision / Issue)	MJC/QM rev. dt 7/10/22
Shift operation	2-shift operation 8.10 to 1.00 , 1.30 to 5.30 pm
Language	English
Peculiarities	None

Multi Site Organisation

Selection of sites to be audited by sampling procedure	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input checked="" type="checkbox"/> n.a.
An adequate listing of all sites in the scope(s) including all valid and relevant information in each case is part of the audit file	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> n.a.	

Audit profile

Contract ID (ZE):	Q 12056/2022		
Standards under contract / Audit type	ISO 9001 : 2015 Certification audit <input type="checkbox"/> Transition audit	---	<input type="checkbox"/> Transition audit
	---	---	<input type="checkbox"/> Transition audit
Surveillance mode	Yearly surveillance		
Audit team leader	P.M.Chandrasekaran		
Audit team	B.Saravanan		
Technical expert			
Trainee			
Observer			

Audited Standards

ISO 9001:2015	CA
Certificate ID (TP):	Valid until:
Scope: Providing Educational Services leading to UG and PG Degrees in Arts, Science & Management	
Industry / Sector (EA, TB, ...)	37.1
Non-applicability of chapters:	8.3 (curriculum & syllabi as per Madras University)

Audit Report (Stage 2) (----)

Organisation: Dr.MGR Janaki College of Arts & Science for Women

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No. of considered persons:	189	No. of sites (incl. HQ):	1
Lead auditor:	P.M.Chandrasekaran	Audit ID (ZA):	Q 12056
---	:	---	:
Certificate ID (TP):		Valid until:	
Scope:			
Industry / Sector (EA, TB, ...)			
Non-applicability of chapters:			
No. of considered persons:		No. of sites (incl. HQ):	
Lead auditor:		Audit ID (ZA):	
---	:	---	:
Certificate ID (TP):		Valid until:	
Scope:			
Industry / Sector (EA, TB, ...)			
Non-applicability of chapters:			
No. of considered persons:		No. of sites (incl. HQ):	
Lead auditor:		Audit ID (ZA):	
---	:	---	:
Certificate ID (TP):		Valid until:	
Scope:			
Industry / Sector (EA, TB, ...)			
Non-applicability of chapters:			
No. of considered persons:		No. of sites (incl. HQ):	
Lead auditor:		Audit ID (ZA):	
---	:	---	:
Certificate ID (TP):		Valid until:	
Scope:			
Industry / Sector (EA, TB, ...)			
Non-applicability of chapters:			
No. of considered persons:		No. of sites (incl. HQ):	
Lead auditor:		Audit ID (ZA):	

Audit Details

Sites	Single @ Chennai
Audit date	20/10/22 – 21/10/22
Audit duration	5.00 person days on site (incl. remote locations as applicable) inclusive 1.00 person days on site for audit stage 1 (separate report)

Application of methods and tools in remote auditing

Conducted as a remote audit	<input checked="" type="checkbox"/> No	<input type="checkbox"/> Partly	<input type="checkbox"/> Total
Technologies used for the remote audit	<input type="checkbox"/> MS Teams	<input type="checkbox"/> Cisco WebEx	<input type="checkbox"/> Zoom
	<input type="checkbox"/> Other on request of client: In this case, client takes over the responsibility for any required activity in information security.		

Audit Report (Stage 2) (-----)

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Details about the remote audit (if applicable)

The audit was performed applying technology for information and communication ("remote") at 0%.

Effectiveness and efficiency of the remote-part was ensured by

- experienced application of engaged technology;
- the consecutive processing of the single sessions with the individual units;
- the online interviews with different people from diverse units and various hierarchical levels;
- the separation of the audit team in individual online sessions;
- reviewing an adequate sample of documented processes and/or information;
- the discussion of appropriate charts, diagrams, slides or any other relevant information;
- the presentation and discussion of photos, videos and audios of issues, being prepared on detailed guidance and governance of the audit team.

Details about reviewed information or documents, interviewed persons, content of videos & photos etc. are recorded in the report or (handwritten) notes.

If the audit was performed partly remote, the corresponding sessions are identified unambiguously in the audit plan.

Distribution/Confidentiality/Rights of ownership/Limitations/Responsibilities

This report is sent to the certification body or bodies, the members of the audit team and the audit representative of the organisation. All documents (such as this report) regarding the certification procedure are treated confidentially by the audit team and the certification body. This audit report remains the property of the certification body.

An audit is a procedure based on the principle of random sampling and cannot cover each detail of the management system. Therefore nonconformities of weaknesses may still exist which were not expressly mentioned by the auditors in the final meeting or in the audit report.

The responsibility for continuous effective operation of the management system always rests solely with the audited and certified organisation.

Salvo clause:

The audit report will be left to the organisation at the end of the audit - subject to approval by the certification body. The independent veto process may cause modifications or additions. In these cases a modified revision will be sent to the audited organisation.

Annex/Enclosures

Annex/
corresponding audit documentation

- Questionnaire(s) / Checklist(s)
- Additional annexes, number

Audit Report (Stage 2) (-----)

Organisation: Dr.MGR Janaki College of Arts & Science for Women

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Summary of results

Table of Results

ISO 9001:2015											
Clause	Audited	Results*	Clause	Audited	Results*	Clause	Audited	Results*	Clause	Audited	Results*
4.1	<input checked="" type="checkbox"/>	1		<input type="checkbox"/>			<input type="checkbox"/>			<input type="checkbox"/>	
4.2	<input checked="" type="checkbox"/>	1		<input type="checkbox"/>			<input type="checkbox"/>			<input type="checkbox"/>	
4.3	<input checked="" type="checkbox"/>	1		<input type="checkbox"/>			<input type="checkbox"/>			<input type="checkbox"/>	
4.4	<input checked="" type="checkbox"/>	1		<input type="checkbox"/>			<input type="checkbox"/>			<input type="checkbox"/>	
5.1	<input checked="" type="checkbox"/>	1		<input type="checkbox"/>			<input type="checkbox"/>			<input type="checkbox"/>	
5.2	<input checked="" type="checkbox"/>	1		<input type="checkbox"/>			<input type="checkbox"/>			<input type="checkbox"/>	
5.3	<input checked="" type="checkbox"/>	1		<input type="checkbox"/>			<input type="checkbox"/>			<input type="checkbox"/>	
6.1	<input checked="" type="checkbox"/>	1		<input type="checkbox"/>			<input type="checkbox"/>			<input type="checkbox"/>	
6.2	<input checked="" type="checkbox"/>	1		<input type="checkbox"/>			<input type="checkbox"/>			<input type="checkbox"/>	
6.3	<input checked="" type="checkbox"/>	1		<input type="checkbox"/>			<input type="checkbox"/>			<input type="checkbox"/>	
7.1	<input checked="" type="checkbox"/>	1		<input type="checkbox"/>			<input type="checkbox"/>			<input type="checkbox"/>	
7.2	<input checked="" type="checkbox"/>	1		<input type="checkbox"/>			<input type="checkbox"/>			<input type="checkbox"/>	
7.3	<input checked="" type="checkbox"/>	1		<input type="checkbox"/>			<input type="checkbox"/>			<input type="checkbox"/>	
7.4	<input checked="" type="checkbox"/>	1		<input type="checkbox"/>			<input type="checkbox"/>			<input type="checkbox"/>	
7.5	<input checked="" type="checkbox"/>	1		<input type="checkbox"/>			<input type="checkbox"/>			<input type="checkbox"/>	
8.1	<input checked="" type="checkbox"/>	2		<input type="checkbox"/>			<input type="checkbox"/>			<input type="checkbox"/>	
8.2	<input checked="" type="checkbox"/>	1		<input type="checkbox"/>			<input type="checkbox"/>			<input type="checkbox"/>	
8.3	<input type="checkbox"/>	N.A		<input type="checkbox"/>			<input type="checkbox"/>			<input type="checkbox"/>	
8.4	<input checked="" type="checkbox"/>	1		<input type="checkbox"/>			<input type="checkbox"/>			<input type="checkbox"/>	
8.5	<input checked="" type="checkbox"/>	1		<input type="checkbox"/>			<input type="checkbox"/>			<input type="checkbox"/>	
8.6	<input checked="" type="checkbox"/>	1		<input type="checkbox"/>			<input type="checkbox"/>			<input type="checkbox"/>	
8.7	<input checked="" type="checkbox"/>	1		<input type="checkbox"/>			<input type="checkbox"/>			<input type="checkbox"/>	
9.1	<input checked="" type="checkbox"/>	1		<input type="checkbox"/>			<input type="checkbox"/>			<input type="checkbox"/>	
9.2	<input checked="" type="checkbox"/>	1		<input type="checkbox"/>			<input type="checkbox"/>			<input type="checkbox"/>	
9.3	<input checked="" type="checkbox"/>	1		<input type="checkbox"/>			<input type="checkbox"/>			<input type="checkbox"/>	
10.1	<input checked="" type="checkbox"/>	1		<input type="checkbox"/>			<input type="checkbox"/>			<input type="checkbox"/>	
10.2	<input checked="" type="checkbox"/>	2		<input type="checkbox"/>			<input type="checkbox"/>			<input type="checkbox"/>	
10.3	<input checked="" type="checkbox"/>	1		<input type="checkbox"/>			<input type="checkbox"/>			<input type="checkbox"/>	
Additional requirements in accordance to ISO 17021:2015											
a) internal audits and management review										<input checked="" type="checkbox"/>	1
b) review of actions taken on nonconformities identified in previous audit (stage 1 IAC points)										<input checked="" type="checkbox"/>	1
c) responsiveness to complaints										<input checked="" type="checkbox"/>	1
d) effectiveness of the management system with regard to fulfilment of objectives										<input checked="" type="checkbox"/>	1
e) progress of planned activities aimed at continual improvement										<input checked="" type="checkbox"/>	1
f) the client's management system ability and its performance regarding meeting of applicable requirements										<input checked="" type="checkbox"/>	1
g) operational control of the client's processes										<input checked="" type="checkbox"/>	1
h) review of any changes including the management system documentation										<input checked="" type="checkbox"/>	1
i) use of marks and/or any other reference to certification										<input type="checkbox"/>	N.A
audited: <input checked="" type="checkbox"/> = audited sections of the standard;											
Result: 1 = fulfilled; 2 = basically fulfilled / potential for improvement; 3 = not fulfilled / nonconformity ; - = not applicable / excluded.											
Details are listed in the section "Detailed results". Fields with a coloured background are obligatory elements in every audit.											

Mandatory elements from A00VA02

Temporary Sites

a) Are temporary sites (i.e. installation sites, project locations etc.) available?

Yes

No

b) If yes: which one are visited?

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Objective evidences

In any regular audit the audit team shall see and review the following objective evidences.

To confirm, the corresponding revision information is registered in column „Edition“

That can become applicable as well for some or all the listed objectives in special audits, e.g. for extensions or after transferring sites.

At least in **initial/recertification or extension audits** (or when necessary) these objective evidences/documents are attached adequately to the audit file and uploaded into the release workflow.

In any other audit it is accepted to record the revision information only.

Title/Content	Edition	Attached
Entry in professional or commercial register (or comparable evidence) - if applicable	-	<input type="checkbox"/>
Organization chart/evidence of organization	17/3/22	<input type="checkbox"/>
Company policy for audited management systems	17/3/22	<input type="checkbox"/>
Overview of management system documentation (e.g. table of contents or presentation of the structure of the management system documentation, process map)	17/3/22	<input type="checkbox"/>
Result of management review (e.g. cover sheet or table of contents with date and signature)	1/7/22,12/8/22	<input checked="" type="checkbox"/>
Current annual planning of internal audits and evidence of audit report(s) (e.g.: cover sheet with date and signature)	7/10/22,12/10/22 etc.,	<input checked="" type="checkbox"/>
Standard-specific evidence, as applicable (e.g. ISO 14001: extract of environmental permit register; ISO 27001: statement of applicability, ISO 45001: accident statistics; ISO 50001: energy report as cover sheet with date and signature or evidence of continual energy performance improvement)		<input type="checkbox"/>

Confidential information in the attached evidences may be blacked.

Standard specific results

Additional standard specific audit results and/or information are recorded in corresponding „Supplemental audit reports“ (e.g. for ISO 27001 or ISO 50001).

Organisations profile

COMPANIES PROFILE CONTAINING FOLLOWING INFORMATION

The College offers UG courses,PG courses in Arts , Science & Management stream and is affiliated to Madras University & admits students for two shifts as as guided by the University .

The College is run by SSPL trust as per the will of late TN Chief Minister baharat rathana Dr.M.G.Ramachandran. .Chairman – Dr.Kumar Rajendran & Correspondent Dr.Latha Rajendran & guided by Governing council.). 8.3 is not applicable- all curriculum & syllabus are given by Madras University& evaluation of students also is done by the university.

INFORMATION IF MULTI-SITE SCHEME IS APPLIED : NO

IF YES, LIST OF AUDITED SITES (E.G. IN AUDIT PROGRAM)

AND LIST OF CERTIFIED SITES BY THIS AUDIT AS ENCLOSURES _N.A

NUMBER OF EMPLOYEES (NUMBER OF EFFECTIVE EMPLOYEES) INCLUDING LOANED EMPLOYEES AND SUBCONTRACTORS (FULL TIME EQUIVALENTS) : 189

Range of products : • Educational services leading to UG/PG degress in arts,science and management

Clients / top clients / major clients : students, parents employers ,society

Important processes / products / services : admission process, teaching & learning process, library process, training and placement etc.,,

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Important environmental aspects and facilities (ISO 14001) : -

Important occupational health & safety HAZARDS / risks : ---

Certified since? : New

Summary of Results

ASPECTS OF THE COMPANY AND/OR THE AUDIT TO BE HIGHLIGHTED

• ISO 9001 / ISO 14001 – STATEMENT ON THE IMPLEMENTATION OF THE STANDARD REQUIREMENTS

- **STRATEGICAL DIRECTION OF THE ORGANISATION (CONTEXT, STAKEHOLDER ANALYSIS) :**
- Contextual issues- MJC/DI/QSPM 4- 6 major internal issues ,3 external factors-
5 interested parties identified needs and expectations of each are identified , more than 10 reviewed in MRMs.
- **RISK-BASED APPROACH (ANALYSIS OF RISKS AND OPPORTUNITIES) :**
- Document No: MJC/DI/R&O/06 – 55 risks are identified – Last review dated on 12/8/22
risks are identified in all process) and the same is evident;
- Risk and opportunity are well identified – Risk & Its scale of Impact/ Potential problems & Opportunity lose / Contingency plan/ mitigation plan / Acceptance criteria/ Evaluation of the risk was verified and found satisfied
- Absenteem of student and staff ,leading to poor results,
- Slow learners, poor communication of rural students hindering placement – Mitigation includes remedial classes , conselling, training for placement through guest faculties
- **CONTROL OF EXTERNALLY PROVIDED PROCESSES :**) Training for placement , Some guest faculty offering knowledge to students(Mainly in Natya dept) and faculty members etc.,- approval of management on selection, conducting and feedback report on services.
- **SYSTEMATICAL KNOWLEDGE MANAGEMENT :** Faculty attending seminars/workshops, publishing paers , books etc.,
- **FULFILMENT OF COMPLIANCE OBLIGATIONS :** Madras University affiliation;A/Dr.MGRJCW/2021-2022/609 dt 11oct 2021, additional seats for specific courses A/Sr/Addl.Seatss /2022-23/763dt 9/9/22
- Fire service license:8922/A1/2022 dt 13/10/22.
- **CONSIDERING THE LIFE CYCLE PERSPECTIVE WHEN DETERMINING THE SIGNIFICANT ENVIRONMENTAL ASPECTS : -**
- **MEASUREMENT AND CONTINUAL IMPROVEMENT OF THE ENVIRONMENTAL PERFORMANCE ---**

Conclusion

Taking into account the size and structure of the organisation, the objectives, the scope of the management system, the processes and the outcome, the organisation has demonstrated, that it operates its management system in order to ensure fulfilment of its own requirements, the requirements of its customers and the relevant legal requirements as well as the applicable requirements of the management system standards.

This includes in particular:the objective evidences already mentioned,

- the policies and objectives and their implementation in the organisation,
- the processes existing in the management system and their interactions,
- the resource management,
- the measuring and analysis (incl. sample of indicators),
- the continual improvement process as well as
- the recording system (p.r.n. including standard specific objective evidences).

The implementation and the effectiveness of the management system and the processes for providing services/product realisation or to realize the objectives were assessed by the audit team by means of on-site inspection and examination of documents on a random sample basis.

Nonconformities are recorded in corresponding reports, other findings (as e.g. opportunities for improvement) are described in the section for "Detailed Results".

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Notes for the detailed results

The evaluation of the audit results basically follows the scheme shown below:

Stage	Classification	Meaning
NC A	Major Nonconformity (Nonconformity A)	Nonconformities could be classified as major in the following circumstances: <ul style="list-style-type: none"> if there is a significant doubt that effective process control is in place, or that products or services will meet specified requirements, a number of minor nonconformities associated with the same requirement or issue could demonstrate a systemic failure and thus constitute a major nonconformity.
NC B	Minor Nonconformity (Nonconformity B)	Nonconformities could be classified as minor, if these do not affect the capability of the management system to achieve the intended results.
OFI	Opportunity for improvement	Items which would allow optimisation of the management system in relation to the requirements of the relevant standard. It is recommended that the company implements these items.
GP	Positive aspects / Good Practice	Positive aspects of the management system worthy of special mention (see also point 4.3 if applicable).
CM	Comments	Special situation and information to be traced in next audit.

Detailed results

Summary for nonconformities

Any identified nonconformity is recorded in an individual NC report.

Standard	Raised in this audit		To be verified from previous audit
	Number NC A	Number NC B	Number NC
ISO 9001 :2015	0	0	0
Total	0	0	0

During this audit the implementation of corrective actions and effectiveness of nonformities of previous audit was verified. The records are attached to this audit file.

No	OFI (Opportunity for Improvement)	Area / Process	Standard:clause
1.	-----		
No	GP (Good Practice)	Area / Process	Standard:clause
1.	Very good infrastructure like lab,library with good collection of books	Resources/infrastruct ure	ISO 9001:2015/7.1.3
2.	Good customer support -admissions and placements&,training are good	Leadership/Customer focus	ISO 9001:2015/5.1.2
3.	Highly Competent staff members.	Human resources	ISO 9001:2015/7.2
4.	Management commitment to provide lot of scholarships to deserving and poor students.	Leadership	ISO 9001:2015/5.1
No	CM (Comment)	Area / Process	Standard:clause
1.	While class committee meeting mentions about action taken for student grievances, the details can be recorded	All departments / class committee meetings	ISO 9001:2015/10.2
2.	The process of amendments to the time table can be improved	Teaching & learning process/Service Planning/ all departments	ISO 9001:2015/8.1

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Recommendations

Results	ISO 9001:2015			
Fulfilled	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Open nonconformities	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Not fulfilled	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Recommendations				
Grant*/ Extension*/ Renewing*	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Maintenance*	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Suspension	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Restoring	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Refuse	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Withdrawal	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

***) Grant / Extension / Renewing / Maintenance in the case of open nonconformities assumes that the nonconformities will be cleared as agreed**

Explanation of the terms:

Renewing: New issue of the certificate for the re-certification.

Restoring: End of the temporary invalidity of certificate after the suspension or after delayed re-certification.

Comments for next audit

If applicable, the final evidence of effectiveness and implementation of corrections and corrective actions for the nonconformities from this audit will be verified in the next audit.

The comments and opportunities for improvement will be taken up again.

The next audit is preliminarily scheduled for: Date **Before 21/9/23**

Responsible for content

Name: P.M.Chandrasekaran

Date: 21/10/22

Signature audit team leader